

**Continuing Education (CE) Requirements for 2019 – 2021**  
**Reporting Period: April 1, 2019 to March 31, 2021**

REQUIRED SUBJECT AREA	REQUIRED NUMBER OF HOURS	IMPORTANT INFORMATION
General Hours	25	
Medical Errors	2	Must be taken from a Board approved Medical Errors provider. Approved courses are listed in CEBroker.
Ethics and Boundaries or Provision of Teletherapy	3	In alternating biennial renewal periods, the licensee shall complete either.
Laws and Rules	3	These hours are required every third biennium and are included in the 25 general hours.
Domestic Violence	2	These hours are required every third biennium and are included in the 25 general hours.
Supervision Update	4	These hours are required every third biennium for Qualified Supervisors only and are included in the 25 general hours. <i>NOTE: Not required for renewal until 03/31/2023. This means if you already took the course, you will need to start taking the course every third biennium. Example: If you took the course this renewal cycle, you will take it again during the 2023-2025 renewal cycle.</i>

**First Biennium Renewal:** Practitioners initially licensed and renewing a license for the first time are exempt from completing continuing education.

**Qualified Supervisor Continuing Education (CE) Renewal Requirements**

On November 7, 2016, the Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling amended rule 64B4-6.001(5) regarding continuing education for qualified supervisors (Q.S.). A qualified supervisor who was deemed qualified on or before March 31, 2017, must complete 4 hours of supervisor training continuing education before March 31, 2023. This

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requirement will reoccur every third biennium. The current biennium is not included in the calculation.

1. Biennium 1 = April 1, 2017 – March 31, 2019, [Not required, but if a Q.S. takes the course, it will reset their clock until third biennium.]
2. Biennium 2 = April 1, 2019 – March 31, 2021, [Not required, but if a Q.S. takes the course, it will reset their clock until third biennium.]
3. Biennium 3 = April 1, 2021 – March 31, 2023, [Required if the Q.S. did not take the course in one of the two previous cycles.]

A licensee deemed qualified between April 1, 2017, and March 31, 2019, is required to complete the 4 hour course by March 31, 2025.

A licensee deemed qualified between April 1, 2019, and March 31, 2021, is required to complete the 4 hour course by March 31, 2027.

## **CE Reporting Information**

There are three ways for continuing education hours to be counted:

1. Take a course from a Florida approved provider. There are more than 600 providers. They will enter your hours into CEBroker. All approved providers will have a BAP#, Exp. 03/21.
2. Take a course from one of these 15 national approved providers. You will be responsible for entering your information into CEBroker.

## **Board Rule Approved Providers**

- National Board of Certified Counselors (NBCC);
  - American Association of Sex Educators Counselors and Therapists (AASECT);
  - American Society of Clinical Hypnosis (ASCH);
  - National Association of Social Work (NASW);
  - American Psychological Association (APA);
  - Clinical Social Work Federation (CSWF);
  - Association of Social Work Boards (ASWB);
  - American Board of Professional Psychology (ABPP);
  - American Psychiatric Association;
  - International Association of Marriage and Family Therapy Counselors (AMFC);
  - American Association of State Counseling Boards (AASCB);
  - American Counseling Association (ACA);
  - American Mental Health Counseling Association (AMHCA);
  - American Association for Marriage and Family Therapy (AAMFT); and
  - Association of Marital and Family Therapy Regulatory Boards (AMFTRB)
3. Other Methods of Obtaining Continuing Education per Biennium
    - 3 hours general credits for attending a Board meeting
    - Up to 10 hours for being a presenter or moderator
    - Instructor of a graduate level course within an accredited university on a one-time basis

## Helpful Information

- There are no limit on the number of hours earned through home study courses
- Sex Therapy or Hypnosis training covers all 25 general credits
- Max of 6 hours allowed for administrative, office management and other non-clinical skills

## Registered Clinical Social Work Intern CE Requirements

There are no requirements that a registered intern must obtain continuing education. However, they may choose to complete the 8- hour Laws and Rules course, 3-hour HIV/AIDS and 2-hour Domestic Violence requirement for licensure while a registered intern.

## Continuing Education

The Department of Health, Division of Medical Quality Assurance, will now review your continuing education records in the electronic tracking system at the time of renewal. It will happen automatically when you renew your license, but it is important that you understand how this simple change will affect the way you renew your license in the future.

If the practitioner's continuing education records **are complete**, they will be able to renew their license without interruption.

If the practitioner's continuing education records **are not complete**, they will be prompted to enter their remaining continuing education hours before proceeding with their license renewal.

*The Department's Continuing Education Tracking system is powered by CEBroker*

**CEBroker offers a FREE "Just The Basics" Account** – This account provides all the necessary tools for you to comply with the departments reporting requirements. You can view your basic course history, which will list the course name, educational provider name, date of completion and hours reported. It would then be up to you to determine whether all of the courses that have been reported will complete all of your specific continuing education requirements. You can also self-report any continuing education that may be missing.

For more information, please contact NASW-FL at 1-800-352-6279 or email: [info.naswfl@socialworkers.org](mailto:info.naswfl@socialworkers.org)

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