

**CITY OF VIENNA
CITY COUNCIL MEETING
VIENNA CITY HALL
205 North 4th Street
April 16, 2025
6:30 P.M.
AGENDA**

1. Mayor Calls Meeting to Order.

2. Roll Call:

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

NEW BUSINESS

3. Omnibus Consent Agenda

- Approval of the April 2, 2025 Meeting Minutes
- Approval of the Warrant
- March Treasurer Report

Motion_____ Seconded_____

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

4. Re-Appointment of Zoning Board Member- Mary Harris, Term 2025-2030
-Mayor Penrod

5. Authorization and Approval of Zoning Board Hearing Recommendations from the
04-14-25 public hearing to re-zone parcels from R-A Rural Agriculture to C-1 General
Commercial- Parcels South of Commercial/Oliver St, West of Redbud Road/East of Park
St.

Motion_____ Seconded_____

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

2025 Motor Fuel Tax:

6. Authorization for the City of Vienna to accept Horner & Shifrin as consulting engineer for the 2025 calendar year to perform MFT

Motion _____ **Seconded** _____

Hill _____ Moore _____ Elliott _____ Pitts _____ Racey _____ Tuey _____

- Review of Maintenance Estimate for MFT- \$78,495.26

7. Authorization and Approval of Resolution 25-03, A Resolution for Maintenance of Street and Highways by the Municipality under the Highway Code for \$85,000.00 of MFT Funds

Motion _____ **Seconded** _____

Hill _____ Moore _____ Elliott _____ Pitts _____ Racey _____ Tuey _____

8. *Revive Vienna Project:*
Authorization and Approval of quote for a 36"x144"/single sided fabricated Vienna sign for the non-profit frame at city park- Wesley Custom Graphics-\$500.00 (Tourism Funds)

Motion _____ **Seconded** _____

Hill _____ Moore _____ Elliott _____ Pitts _____ Racey _____ Tuey _____

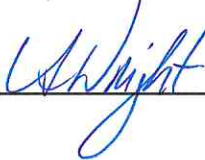
9. **PUBLIC COMMENT/ADDITION TO THE AGENDA**

10. **ELECTED/APPOINTED OFFICIALS**

- Aleatha Wright, City Clerk- Jo.Co. Animal Control Agreement
SIAP Electric Aggregation update
- Justin Hartline, City Supt
- Michelle Meyers, Treasurer

- Jim Miller, Chief of Police
- Brent Williams, Fire Chief
- City Council
- Steve Penrod, Mayor

11. Adjournment:

POSTED: 04-14-25 BY: 



Maintenance Engineering to be Performed by a Consulting Engineer

Local Public Agency	County	Section Number
City of Vienna	Johnson	25-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14222), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties), maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

SCHEDULE OF FEES

Total of all Maintenance Operations:

<= \$20,000 Base Fee
 > \$20,000 Base Fee = \$1,250.00

PLUS

Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	2%	1%	1%	
IIB	3%	3%	3%	3%	
III	4%	4%	4%	4%	
IV	5%	5%	6%	6%	

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:
Local Public Agency Signature & Date

Title

BY:
Consulting Engineer Signature & Date

Title

P.E. Seal & Date

Approved:

Regional Engineer, IDOT Signature & Date



Local Public Agency General Maintenance

Submittal Type Original

Estimate of Maintenance Costs

District 9 Estimate of Cost For Municipality

Local Public Agency	County	Section Number	Maintenance Period Beginning	Ending
City of Vienna	Johnson	25-00000-00-GM	01/01/25	12/31/25

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
AGGREGATES	IIA	No	CA-7	TON	300	\$11.00	\$3,300.00	\$3,300.00
		No	CA-6	TON	300	\$10.00	\$3,000.00	\$3,000.00
		No	STONE DUMPED RIPRAP	TON	150	\$20.00	\$3,000.00	\$3,000.00
			COURSE SAND	TON	48	\$13.00	\$624.00	\$624.00
SURFACE REPAIR & BASE	IIA	No	BITUMINOUS PATCH MIX	TON	300	\$60.00	\$18,000.00	\$18,000.00
DRAINAGE REPAIRS	IIA	No	12" METAL CULVERT	EA	3	\$340.00	\$1,020.00	\$1,020.00
		No	15" METAL CULVERT	EA	3	\$410.00	\$1,230.00	\$1,230.00
		No	18" METAL CULVERT	EA	3	\$480.00	\$1,440.00	\$1,440.00
		No	12" METAL BAND	EA	3	\$30.00	\$90.00	\$90.00
		No	18" METAL BAND	EA	3	\$35.00	\$105.00	\$105.00
		No	40" PLASTIC METER PIT CULVERT	EA	1	\$750.00	\$750.00	\$750.00
SIGNS	IIA	No	STREET SIGN	L SUM	1	\$3,000.00	\$3,000.00	\$3,000.00
STREET IMPROVEMENTS		No	PAINT PVMT MARKING - 4" WHITE	LF	3,100	\$1.00	\$3,100.00	\$3,100.00
		No	PAINT PVMT MARKING - 4" YELLOW	LF	3,100	\$1.00	\$3,100.00	\$3,100.00
OIL & CHIP	III	No	HFE-150	GAL	1,463	\$3.00	\$4,389.00	\$4,389.00
			CA-16	TONS	60	\$36.00	\$2,160.00	\$2,160.00
SIDEWALK	IIA	No	PCC SIDEWALK - 4"	SQ FT	500	\$12.50	\$6,250.00	\$6,250.00
		No	STEEL RAILING	LF	40	\$200.00	\$8,000.00	\$8,000.00
HMA	IIA	No	PAVING RTE. 146W	L SUM	1	\$13,000.00	\$13,000.00	\$13,000.00
Total Operation Cost								\$75,558.00

Estimate of Maintenance Costs

Submittal Type Original

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
City of Vienna	Johnson	25-00000-00-GM	01/01/25	12/31/25

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$69,009.00			\$69,009.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$6,549.00			\$6,549.00
Formal Contract (Bid Items)				
Maintenance Total	\$75,558.00			\$75,558.00

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$2,937.26			\$2,937.26
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total	\$2,937.26			\$2,937.26
Total Estimated Maintenance	\$78,495.26			\$78,495.26

Remarks

SUBMITTED

Local Public Agency Official Signature & Date

Title

County Engineer/Superintendent of Highways Signature & Date

APPROVED

Regional Engineer Signature & Date

Department of Transportation

IDOT Department Use Only

Received Location Received Date Additional Location?

		<input type="checkbox"/>
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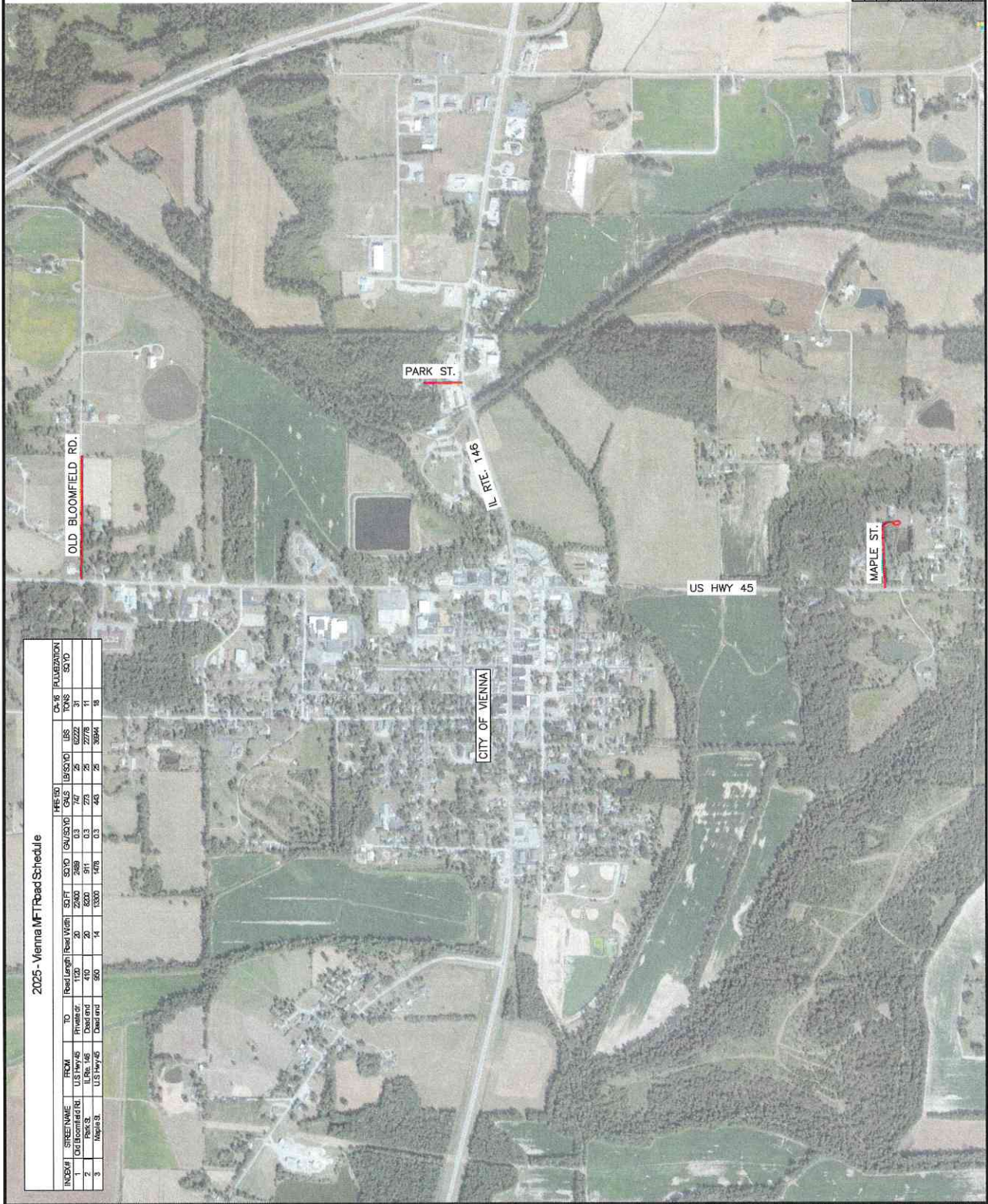
WMFT Entry By

Entry Date

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2025 - Vienna MFT Road Schedule

INDEX#	SHEET NAME	FROM	TO	ROAD LENGTH		50' FT		30' X 10'		15' X 10'		5' X 10'		POLYMERIZATION	
				Private Dr.	Public Dr.	TONS	TONS	TONS	TONS	TONS	TONS	TONS	TONS		
1	Old Bloomfield Rd	US Hwy 45	Private Dr.	2600	2600	0.3	747	26	6222	31					
2	Park St	IL Rte. 146	Public Dr.	410	410	0.3	273	26	2278	11					
3	Maple St	US Hwy 45	Public Dr.	250	250	0.3	445	26	3894	13					



SCALE : 1" = 500'

0 500 1,000

STATE OF ILLINOIS PROFESSIONAL DESIGN FIRM LICENSE NO. 184000435-0014

HOPNER SHIFRIN
 ARCHITECTS & ENGINEERS
 618-993-6471 FAX 618-993-9720
 WWW.HOPNERSHIFRIN.COM

2025 VIENNA MFT
 CITY OF VIENNA

DATE	NO.	BY	CHKD BY

DATE: MAR 2025
 SCALE: 1"=500'
 SHEET NO. 250050500
 SHEET NO. X OF X



Resolution for Maintenance Under the Illinois Highway Code

Table with 5 columns: District, County, Resolution Number, Resolution Type, Section Number. Values: 9, Johnson, 25-03, Original, 25-00000-00-GM

BE IT RESOLVED, by the Council of the City of Vienna Illinois that there is hereby appropriated the sum of Seventy Thousand Dollars (\$85,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/25 to 12/31/25

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Vienna shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Aleatha Wright Clerk in and for said City of Vienna in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Vienna at a meeting held on 04/16/25

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 16th day of April 2025

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date Department of Transportation