



Monroe Fire Protection District



Board of Trustees

Meeting Agenda

December 11, 2024

Meeting held at Station 25,

5081 N. Old State Road 37 and via ZOOM

at 6:00 PM EST

Meeting Link: <https://us02web.zoom.us/j/2509924795>

Vicky Sorensen
Chair

Mark Kruzan
Vice-Chair

Michael Baker
Fiscal Officer

John Bernstein
Board Trustee

Christina Courtright
Board Trustee

Kevin R. Robling
Board Trustee

Daniel Vest
Board Trustee

1. Call to Order and Roll Call

2. Changes or Amendments to Agenda

3. Public Comment

4. Approval of Minutes – November minutes

5. Department Updates

- a. Legal Counsel – Attorney, Christine Bartlett
- b. Statistics – Deputy Chief, Matthew Bright
- c. Special Operations and EMS – Deputy Chief, Matthew Bright
- d. Operations – Deputy Chief, George Cornwell
- e. Training – Assistant Chief, Jeffrey Combs
- f. Community Risk Reduction – Deputy Chief, Steve Coover
- g. Administrative – Chief, Dustin Dillard

6. Unfinished Business

- a. 2025 Health Insurance Renewal
- b. Resolution 02-2024 Rainy Day Transfer Funds from General Fund-2024
- c. Year End Review of Annual Items
 - 2025 Salt Creek Township Fire Protection Agreement
 - 2025 Polk Township Fire Protection Agreement
 - Risk Management Policy
 - Salary Ordinance 02-2024
 - MFD Board By-Laws
 - MFD Personnel Handbook
 - MFD Meeting Schedule 2025
 - Resolution 01-2024 Ambulance Service Fees

7. New Business

- a. Year End Encumbrances
- b. End of Year Purchases
- c. Station 26 Progress
- d. Station 26 – right of way easement for water utilities

8. Financials

- a. Financial – Claims
- b. Financial – Payroll
- c. Financial – Statement

9. Next Meeting Scheduled January 8, 2025 @ Station 21, 9094 S Strain Ridge Road and via Zoom

10. Adjourn



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Chair Vicky Sorensen called the meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:00p.m. EST Wednesday, November 13, 2024. The meeting was held in person at Station 21, located at 9094 S. Strain Ridge Road, Bloomington Indiana and via Zoom for public to view. Public notice of the meeting had been duly made to local media by email transmission and hard copy notices had been placed in all the usual places.

Administrative Assistant Tammy Bovenschen called the roll of the board of trustees to determine members present, absent, and to identify others present via Zoom.

Present in person were as follows:

- Vicky Sorensen, Chair
- John Bernstein, Trustee
- Mark Kruzan, Vice-Chair
- Michael Baker, Fiscal Officer
- Christina Courtright, Trustee (via Zoom)
- Kevin R. Robling, Trustee
- Dan Vest, Trustee

Those absent were as follows:

- George Cornwell, Deputy Chief, Operations
- Matt Bright, Deputy Chief, EMS

Others present were as follows:

- Dustin Dillard, Chief
- Jeffrey Combs, Assistant Chief of Administration
- Steve Coover, Deputy Chief, Community Risk Reduction
- Christine Bartlett, Attorney, Ferguson Law
- Tammy Bovenschen, Administrative Assistant
- Lorie Robinson, Financial Assistant (via Zoom)
- Darrell Cooper, IT Specialist

**HEADQUARTERS
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)**

CHANGES OR AMENDMENTS TO THE AGENDA

Chair Vicky Sorensen asked if there were any changes or amendments to the agenda. Administrative Assistant Tammy Bovenschen reported no changes to the agenda.

PUBLIC COMMENT

Chair Vicky Sorensen explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. No public comment.

MINUTES OF PREVIOUS MEETING

Minutes from the October 9, 2024 regular meeting were presented to the board for approval.

Trustee Robling made a motion to approve the minutes of October 9, 2024.

Vice-Chair Kruzan 2nd

Roll call vote was taken: Robling – Yes, Baker – Yes, Sorensen – Yes, Kruzan – Yes, Bernstein – Yes, Vest – Yes, Courtright - Yes

Motion passed 7-0

UNFINISHED BUSINESS

There was no unfinished business this month.

DEPARTMENT UPDATES

Department Updates

a. Legal Updates

Legal Counsel, Christine Bartlett stated she's still working on Station 26 items, the contract with Fox Construction, the Right of Way Easement Agreement that will be discussed later, and ensuring insurance requirements for both parties are where they need to be. In addition to that, Legal Counsel has been working on financial policies that will be coming soon and a joint training agreement that still needs to be "ironed out".

b. Statistics

Assistant Chief Jeffrey Combs updated the board the monthly statistics

	<u>SEP 2024</u>	<u>OCT 2024</u>
TOTAL Emergency Calls	493	475
Fire Calls	25	26
<i>Structure</i>	3	6
<i>Vehicle</i>	3	3
<i>Wildland</i>	11	12
<i>Other</i>	8	5
Over Pressure Rupture, Explosion, Overheat	0	0
EMS Calls	300	315
<i>Medical</i>	202	188
<i>EMS Crew Assist</i>	75	97
<i>Motor Vehicle Accidents</i>	23	30

Hazardous Conditions	29	13
Service Calls	32	43
Good Intent Calls	76	56
False Alarms	30	22
Severe Weather	0	0
Special Incidents	1	0
Incidents by Township	348	340
Benton	26	23
Bloomington	32	40
Clear Creek	26	35
Indian Creek	16	9
Perry	93	94
Van Buren	132	120
Washington	23	19
Incidents – Contracted Townships	27	27
Polk	6	11
Salt Creek	21	16
Incidents by Aid Given	118	108
Bean Blossom	4	1
Bloomington City	44	40
Ellettsville	16	14
Richland Township (EFD)	47	49
Greene County	5	4
Lawrence County	1	0
Brown County	1	0
Owen County	0	0
Morgan County	0	0
AID Received - Year to Date		325

**Station 81 Response
Engine 81 – 73**

Squad 81 – 16

Average Response (dispatch to arrival on scene)	7 min 42 sec	7 min 56 sec
Average Turnout (dispatch to enroute)	0 min 56 sec	0 min 56 sec
Average Time on Scene	26 min 37 sec	35 min 42 sec

August SOR (Statements of Refusal) signed: 2

Vice-Chair Mark Kruzan asked how do we know the billable amount? Assistant Chief Jeffrey Combs explained that the billable amount is for the ambulance transport to each hospital.

Chair Vicky Sorenson asked if patients get to choose which hospital they go to (Monroe or IU Health). Chief Dustin Dillard explained that it depends. In some instances, it can be proximity, how alert the patient is, and which hospital can provide adequate care. Chief Dillard elaborates on protocols and how you cannot pass a hospital that can provide adequate care unless the patient has requested to go elsewhere.

c. Emergency Medical Services – Special Operations

Chief Dustin Dillard updated the board on EMS/Special Operations

Current Situation:

- Three ambulances are available for service

Accomplishments:

- Follow up meeting with IULL Leadership
- Meeting with local medical directors about future possibilities
- Preventative maintenance completed on stretchers/power loads

Planned Activities:

- Quotes for 2025/2026 Physicals
- Update HazMat Decon procedures/training

d. Operations

Chief Dillard updated the board on Operations

Current Situation:

- Getting ready for 2025 (Recruit Class 006)
 - Ordering gear, helmets, gear bags (etc.)

Accomplishments:

- Hose testing final report – 2024 – total of 24 sections of these failed
- Ladder testing final report – 2024 – all current ladders passed test
- Work orders completed – 15
 - Minor – 12
 - Moderate – 3
 - Major - 0

Planned Activities:

- Attending the Symposium in the Sun in Clearwater Beach, November 12-17.

e. Training

Chief Dustin Dillard updated the board on Training:

Current Situation:

- Preparing for Fire Officer III Course which is being funded by District 8
- Four members are attending Fire and Life Safety Public Education I course

Accomplishments:

- Completed the Driver Operator Mobile Water Supply
- ImageTrend has been implemented as the Records Management System for training documentation

- Company Level Trainings completed: wildland firefighting, carbon monoxide monitoring, ground ladders, emergency vehicle operations course, ems gunshot wounds, PPE inspection & don/doff, cooking fires and vehicle extrication
- Total Training hours for October: unavailable at this time

Planned Activities:

- Develop a 4-5-year certification course schedule to provide a routine platform for professional growth
- Begin 2025 company level training schedule at instructor meeting

Fiscal Officer Michael Baker asked about the blankets that were tested – is there a link or anything on the Monroe Fire website on which one is the better one to purchase? Chief Dillard stated there isn't anything yet; however, there is a meeting scheduled to discuss a proposed website update.

f. Community Risk Reduction

Deputy Chief Steve Coover updated the board on Community Risk Reduction.

Current Situation:

- Coordinate efforts between STRIDE and MFPD certified peer support professionals
 - Have had multiple dual response requests

Accomplishments:

- Community Fire Prevention Details: Penny Lane West, Highland Park Elementary, Little Whippersnappers Day Care, Fowler Pumpkin Patch, Unionville Elementary, Heroes Day @ Hoosier Hills Food Bank, Marlin Elementary, Boo to Drugs Event, Lakeview Trick or Treat Trail, Sherwood Oaks Trunk or Treat, Lakeview Elementary, Benton township Trick or Treat event.
 - Educated over 3950 people in various fire safety and self-harm reductions programs
- Completed 39 inspections, 4 re-inspections, 4 new construction inspections, and conducted 6 plan reviews
- Distributed 44 NaloxBoxes to the public

Planned Activities:

- Apply for Public Display at Showers Building
- Work with Health Department to provide data on falls in the community

Chair Vicky Sorenson asked if people are more accepting of these inspections. Deputy Chief Coover explained that he believes so. It's something that takes about 2-3 years for people to start expecting and realize what the inspections are for.

g. Administrative Report

Chief Dustin Dillard updated the board on Administration

Current Activities:

- Met with Capstone on 2025 Policy Renewals
- Continuing to monitor the EMS billing process
- IT planning radio programming project to assist BFD with portable radios

Accomplishments:

- October EMS revenues transferred to general fund \$7,981,21
- New copier purchased for Headquarters building

Planned Activities:

- Open Enrollment process for Health Insurance – Mid December
- Moving forward with continued plans for Recruit 006 with BFD

Personnel Report:

- Retirements – 0
- Promotions – 0
- Hiring – 0
- Resignations – 0

UNFINISHED BUSINESS

a. Merit Commission Legislation

Chief Dustin Dillard begins by stating the vote for the Resolution to Reject a Merit System proposal was 62 responses to reject the Merit System and continue as we are. Legal Counsel Christine Bartlett proposes two changes to the resolution. In the title of the resolution, she proposes that we strike *and Merit Commission* and strike the *pursuant to I.C. 36-8-3.5-4 sentence* located under NOW, THEREFORE, BE IT RESOLVE on page 2, as it's covered in the following resolution paragraph.

Trustee Kevin Robling made a motion to reject the Merit System proposal.

Vice-Chair Mark Kruzan 2nd

Roll call vote taken: Bernstein – Yes, Courtright – Yes, Robling – Yes, Vest – Yes, Sorenson – Yes, Baker – Yes, Kruzan – Yes

Motion Passed 7-0

NEW BUSINESS

a. Station 26 – Right of Way Easement

Administrative Assistant Bovenschen explains there were no names on the document prior to the meeting. Mrs. Bovenschen input chief signature/chair signature to reflect Chief Dustin Dillard and Chair Vicky Sorenson. Legal Counsel Christine Bartlett indicates that the document can be signed by anyone as long as this board goes to approve them. However, if we have a chair signature, we would have to add additional notary and every signature would need to be notarized. Legal Counsel states that we can change this to reflect Chief Dillard's signature only. Administrative Assistant Bovenschen adds that MFPD doesn't have a notary at this time.

Administrative Assistant Bovenschen continues explaining that this document is from REMC for Right of Way access for the Station 26 build. This is a document that came through Fox Construction and through South Central REMC. Administrative Assistant Bovenschen states that she will amend the document once approved by the board to remove Chair Sorenson signature and have Chief Dillard only.

Vice-Chair Mark Kruzan made a motion to approve Right of Way Easement for Station 26 and authorized Chief Dillard to sign all documents.

Trustee Kevin Robling 2nd

Roll call vote taken: Bernstein – Yes, Courtright – Yes, Robling – Yes, Vest – Yes, Sorenson – Yes, Baker – Yes, Kruzan – Yes

Motion Passed 7-0

b. Station 26 – Building Contract – Fox Construction

Chief Dustin Dillard states that we received that AIA document from Fox Construction. Legal Counsel Christine Bartlett has reviewed the document and made recommendations. Legal Counsel elaborates on some of the edits made within the draft (red/blue highlights indicating Fox Construction/Legal Counsel).

Trustee Kevin Robling made a motion to approve the building contract for Station 26.

Vice-Chair Mark Kruzan 2nd

Roll call vote taken: Bernstein – Yes, Courtright – Yes, Robling – Yes, Vest – Yes, Sorenson – Yes, Baker – Yes, Kruzan – Yes

Motion Passed 7-0

c. Resolution 02-2024 – Rainy Day Transfer Funds from the General Fund-2024

Administrative Assistant Bovenschen clarifies with Financial Assistant Robinson that this document is only for review at this time and will be approved at the December 11th meeting. Financial Assistant Robinson states that once we have projections for year-end, we'll be able to determine the exact amount; however, it will not go over 1.5 million.

Vice-Chair Mark Kruzan asked if we put in 1.5 million, what is Rainy Day Fund total now? Financial Assistant Robinson believes it is close to 2.4 million right now, but she will need to double check. Vice-Chair Kruzan follows up with what percentage will be in the Rainy Day Fund, if we put in the full 1.5 million. Financial Assistant Robinson states that we are allowed to put up to 15% of unused, unencumbered budget into Rainy Day; however, we are not going to have that much left. Financial Assistant Robinson estimates we will have 8% to transfer.

Long discussion.

Trustee Kevin Robling made a motion to table this until the next meeting.

Vice-Chair Mark Kruzan 2nd

d. Permanent Part Time Hiring

Administrative Assistant Bovenschen states we have two permanent part-time hires (Alex Halter and Braden Hubbell) who are substitute fire fighters that went through the full-time hiring process; however, they didn't score enough to receive a full-time position. With that, MFPD would like to give them the benefit of a permanent part-time position where they earn benefits (time off, incentive pay for clothing).

Trustee Kevin Robling asked if we have any other permanent part-time hires. Administrative Assistant Bovenschen informed the board that we do have other permanent part-time employees and openings as well.

Trustee Kevin Robling made a motion to approve permanent part-time hiring of Alex Halter and Braden Hubbell.

Vice-Chair Mark Kruzan 2nd

Roll call vote was taken: Bernstein – Yes, Courtright – Yes, Robling – Yes, Vest – Yes, Sorenson – Yes, Baker – Yes, Kruzan – Yes

Motion Passed 7-0

e. 2025 Health Insurance Renewal

Chief Dustin Dillard states that we are waiting for proposals from Bill C Brown.

f. Year End Review of Annual Items

Township Agreements

Chief Dustin Dillard explains there are no changes to the Township Agreements with the exception of an increase based on the Local Growth Quotient. Chief Dillard elaborates on Salt Creek Township stating that they have a separate tax fund that they can't use to pay their Fire Protection Contract. Long discussion regarding options on improving fire protection in that area.

Trustee Kevin Robling asked if a township can deny a request for fire hydrants. Chief Dillard explains that a lot of water companies that MFPD deals with emphasize they don't provide fire protection. Instead they provide municipal drinking water only. Their concern is once they put a fire hydrant in, fire codes protect those that can't remove them.

Long discussion.

Risk Management Policy

Financial Assistant Lorie Robinson stated there were no changes recommended to the Risk Management Policy.

Salary Ordinance

Chief Dustin Dillard explains that the only difference in the Salary Ordinance Draft 02-2024 is the ride-out policy clarifies we pay for Chauffeurs to Officer, Engineer to Chauffer, Engineer to Officer. It wasn't included in last years ride-out and we should have.

MFD Board Bylaws

Chair Vicky Sorenson stated that we need to change *Chair* to state *his/her* duties. In addition to that, it states in the MFD Board By-Laws it says we take an oath; however, that's never happened. Is that something that we should be doing? Legal Counsel Christine Bartlett explains that the board should be taking an oath when they are appointed.

MFD Personnel Handbook

Assistant Chief Jeffrey Combs explains the changes to the MFD Personnel Handbook. Discussed Bereavement Leave and how you should request approval with your assigned Battalion Chief. Following that, Time-Off must be assigned to a member meeting qualifications (Captain, Lieutenant, Sergeant, Engineer, or Chauffeur).

2025 Meeting Schedule

Administrative Assistant Tammy Bovenschen states that the proposed 2025 Meeting Schedule maintains the location rotations between Station 21 and Station 25. All meetings are still the second Tuesday of each month beginning at 6pm.

Resolution 01-2024 Ambulance Service Fees

Chief Dustin Dillard explains the Resolution 01-2024 Ambulance Service Fees. Essentially this year the state legislation adjusted Ambulance Service Fees 300-400%. Meaning, what entities are able to build a private insurance company over the cost of Medicare and Medicaid. Chief Dillard states the resolution would allow up to 400% if MFPD was to change their pay scale.

FINANCIALS

a. Financial – Claims

Financial Assistant Lorie Robinson presented claims signed October 3, 8, 16, 24, and 29, 2024.

Vice-Chair Mark Kruzan asked what the Menards Card is. Financial Assistant Lorie Robinson explained that MFPD has a credit account at Menards that can be used on their Menards Card to receive sales tax exemption and charge each of their purchases at the end of the month.

Vice-Chair Mark Kruzan asked if the Menards Card falls under the credit card policy (who can have it and who can use it). Chief Dustin Dillard stated that it's not treated the same as a credit card. Administrative Assistant Tammy Bovenschen also mentioned that all cards have to be signed out.

Long discussion regarding credit card policy.

Financial Assistant Robinson explained to the board the new claim sheet she has provided for their review this evening. She explained how she is trying to streamline

the claims process and with some assistance she feels this document will be more comprehensive for the board.

Trustee Kevin Robling made a motion to approve the claims for October 2024 as presented.

Vice-Chair Mark Kruzan 2nd

Roll call vote taken: Bernstein – Yes, Courtright – Yes, Robling – Yes, Vest – Yes, Sorenson – Yes, Baker – Yes, Kruzan – Yes

Motion Passed 7-0

b. Payroll

Administrative Assistant Tammy Bovenschen presented the October monthly payrolls for approval included October 15th, and 30th, 2024.

Trustee Kevin Robling made a motion to approve the payrolls for October 2024 as presented.

Vice-Chair Mark Kruzan 2nd

Roll call vote taken: Bernstein – Yes, Courtright – Yes, Robling – Yes, Vest – Yes, Sorenson – Yes, Baker – Yes, Kruzan – Yes

Motion Passed 7-0

c. Financial – Statement

Financial Assistant Lorie Robinson stated that we have spent 72% for the General Fund and 53% for the Cumulative Fund for 2024, we could have expended up to 83.3% currently.

Trustee Robling made a motion to approve the Financial Statement as presented for October 31st, 2024.

Vice-Chair Mark Kruzan 2nd

Roll call vote taken: Bernstein – Yes, Courtright – Yes, Robling – Yes, Vest – Yes, Sorenson – Yes, Baker – Yes, Kruzan – Yes

Motion Passed 7-0

ADDITIONAL COMMENTS

No additional comments at this time.

NEXT MEETING

Chair Vicky Sorensen stated that the next meeting will be in person on December 11, 2024 at Station 25, located at 5081 N. Old State Road 37, Bloomington, IN. The meeting will also be held via zoom.

ADJOURN

Chair Sorenson called for a motion to adjourn

Trustee Kevin R. Robling made a motion to adjourn

Meeting adjourned at 7:07p.m.

Minutes approved by the board of trustees on December 11, 2024:

Aye:

Vicky Sorensen, Chair

Mark, Kruzan, Vice-Chair

Michael Baker, Fiscal Officer

John Bernstein, Trustee

Christina Courtright, Trustee

Kevin R. Robling, Trustee

Dan Vest, Trustee

Nye:

Vicky Sorensen, Chair

Mark Kruzan, Vice-Chair

Michael Baker, Fiscal Officer

John Bernstein, Trustee

Christina Courtright, Trustee

Kevin R. Robling, Trustee

Dan Vest, Trustee

Copy furnished:

Mrs. Vicky Sorensen, Chair
Mr. Michael Baker, Fiscal Officer
Ms. Christina Courtright, Trustee
Mr. Daniel Vest, Trustee
Mr. David Ferguson, Legal Counsel
Headquarters, Bulletin Board
Station No. 22, Bulletin Board
Station No. 24, Bulletin Board
Station No. 29, Bulletin Board

Mr. Mark Kruzan, Vice-Chair
Mr. John Bernstein, Trustee
Mr. Kevin R. Robling, Trustee
Mr. Dustin Dillard, Fire Chief
Mrs. Christine Bartlett, Legal Counsel
Station No. 21, Bulletin Board
Station No. 23, Bulletin Board
Station No. 25, Bulletin Board
Station No. 39, Bulletin Board

Monroe Fire Protection District

Statistical Summary

November 1-30, 2024



INCIDENTS BY CATEGORY:	COUNT:
Fires	14
<i>Structure</i>	5
<i>Vehicle</i>	3
<i>Wildland</i>	6
<i>Other</i>	0
Over Pressure Rupture	0
Emergency Medical Service Calls	277
<i>Medical</i>	161
<i>EMS Crew Assist</i>	79
<i>Motor Vehicle Accident / Rescue</i>	37
Hazardous Condition (no fire)	13
Service Calls	31
Good Intent Calls	56
False Alarms	18
Severe Weather	0
Special Incidents	1
TOTAL	410

INCIDENTS BY DISTRICT TOWNSHIP	
Benton	20
Bloomington	31
Clear Creek	33
Indian Creek	10
Perry	80
Van Buren	111
Washington	14
TOTAL	299

INCIDENTS BY FIRE PROTECTION CONTRACTED TOWNSHIPS	
Polk	3
Salt Creek	7
TOTAL	10

INCIDENTS BY AID GIVEN

Bean Blossom	1	
Bloomington (City)	46	44 amb
Ellettsville	16	
Richland Township (EFD)	34	
Greene County	3	
Lawrence County	1	
Brown County	0	
Owen County	0	
Morgan County	0	

TOTAL 101

Aid Received - Year to Date 370

Engine 81 - 76 Squad 81 - 7

Ambulance - 68 Transport - 29 Fire / Standby - 10 Cancelled - 18

Average RESPONSE Time (Dispatch to Arrival)

STATION	EMS		FIRE	
	<u>October</u>	<u>November</u>	<u>October</u>	<u>November</u>
Station 21	14:21	8:35	10:10	7:16
Station 22	8:32	7:08	8:07	9:07
Station 23	9:05	13:00	9:28	17:41
Station 24	10:43	9:15	15:56	8:40
Station 25	11:32	11:17	8:27	8:59
Station 29	6:55	6:10	6:14	7:10
Station 39	6:36	6:56	7:48	9:09
Station 81	4:49	5:39	9:18	12:14

AVERAGE FOR ALL CALLS 7:56 7:31

Average TURNOUT Time (Dispatch to En-route)

STATION	EMS		FIRE	
	<u>October</u>	<u>November</u>	<u>October</u>	<u>November</u>
Station 21	0:43	1:08	1:06	0:38
Station 22	0:59	1:00	1:00	1:32
Station 23	0:57	5:29	0:32	1:38
Station 24	1:19	0:55	1:02	1:23
Station 25	1:22	1:12	1:19	1:15
Station 29	0:51	0:50	1:01	1:06
Station 39	0:44	0:55	0:44	1:19
Station 81	0:50	0:49	0:38	0:54

AVERAGE FOR ALL CALLS 0:56 1:00

AVERAGE TIME SPENT ON SCENE 26:37 31:21

Number of Refusals Obtained by MFD (Fire) Personnel 4

INCIDENTS: REVIEWED INCIDENT COUNTS

Monroe Fire Protection District | Last Refresh: 12/9/2024 8:00 PM

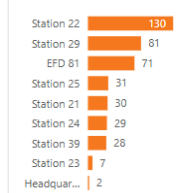
410 Incidents Filtered 0 Not Reviewed 4,990 Incidents YTD 4,128 Prior YTD 862 Δ over PYTD 21% % over PYTD

of Incidents by Month

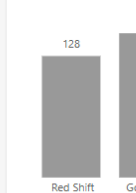


Incident Series	# of Incidents
1XX - Fire	14
3XX - Rescue & Emergency Medical Service Incident	277
4XX - Hazardous Condition (No Fire)	13
5XX - Service Call	31
6XX - Good Intent Call	56
7XX - False Alarm & False Call	18
9XX - Special Incident Type	1
Total	410

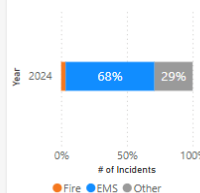
Top Stations by # of Incidents



of Incidents by Shift



of Incidents by Category

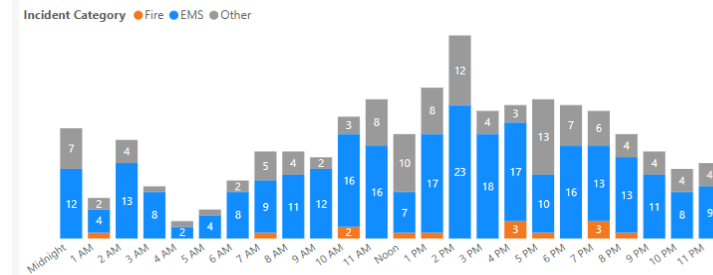


INCIDENTS: DAYS & TIMES

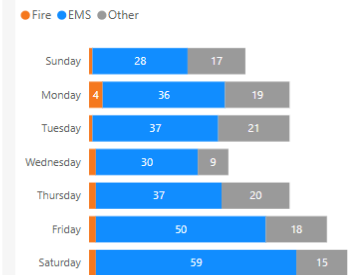
Monroe Fire Protection District | Last Refresh: 12/9/2024 8:00 PM

410 Incidents Filtered 0 Not Reviewed 4,990 Incidents YTD 4,128 Prior YTD 862 Δ over PYTD 21% % over PYTD

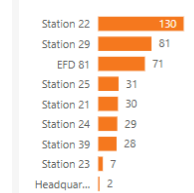
of Incidents by Hour of the Day



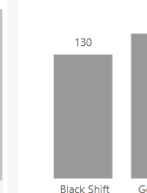
of Incidents by Weekday and Incident Category



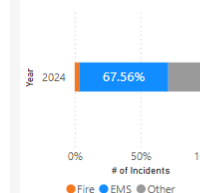
Top Stations by # of Incidents



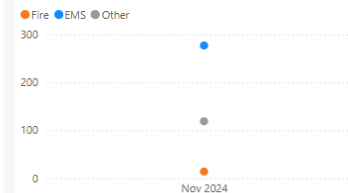
of Incidents by Shift



of Incidents by Category



of Incidents over Time



Transaction Date	GreaterThanOrEqualTo	10/1/2024
Transaction Date	LessThanOrEqualTo	10/31/2024
Company Code	Equal	MONROE FIRE PROTECTION DISTRICT



MONROE FIRE PROTECTION DISTRICT
Hospital Statistics
 10/01/24 - 10/31/24

Report Date: 11/01/2024

	BLS	ALS	ALS II	Mileage	Charges
IU BLOOMINGTON	30	0	0	149	\$39,992.60
MONROE HOSPITAL	2	0	0	6	\$2,244.76
Grand Totals	32	0	0	154	\$42,237.36

EMS / Special Operations

CURRENT SITUATION

- Working on EMS report revision
- Working on quick reference guides and quality control documents for Ambulance reporting
- Temporary solution identified continuing to work on a permanent solution for report transmissions to hospitals

ACCOMPLISHMENTS

- Met with MedBill / IULL regarding ALS intercept agreement
- Received approximately \$7,000 in LEPC Funding for two hazmat Decon kits and will be placed at Stations 25 and 39!

PLANNED ACTIVITIES

- Attend train-the-trainer course for new decon kits, and update district procedures
- Update Gas meters on Battalion vehicles, and add dust meters to hazmat response capabilities
- Long term plan for fire/ems reporting
- Revise training and orientation materials in conjunction with ambulance preceptors
- Update / add specific procedures for Ambulance Operations

Operations Monthly Report December 2024

Current Situation

- Working on end of the year purchases w/ Chief Dillard (Fans, Ladders, Hose, Rescue Tools, Gear)
- New gear has been ordered for recruit class 006
- 20 sets of Wildland gear have been received and are being distributed (recruit class 005 +/-)

Accomplishments

- All of the preventative maintenance has been completed for 2024 (Rescue Tools, Ladders, Fire Pumps & Hose)
- Attended the International Fire Chiefs Association symposium in Clearwater Beach on November 13th–17th (Chief Bright)
- Work Orders Completed – 30 Total
 - 1 Major
 - 18 Minor
 - 11 Moderate

Planned Activities

- Finalizing the preparation of apparatus that will be going to Station 26
- Starting the process for FDIC 2025 (January 2025)

December 2024 Training Report

Current Situation

- Conducting Fire Officer III course which is being funded by IDHS District 8
- Continuing preparations for a joint fire academy with Bloomington Fire, which will begin January 13, 2025
- Working on the 2025 annual company training schedule, which does include quarterly Officer Development training and will incorporate a semi-annual chauffeur training.
- Receiving and enrolling MFD members in the Indiana Public Safety Academy Winter Fire School to be hosted at MADE @ Plainfield, January 31 through February 2nd. Currently 12 members enrolled to attend 18 of the 39 courses being offered
- Furthering Peer Support and Suicide Prevention endeavors

Accomplishments

- Three members have successfully passed the Fire and Life Safety Educator I course. The 2nd portion will be completed in January
- Completed company level training on topics including; Ice Rescue Suits & Throw Bags, Inclement Weather Driving, Facilities Training, Burns, Elevator Emergencies, Enhanced Decontamination & Freon Sensors, EMS Audit and Review, Inspections and Preplanning, People Before Water, Mobile Data Terminal Basic Operations
- Developed a 5-year certification course schedule in conjunction with the job performance requirements as listed in MFD job descriptions. This schedule will provide a foundation for MFD firefighters to obtain their professional development training with certainty

Planned Activities

- Company level training on topics including; Ice/Cold Water Rescue, inclement weather driving, facility use, EMS burns, elevator emergencies, enhanced decon, EMS audit and review
- Apply for Training Facilities grant through the IDHS Public Safety Academy. Rescue tower manikins and facility upgrades.
- Applying for IDHS Training funds remaining for 2024- Training Manikins

November Company Training Hours: 2,067

CRR Monthly Report December 2024

▪ CURRENT SITUATION

- Coordinate efforts between STRIDE and MFPD Certified Peer Support Professionals
 - Have had multiple dual response requests
- Working with Health Department to provided data on falls in community

▪ ACCOMPLISHMENTS

- Co-hosted International Suicide Survivor's LOSS Day
- 2 Referrals to Adult Protective Services/Area 10 on Aging
- Started the Santa Parades
 - Belle Vista, Lakewood Hills, The Pointe
- Wonder Lab Auction Winners
 - Fire truck rides to school
 - Breakfast at the fire house
- Completed 15 inspections, 6 re-inspections, 8 new construction inspections, and conducted 3 plan reviews.

▪ PLANNED ACTIVITIES

- Santa Parades, thanks to the work of BC Allen:
 - **12/13** Gentry East, Meadow Creek, Gardens @ Hidden Valley Farms, Bridlewood, Sutton Place, Holland Fields, Cardinal Glen
 - **12/14** Fairwood Terrace, Marlin Hills, Lancaster Park, Upper Flanders, Muirfield, Shelburne Woods
 - **12/20** Fieldstone, Highland Village, Van Buren Park, Cedar Chase, Woodhaven
 - **12/21** Batchelor Heights, Highlands, Eagle View, Clear Creek Estates and possibly adding Country Club Hills and Willow Creek off S Rogers St.
- Initial planning for Homeland Defender Disaster Drill for spring 2025
- Create a public education system which includes CPR, Naloxone administration, first aid, and QPR (Question, Persuade, Refer)
 - Program requested for Jail and other non-profits

December 2024 Administrative Report

Current Situation

- Continuing to monitor EMS billing process
- IT has begun radio project programming SCBA to portable radios
- Permanent Part-time process has been posted and will be conducted Jan-March
- Website revamp is underway
- Five substitutes have gone through orientation and will begin working shifts soon
- IT working with EMS on Inventory and access control project
- Working with Monroe County EMA to coordinate warming stations

Accomplishments

- Met with Bill C. Brown for Health Insurance Renewal Information on 12/6
- Leadership & Instructor meeting held for Joint BFD/MFD Recruit Academy
- November EMS revenues transferred to general fund \$9204.38
- Capstone Renewal Meeting for 2025
- Met with Volunteers and Auxiliary members to discuss future of organization
- New computers installed at Station 25
- Township Fire Protection Agreements for Polk and Salt have been paid in full for 2024

Planned Activities

- Open Enrollment process for full-time employees medical insurance
- Continue Progression of joint recruit academy further
- Apply for Assistance for Firefighters Grant through FEMA. Additional PPE and Equipment
- Onboarding and PERF Physicals for 6 New Full-Time FF Starting January 13th, 2025
- Working on 2025 Event calendar
- Updating MFPD Photo IDs

Personnel

- New Hires - Full-Time - 0
- New Hires - Part-time - 2
- New Hires - Substitutes - 6
- Resignations - 0

Monroe Fire Protection--Anthem

Effective Date: January 1, 2025



		Plan 1		Plan 2			
		IU Health Plans 13001S		IU Health Plans 03003S H.S.A.		Anthem 87S6	
						Anthem 87NW	
Deductible (individual / family)		Embedded				Embedded	Non-Embedded
Network Tier 1 Select		\$750 / \$1,500			\$2,000 / \$4,000	\$750 / \$2,250	\$2,000 / \$4,000
Network Tier 2 IU Health		\$1,500 / \$3,000			\$4,000 / \$8,000	N/A	N/A
Non-Network		\$3,000 / \$6,000			\$8,000 / \$16,000	\$2,250 / \$6,750	\$6,000 / \$12,000
Coinsurance (insurance / patient)							
Network Tier 1 Select		80% / 20%			100% / 0%	80% / 20%	100% / 0%
Network Tier 2 IU Health		60% / 40%			70% / 30%	N/A	N/A
Non-Network		50% / 50%			50% / 50%	50% / 50%	70% / 30%
Out of Pocket Max (incl. Deductible)							
Network Tier 1 Select		\$2,500 / \$5,000			\$2,000 / \$4,000	\$3,000 / \$6,000	\$3,000 / \$6,000
Network Tier 2 IU Health		\$5,000 / \$10,000			\$6,550 / \$13,100	N/A	N/A
Non-Network		\$10,000 / \$20,000			\$8,000 / \$16,000	\$9,000 / \$18,000	\$9,000 / \$18,000
Office Copay (Primary / Specialist)		\$20 / \$40			Deductible	\$30 / \$50	Deductible + Coinsurance
Emergency Services							
Urgent Care		\$75			Deductible	\$75	Deductible + Coinsurance
Emergency Room		\$350			Deductible	\$250 + Coinsurance	Deductible + Coinsurance
*Preventive Care		No Cost Share			No Cost Share	No Cost Share	No Cost Share
Hospitalization		Deductible + Coinsurance			Deductible	Deductible + Coinsurance	Deductible + Coinsurance
Behavioral Health							
Inpatient		Deductible + 10% Coinsurance			Deductible	Deductible + Coinsurance	Deductible + Coinsurance
Outpatient		\$10			Deductible	\$30	Deductible + Coinsurance
Prescription Drug Card							Deductible applies then:
Retail (30 day supply)		\$5 / \$10 / \$30 / \$60			Deductible	\$20 / \$45 / \$85 / 25%	\$20 / \$45 / \$85 / 25%
Mail Order (90 day supply)		\$12.50 / \$25 / \$75 / \$150			Deductible	\$20 / \$88 / \$188 / 25%	\$20 / \$88 / \$188 / 25%
Specialty		20% max of \$350 / script			Deductible	25% up to \$350 per script	25% up to \$350 per script
Major Medical Maximum		Unlimited			Unlimited	Unlimited	Unlimited
Network / Rx Formulary		Select/IU Health Plans			Select/ IU Health Plans	Blue Access	Blue Access
Employee	10		\$584.57	16	\$570.99	\$619.31	\$556.46
Employee + Spouse	1		\$1,169.13	11	\$1,141.97	\$1,238.63	\$1,112.92
Employee + Child(ren)	4		\$1,110.68	3	\$1,084.87	\$1,176.70	\$1,057.27
Employee + Family	14		\$1,753.70	28	\$1,712.96	\$1,857.94	\$1,669.37
Estimated Monthly Premium			\$36,009.35		\$72,915.00	\$38,149.69	\$71,059.65
Implementation Credit \$7500			\$432,112.20		\$874,980.00	\$109,209.34	
Estimated Total Annual Premium			\$1,307,092.20			\$1,303,012.08	
Percentage Change						6%	-3%

NOTE: *See PHB for details & exclusions.

10/21/2024

Please check one plan renewal election box:		<input type="checkbox"/>	<input type="checkbox"/>
	Current Policy	Renewal Policy	Alternative Policy
Policy Length (in months)		12	24
Policy Effective Dates		Jan 01, 2025 - Dec 31, 2025	Jan 01, 2025 - Dec 31, 2026
DHO Plan	DHO 3	DHO 3	DHO 3
Plan Annual Maximum	\$1,500	\$1,500	\$1,500
Ortho Coverage	Child Only	Child Only	Child Only
Ortho Lifetime Maximum	\$1,000	\$1,000	\$1,000
Deductible	\$0 / \$0	\$0 / \$0	\$0 / \$0
Rates:			
Employee Only:	\$33.29	\$34.29	\$35.29
Employee + Spouse:	\$69.83	\$71.92	\$74.02
Employee + Child(ren):	\$76.76	\$79.06	\$81.37
Employee + Family:	\$114.77	\$118.21	\$121.66
Additional Fees / Services	<ul style="list-style-type: none"> • If Paramount Dental administers your COBRA, \$0.36 per subscriber per month fee will be added and billed on your monthly invoice. 		
Message Board	<ul style="list-style-type: none"> • This plan does not include unlimited pediatric benefits. 		

EMPLOYER GROUP INFORMATION

	Current Information	Requested Group Changes
Group Number	922440791233	
Group Name	Monroe Fire Protection District	
Address	3953 S Kennedy Dr	
City, State, Zip	Bloomington, IN 47401	
Phone	(812) 331-1906	
Fax	(812) 336-1166	
Plan Type	Voluntary	<input type="checkbox"/> Voluntary <input type="checkbox"/> Employer Contribution
Network Option	In and Out-of-Network	<input type="checkbox"/> In-Network Only <input type="checkbox"/> In and Out of Network
Dependent Coverage	Age: 26	
Full Time Student Verification	Age: 26	
COBRA Administration	HRI Does Not Administer COBRA	

Policy Approval Signature

Print Name and Title

Date

Unless an alternative policy is elected and/or employer group information has been updated, a signed renewal is not required and the current policy will renew automatically on the effective date and renewal rates indicated above.

Specialty Renewal Rate Sheet

MONROE FIRE PROTECTION

Group Number: L02380

January 01, 2025 Renewal



Quote: 23451-1

Product Type	Tier	Monthly rates					Rate Action	Commission
		Employee	Employee + Spouse	Employee + Child(ren)	Employee + Family			
VISION PLAN		Effective January 01, 2024 through December 31, 2025 (In Rate Guarantee)						
BLUE VIEW VOLUNTARY(4PBA)	4-tier	Current Rate	\$7.96	\$15.92	\$14.69	\$23.06		
		Renewal Rate	\$7.96	\$15.92	\$14.69	\$23.06	0.0%	10%

Authorized Signature: _____

By typing my name I intend for it to serve as my signature, and that I am authorized to sign on behalf of this group.

Title: _____

Date: _____

Renewal of your contract is predicated upon the assumption that your group continues to meet Anthem's underwriting guidelines. Payment of the renewal rates listed below constitutes acceptance of this renewal offer. If you wish to cancel your contract with Anthem for any reason, we must have notification 15 days prior to the renewal date.

2025 FIRE PROTECTION SERVICE AGREEMENT

SALT CREEK TOWNSHIP

WHEREAS, the Township does not have a regularly constituted fire protection service;
and

WHEREAS, the Township desires to obtain fire protection for the citizens of Salt Creek Township and their property; and

WHEREAS, the Monroe Fire Protection District (MFD) is willing to provide fire protection for the citizens of Salt Creek Township and their property;

NOW THEREFORE, the parties agree as follows:

1. The Monroe Fire Protection District hereby agrees to provide the following services:

- a. Upon receipt of a properly placed dispatch call reporting a structure fire in the Township, MFD:
 - i. Will respond one engine and two tenders with available personnel and a minimum of 5,000 gallons of water;
 - ii. Will respond one command vehicle as incident command and safety.
- b. Upon receipt of a properly placed dispatch call reporting a motor vehicle accident (MVA) in the Township involving personal injury, MFD will respond one rescue and one squad with available personnel.
- c. Upon receipt of a properly placed dispatch call reporting a grass, woods, or field fire in the Township, MFD will respond two brush units with available personnel.
- d. Upon receipt of a properly placed dispatch call reporting a vehicle fire in the Township, MFD will respond one engine company.
- e. Upon receipt of a properly placed dispatch call reporting a medical emergency in the Township, MFD will respond one squad company.
- f. Upon receipt of a properly placed dispatch call reporting a fire service-related emergency, MFD will respond necessary units, as determined by and at the sole discretion of MFD
- g. Upon receipt of a fire prevention education request, MFD will schedule accordingly and provide said education or community risk reduction.

2. Salt Creek Township hereby agrees to make the following payment:

In consideration for the services described in Section 1 above, subject to the limitations agreed to in Section 3 below, the Township agrees to provide the Monroe Fire Protection District **\$200,861** plus an additional \$12,000 to assist with miscellaneous expenses incurred by the MFD, payable to the Monroe Fire Protection District in two equal payments of **\$106,430.50** one due by June 30th and the second due not later than December 20, 2025.

3. Other Terms Mutually Acknowledged and Agreed to:

- a. Because of the remote location of certain areas of Salt Creek Township and the increased amount of response time needed to reach such areas, the services described in Section 1 above may not be sufficient to save property located in Salt Creek Township from significant fire damage.
- b. The services described in Section 1 above shall be subject to the same rules and regulations that apply to the services provided by MFD within the boundaries of Monroe Fire Protection District.
 - i. In the event MFD receives a dispatch call for a fire in Salt Creek Township while all available equipment and/or personnel are responding to a different call or otherwise in use within MFD or another location, no equipment or personnel will be dispatched to Salt Creek Township until available.
 - ii. In the event MFD equipment and/or personnel are responding to a call or otherwise in use within Salt Creek Township, such equipment and/or personnel will not be recalled to the MFD or another location until the response has been completed within Salt Creek Township.

4. Insurance and Indemnification:

To the fullest extent permitted by law, the Township agrees to release and hold harmless the MFD against any and all claims, demands, suits, losses, including all cost connected therewith, for any damage which may be asserted, claimed, or recovered against or from the MFD, it's elected and appointed officials, employees, volunteers, or all others working on behalf of the MFD, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of the alleged acts, omissions, or negligence of the MFD, it's elected and appointed officials, employees, volunteers, or all others working on behalf of the MFD, the Township, or any third party in any way connected or associated with this contact.

5. Duration:

This agreement commences at 12:01 a.m. on January 1, 2025 and expires at 11:59 p.m. on December 31, 2025, unless terminated earlier as provided hereafter. This agreement may only be terminated prior to the time and date set forth in this section if done so in writing and with the mutual agreement of both parties.

6. Exclusivity:

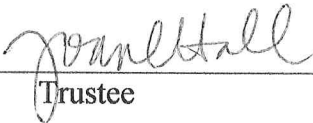
This agreement, upon affixing signatures will supersede any previous contractual agreements, signed, spoken, or implied, between the MFD and Township for the period specified in Section 5 above.

This agreement sets forth all the covenants, promises, agreements, conditions, and understandings between the Township and MFD concerning the services provided for herein, and there are no covenants, promises, agreements, conditions, or understandings, either oral or written, between them other than are herein set forth. Except as otherwise provided herein, no subsequent alteration, amendment, change, or addition to this agreement shall be binding upon either party unless reduced to writing and signed by the parties.

This Agreement is hereby executed and approved.

Salk Creek Township

Monroe Fire Protection District

By 
Trustee

By _____
Vicky Sorensen, Chair

By 
Board Member

By _____
Mark Kruzan, Vice-Chair

By 
Board Member

By _____
Michael Baker, Fiscal Officer

By 
Board Member

By _____
John Bernstein, Board Trustee

By _____
Christina Courtright, Board Trustee

By _____
Kevin R. Robling, Board Trustee

By _____
Dan Vest, Board Member

By _____
Dustin Dillard, Chief

Date: 10/18/24

Date: _____

2025 FIRE PROTECTION SERVICE AGREEMENT

POLK TOWNSHIP

WHEREAS, the Township does not have a regularly constituted fire protection service;
and

WHEREAS, the Township desires to obtain fire protection for the citizens of Polk Township and their property; and

WHEREAS, the Monroe Fire Protection District (MFD) is willing to provide fire protection for the citizens of Polk Township and their property;

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- d. Upon receipt of a properly placed dispatch call reporting a vehicle fire in the Township, MFD will respond one engine company.
- e. Upon receipt of a properly placed dispatch call reporting a medical emergency in the Township, MFD will respond one squad company.
- f. Upon receipt of a properly placed dispatch call reporting a fire service-related emergency, MFD will respond necessary units, as determined by and at the sole discretion of MFD
- g. Upon receipt of a fire prevention education request, MFD will schedule accordingly and provide said education or community risk reduction.

2. Polk Township hereby agrees to make the following payment:

In consideration for the services described in Section 1 above, subject to the limitations agreed to in Section 3 below, the Township agrees to provide the Monroe Fire Protection District \$59,700, plus an additional \$6,000 to assist with miscellaneous expenses incurred by the MFD, payable to the Monroe Fire Protection District in two equal payments of \$32,850, one due by June 30th and the second due not later than December 20, 2025.

3. Other Terms Mutually Acknowledged and Agreed to:

- a. Because of the remote location of certain areas of Polk Township and the increased amount of response time needed to reach such areas, the services described in Section 1 above may not be sufficient to save property located in Polk Township from significant fire damage.
- b. The services described in Section 1 above shall be subject to the same rules and regulations that apply to the services provided by MFD within the boundaries of Monroe Fire Protection District.
 - i. In the event MFD receives a dispatch call for a fire in Polk Township while all available equipment and/or personnel are responding to a different call or otherwise in use within MFD or another location, no equipment or personnel will be dispatched to Polk Township until available.
 - ii. In the event MFD equipment and/or personnel are responding to a call or otherwise in use within Polk Township, such equipment and/or personnel will not be recalled to the MFD or another location until the response has been completed within Polk Township.

4. Insurance and Indemnification:

To the fullest extent permitted by law, the Township agrees to release and hold harmless the MFD against any and all claims, demands, suits, losses, including all cost connected therewith, for any damage which may be asserted, claimed, or recovered against or from the MFD, it's elected and appointed officials, employees, volunteers, or all others working on behalf of the MFD, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of the alleged acts, omissions, or negligence of the MFD, it's elected and appointed officials, employees, volunteers, or all others working on behalf of the MFD, the Township, or any third party in any way connected or associated with this contact.

5. Duration:

This agreement commences at 12:01 a.m. on January 1, 2025 and expires at 11:59 p.m. on December 31, 2025, unless terminated earlier as provided hereafter. This agreement may only be terminated prior to the time and date set forth in this section if done so in writing and with the mutual agreement of both parties.

6. Exclusivity:


This agreement, upon affixing signatures will supersede any previous contractual agreements, signed, spoken, or implied, between the MFD and Township for the period specified in Section 5 above.

This agreement sets forth all the covenants, promises, agreements, conditions, and understandings between the Township and MFD concerning the services provided for herein, and there are no covenants, promises, agreements, conditions, or understandings, either oral or written, between them other than are herein set forth. Except as otherwise provided herein, no subsequent alteration, amendment, change, or addition to this agreement shall be binding upon either party unless reduced to writing and signed by the parties.

This Agreement is hereby executed and approved.

Polk Township

Monroe Fire Protection District

By 
Trustee

By _____
Vicky Sorensen, Chair

By 
Board Member

By _____
Mark Kruzan, Vice-Chair

By 
Board Member

By _____
Michael Baker, Fiscal Officer

By 
Board Member

By _____
John Bernstein, Board Trustee

By _____
Christina Courtright, Board Trustee

By _____
Kevin R. Robling, Board Trustee

By _____
Dan Vest, Board Member

By _____
Dustin Dillard, Chief

Date: 11-9-24

Date: _____

MONROE FIRE PROTECTION DISTRICT
Monroe County, Indiana
Risk Management Policy

I. PURPOSE

This Risk Management Policy will become effective on this 12th day of May, 2020. The purpose of this policy is to facilitate the preparation of financial statements in conformity with generally accepted accounting principles. Additionally, as part of our system of checks and balances, this policy will contribute to helping Monroe Fire Protection District ("MFD") achieve its objectives of transparency, fiscal responsibility and accountability, and continually striving for public trust and confidence.

II. CAPITAL ASSETS:

- Real and personal property owned by MFD.
- Have useful lives extending beyond a single reporting period (one year).
- Are depreciated using the straight-line method with no allowance for salvage value.
- Have nine (9) classifications described by SBOA.

A. CLASSIFICATIONS:

1. **Land.** All land, including right of ways, is capitalized at the time of acquisition regardless of historical costs or fair value, if donated. Land records must include the following information:
 - Location;
 - Acreage;
 - Acquisition date; and
 - Purchase price. (If purchase price is not available the assessed, appraised, or fair market value may be used.)
2. **General Infrastructure.** Examples of infrastructure include: roads, bridges, tunnels, drainage systems, storm water systems, dams, or lighting systems. General Infrastructure records must include the following information:
 - Description;
 - Location; and
 - Cost.
3. **Buildings.** Building records must include the following information:
 - Location;
 - Purchase price; or Construction cost and cost of improvements; or
 - If building is a gift, the appraised value at time of acquisition.
4. **Improvements Other Than Buildings.** This category is defined as permanent improvements, other than buildings, that add value to land. Examples include: fences, retaining walls, sidewalks, gutters, and parking lots. Records of Improvements Other Than Buildings must include:
 - Location;

- Cost; or Acquisition value.
5. **Machinery and Equipment.** Defined as tangible property of a permanent nature, (other than land, buildings, improvements, and vehicles) having a useful life of more than one (1) year. Examples include: machinery, software, commercial kitchen equipment, medical equipment, metal detectors, etc.
 - **Per unit** cost must be equal, or more than the lesser of the capitalization level established by the non-federal entity for financial statement purposes, or \$5,000.
 - Purchase cost must be included.
 6. **Vehicles.** This category includes automobiles, light trucks, heavy trucks, fire engines & apparatus, and boats, having a useful life of more than one (1) year. Records must include:
 - Purchase cost; or
 - If the vehicle is a gift, fair market value at time of acquisition.
 7. **Construction in Progress.** Construction in Progress is defined as construction work that has begun but has not been completed in the current reporting fiscal year.
 - Will be reported at the rate of the total project estimate.
 - Upon completion of the project, this asset must be moved into the proper category, and any necessary adjustment to project cost will be made at this time.
 8. **Books and Other.** This category may include a collection of books, periodicals, archives, CD's, etc. This section can also be used for any other types of assets not listed.
 9. **Federal Items Purchased through a Federal Grant.** All items purchased with federal grant money must be reported as a capital asset if the item meets or exceeds the statutory threshold of Five Thousand Dollars (\$5,000.00). Items purchased with federal grant money will be categorized separately from other like items that were not purchased with federal grant money.

B. CAPITALIZATION THRESHOLDS

Capital Assets must be included in the list if they have an original purchase cost or value equal to or greater than the amount below. Assets will remain on the capital asset list and part of the property record until they are retired, disposed of, sold, or traded in, regardless of the depreciated value.

The capitalization threshold for the following classes of assets shall be:

1. Land	\$	0.00
2. General Infrastructure	\$	0.00
3. Buildings	\$	0.00
4. Improvements other than Buildings	\$	10,000.00
5. Machinery and Equipment	\$	5,000.00
6. Vehicles	\$	75,000.00
7. Construction in Progress	\$	50,000.00
8. Books and Other	\$	20,000.00
9. Federal Items Purchased through a Federal Grant	\$	5,000.00

C. IMPROVEMENTS TO BUILDINGS AND GENERAL INFRASTRUCTURE

To increase the value of buildings or infrastructure assets, improvements must do one (1) of the following:

1. **Increase capacity** – Increases the level of service provided by the asset. Examples include: an addition to a building providing increased square footage, hence, the capacity is increased and the capital outlay is capitalized;
2. **Increase efficiency** – Increased efficiency changes the level of service or output without increasing the size of an asset; or level of service is maintained but at a lower cost; and/or
3. **Extend the asset's estimated useful life beyond the original expectation** – extending the useful beyond the original expectation involves a significant alteration, structural change, or improvement.

While substantial repairs and renovations will be reviewed for potential capitalization, it is anticipated that most will be expensed in the current year. These expenses often merely restore the asset to the original service potential but do not necessarily improve the asset.

D. HISTORICAL COST OR ESTIMATED HISTORICAL COSTS

1. **PROSPECTIVE (likely to happen at a future date) REPORTING.** These services generally relate to the development of, presentation of, and reporting on prospective financial information, and provide either a report to a regulator, or a report to other parties prepared under the regulations provided by the regulator.

Capital assets are recorded at historical cost which includes any extra charges necessary to place the asset into its intended location, and condition for use. Cost of form, fit, and function should be considered. For example:

- Freight and transportation charges for machinery;
- Site preparation costs and professional fees for a building;
- Engineering costs (internal and external) including related preliminary project and environmental studies for a road;
- Project estimating, design, and planning (drawings and specifications);
- Construction engineering, construction management, construction inspection and project payment; and,
- Donated capital assets are recorded at their estimated fair value at the time of acquisition.

2. RETROACTIVE REPORTING AT TRANSITION OF GASB STATEMENT NO 34

When actual historical cost source data is unavailable, estimate cost using:

- Historical Cost (purchase or construction cost);
- A 'Going Price' at the time of acquisition; or
- A Consumer Price Index calculation. To estimate the cost of an asset item using a Consumer Price Index calculation (including Consumer Price Index and Federal Highway Price Trends), the estimator must first find the cost of the asset as if it were new today. The estimator would then find the corresponding estimated date of acquisition/construction on the appropriate schedule which will 'deflate' the replacement cost to an estimated historical cost. The Table of Cost Indexes schedule may be found in the State Board of Accounts (SBOA) County Bulletin from June 2018 (vol. 409, pg. 7) <https://www.in.gov/sboa/files/2018%20June.pdf>

E. ESTIMATED USEFUL LIVES OF DEPRECIABLE ASSETS

Capital Assets (defined):

- Have estimated useful lives extending beyond a single reporting period (one year); and
- Are depreciated using the straight-line method with no allowance for salvage value.

The estimated useful life values were developed with the input of knowledgeable staff and reflect our government's experience with these assets:

• Land and Improvements to Land	non-depreciable
• Buildings and Building Improvements	50 years
• Machinery and Equipment	5 years
• Vehicles:	
- Autos	5 years
- Light Trucks	8 years
- Heavy Trucks	20 years
• General Infrastructure:	
- Roads	50 years
- Bridges	75 years
• Outdoor Lighting	10 years
• Software	5 years

F. DEPRECIATION METHOD/CONVENTION

Depreciation will be calculated using the straight-line method and full-year convention. No salvage value or residual value will be recognized.

G. RESPONSIBILITY FOR PROPERTY RECORD MAINTENANCE

The MFD Fire Chief, or designee, will ensure reporting for capital assets is exercised by establishing a fixed capital asset inventory, initially and at a minimum, annually. The MFD Fire Chief, or designee, will further ensure the capital asset report will be updated annually to reflect:

- Improvements;
- Additions;
- Retirements;
- Transfer between departments;
- Annual capital asset balance for financial reporting purposes; and
- Annual and accumulated depreciation calculations and net book value amounts.

The individual Station utilizing physical property owned by MFD has the expressed responsibility to maintain day-to-day stewardship of the property.

All Stations have the responsibility to report capital asset improvements, additions, retirements, and transfers in detail to the MFD Fire Chief, or designee. Transfers and retirements of assets at or above the threshold are to be reported by the Stations to the MFD Fire Chief using the attached Asset and Inventory Retirement Form.

III. INVENTORY POLICY

A. INVENTORY (defined):

- Capital purchases (4000 line items) **not meeting the minimum capitalization criteria set forth in the Capital Asset** section of the Monroe Fire Protection District Risk Management Policy but that meet the criteria in the Inventory Policy are considered inventory items.
- Personal property owned by MFD.
- Physical items having useful lives extending beyond a single reporting period (one year).

B. CLASSIFICATIONS:

1. **Machinery, Furniture, and Equipment.** Defined as tangible property of a permanent nature, (other than land, buildings, improvements, and vehicles) having a useful life of more than one (1) year. Examples include: machinery, furniture, office equipment including but not limited to computers and data processing equipment, and desks, safes, cabinets, cellphones, etc.
 - **Per unit** cost must be equal, or more than the threshold listed for this category but less than the capitalization criteria.
 - Purchase cost must be included.
2. **Vehicles.** This category includes automobiles, light trucks, heavy trucks, busses, and boats, having a useful life of more than one (1) year. Records must include:
 - Purchase cost; or
 - If a gift, fair market value at time of acquisition.
3. **Books and Other.** This category may include a collection of books, periodicals, archives, CD's, etc. This section can also be used for any other types of assets not listed.
4. **Federal Items Purchased through a Federal Grant.** Any items purchased with federal grant money for \$5,000.00 or less must be maintained as inventory. Items purchased by Federal funds cannot be disposed of without the approval of the awarding agency UNLESS the item(s) was/were clearly stated as exempt within the award.

C. INVENTORY THRESHOLDS

Inventory items must be included on the inventory list if they have an original purchase cost or value equal or greater than the amount below. Inventory items will remain on the inventory list and part of the property record until they are retired, disposed of, sold, or traded in.

The threshold for the following classes of inventory items shall be:

- | | |
|--|-----------------------------------|
| 1. Machinery, Furniture, and Equipment | \$ 1,000.00 – \$ 4,999.99 |
| 2. Vehicles | \$ 1,000.00 – \$ 74,999.99 |
| 3. Books and Other | \$ 1,000.00 – \$ 19,999.99 |
| 4. Federal Items Purchased through a Federal Grant
(Not meeting the \$5,000.00 threshold for capital assets) | Less than – \$ 5,000.00 |

D. DEPARTMENT LEVEL RESPONSIBILITY FOR PROPERTY CONTROL

Capital assets that do not meet the capitalization criteria listed in this policy but warranting 'control' may meet the criteria of the Monroe Fire Protection District Inventory Policy. Should the item(s) in question not meet the threshold for *either* policy but still warrant control, the item(s) shall be inventoried and an appropriate list be maintained.

Assets below the capitalization threshold and not on the MFD inventory list but considered *sensitive* may include:

- Postage Stamps;
- Batteries;
- Electronic office equipment such as clocks, calculators, label makers;
- Currency counters, check scanners, credit card readers;
- Sports equipment;
- Clothing, Footwear; and
- Refrigerators, microwaves, water coolers.

Stewardship of these minimum but sensitive items is the express responsibility of the station utilizing these properties; however, the MFD Fire Chief, or designee, shall have the right to request copies of the inventory and/or updated inventory of controllable items so as to periodically review the information, and adherence to MFD policy where applicable.

E. RESPONSIBILITY FOR PROPERTY RECORD MAINTENANCE

MFD Fire Chief, or designee, will ensure tracking of inventory is exercised by using a spreadsheet or database inventory process, and will conduct a physical inventory. Post initial inventory, individual Stations will be required to submit a yearly inventory by December 15th, of each year. MFD will further ensure that its inventory spreadsheet or database will be updated annually to reflect:

- Improvements;
- Additions;
- Retirements; and
- Transfer between Stations.

The individual Stations utilizing physical property owned by MFD has the expressed responsibility to maintain day-to-day stewardship of the property.

IV. RETIREMENTS AND DISPOSAL OF INVENTORY (Sale, Disposal, Surplus, or Relocation)

A capital asset or inventory item may be considered for retirement for any of the following reasons (the list is not all inclusive):

- Obsolete;
- Lost or Stolen;
- Public Safety Hazard;
- No longer usable for intended purpose; and/or
- Item is changing location – item will remain a district asset but location change must be recorded.

When an item becomes obsolete or no longer usable for its intended purpose, the Station will follow the FIXED CAPITAL ASSET and INVENTORY ITEM RETIREMENT PROCEDURE including completing the Fixed Capital Asset and Inventory Item Retirement Form, obtaining the necessary approval and/or documentation **before facilitating sale, disposal, or relocation** of any MFD asset or inventory item. The Fixed Capital Asset and Inventory Retirement Procedure incorporates Indiana Code 5-22-22 into MFD's retirement procedure (link above); however, please review the statute or contact MFD's legal counsel with questions. This section of code is summarized as follows:

No item (Chair, Table, Vehicle, Desks, Bookcases, Tools, Appliances, Technical Equipment) may be disposed, destroyed or placed for surplus without the following:

- A. *Determination of item(s) value.*
 1. *If 1 item = \$1,000 or more; **OR***
 2. *If more than one item total value = \$5,000 or more*
 - a. ***MUST be sold at a public sale or by sealed bids and advertised as per IC 5-3-1***
- B. *IF VALUE is LESS than \$1,000 or combined value less than \$5,000*
 1. *Resolution required attesting to the "less than" value is required and then:*
 - a. *May be sold at public or private sale or transfer of property without advertising.*
- C. *If items value is less than the sale and cost to transport, the item is deemed worthless and may be destroyed/disposed.*

Retirements apply to all capital assets and inventory items including but not limited to: land, buildings, machinery and equipment, vehicles, and general infrastructure.

- When an asset is retired, for any reason, it is to be removed from the property record and the appropriate reduction will be made to reflect the retirement.

It is in MFD's best interest that an employee not take ownership of, or personally profit from the disposal of an inventory or asset item. Therefore, no employee has singular authority to dispose of asset or inventory items without the proper approvals. It is also MFD's policy that employees are prohibited from purchasing MFD inventory or asset items that are disposed, unless public auction is held.

***Please see the Fixed Capital Asset and Inventory Item Retirement Procedure for further information on the retirement and surplus or sale of property process, and complete the accompanying form necessary for retirement of MFD assets or inventory items.**

LOST OR STOLEN CAPITAL ASSET OR INVENTORY ITEM

Items must be reported to the MFD Fire Chief and the Board of Fire Trustees.

Actions will include:

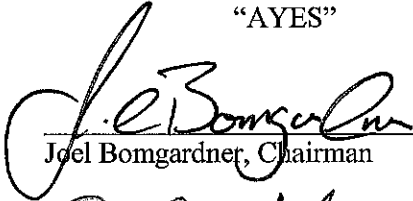
- Physical inventory of Station;
- Theft and Loss report;
- Removal of asset or inventory item from MFD's list; and,
- Possible report to law enforcement agency, determined by the Board of Fire Trustees and Legal Counsel.

Monroe Fire Protection District Risk Management Policy approved this 12th day of May, 2020, by the Board of Fire Trustees.

Monroe County Board of Fire Trustees

“AYES”

“NAYS”




Joel Bomgardner, Chairman

Joel Bomgardner, Chairman



C. Ed Brown, Fiscal Officer

C. Ed Brown, Fiscal Officer



Vicky Sorensen, Vice-Chairman

Vicky Sorensen, Vice-Chairman

Monroe Fire Protection District

3953 S. Kennedy Drive
Bloomington, Indiana 47401 -9619

Business: (812) 331-1906

Fax: (812) 336-1166

January 1, 2025

Ordinance 0X-2024
Salary, Wages, Compensation and Allowances Ordinance

An ordinance stipulating the salary, wages compensation and allowances of persons who are compensated by the Monroe Fire Protection District, Bloomington, Indiana, for the calendar year **2025**

Payments of amounts as indicated within this ordinance are subject to budget approval of such amounts by the Monroe County Council and the Department of Local Government Finance (DLGF), either of which have authority to adjust annual budget amounts. In the event an adjustment in this ordinance is required, it will be accomplished by Board action correcting this ordinance or enacting an amended or revised edition of this ordinance.

Be it ordained by the Board of Trustees of Monroe Fire Protection District, and subject to the aforementioned budget approvals that the following provisions pertaining to salary, wages, compensation and allowances be in effect for calendar year 2025.

1.) Full Time Employees' Salary:

<u>Title/Position</u>	<u>Salary per annum</u>
Chief (1)	\$ 91,801.00
Deputy Chief (4)	\$ 86,060.00
Assistant Chief (3)	\$ 80,325.00
IT Specialist (1)	\$ 85,160.00
Battalion Chief (6)	\$ 74,590.00
Fire Marshal (2)	\$ 74,590.00
1st Class Firefighter (87)	\$ 72,820.00
Administrative Assistant (2)	\$ 76,684.00
Fleet Manager (1)	\$ 74,590.00

Part - Time Employees - \$15.00 - \$30.00 per hour.

2.) Substitute / Emergency / Overtime / Training:

Substitute employees will be paid in the amount of \$15.00 - \$ 30.00 per hour, based on qualifications.

Full-time employees will be paid at Individual Overtime Rates.

Full-time employee off-duty Training Pay is paid at Individual Overtime Rates. Full-time employee off-duty Ambulance Pay is paid at Individual Overtime Rates.

3.) Officer Pay:

Officers of the department will be paid the following amounts per annum for their position.

Officers' pay for persons who are full time employees may be pro-rated and paid two (2)

times a month salary.

Except as noted** Not subject to Cost of Living Adjustment.

<u>Title</u>	<u>Per Annum **</u>
Fire Chief (1)	\$ 20,000.00
Deputy Chiefs (4)	\$ 15,000.00
Assistant Chiefs (3)	\$ 12,500.00
Battalion Chiefs (6)	\$ 10,000.00
Fire Marshal	\$ 10,000.00
Captains (8)	\$ 7,500.00

Company Officers (16)	\$	3,500.00
Sergeants (15)	\$	2,500.00
Chauffeurs (12)	\$	1,500.00
Engineer		Per ride out pay schedule
Part time Chauffeurs (6)	\$	750.00

4.) Longevity:

All full-time employees: The amount of One hundred and fifty dollars (\$150) per year will be paid to full time employees for each full year of service satisfactory to, or accepted by, and calculated by the district using their procedures, up to twenty-five (25) years or a maximum of three thousand, seven hundred and fifty (\$3,750.00) This amount will be included in regular salary and included in the regular two (2) times a month pay.

Longevity will be calculated on number of years of creditable service completed with or accepted by this district as creditable after one year of service and as of the calendar year of the member's anniversary.

5.) Payment in lieu of health insurance:

All full-time employees. The amount of Three Thousand dollars (\$3,000.00) per annum may be paid to a full-time employee, who elects to provide his or her own Medical insurance in lieu of the department paid Group Medical insurance. This annual incentive payment will be paid in 24 equal amounts and included in the two (2) times a month pay. This payment will not be paid separately, e.g. by a separate check if no pay is due. (Approved March 1997 SBA auditor). This \$3,000 is in lieu of taking District health insurance and shall not be included in regular pay or calculated into hourly rates.

6.) Incentives:

Full time Employees: An amount up to Twelve hundred dollars (\$1,200) per annum may be paid to persons who attain/maintain Emergency Medical Technician (EMT) status and perform these duties satisfactorily. This amount will be paid from the incentive line in the annual budget and will be pro-rated for employees who start or terminate employment mid-year. Qualifying Full time employees may receive up to \$600.00 payable in June and up to \$600.00 in December.

Part-time and Volunteer Employees: An amount up to Six hundred dollars (\$600) per annum may be paid in December to persons who attain/maintain first responder (EMR) or Emergency Medical Technician (EMT) status and perform these duties satisfactorily. This amount will be paid from the incentive line in the annual budget and will be prorated for employees who start or terminate employment mid-year.

An amount up to Five hundred dollars (\$500) per annum may be paid to persons who attain/maintain HazMat Tech Certification. **Full time employees** will be paid this amount from the incentive line in the annual budget and it will be included in the two (2) times a month pay check. **Part time employees** who attain/maintain HazMat Tech Certification receive the \$500.00 in December. (Pro-rated for mid-year hires/terminations)

An amount up to Five hundred dollars (\$500) per annum may be paid to **full time employees** who hold or attain an Associate's degree. An amount up to One thousand dollars (\$1,000) per annum may be paid to **full time employees** who hold or attain a Bachelor's degree. This amount will be paid from the incentive line in the annual budget and will be included in the qualifier's two (2) times a month pay check.

7.) Uniform Allowance:

Full time employees will be paid the amount of One thousand five hundred dollars (\$1,500.00) per annum for procurement and maintenance of required uniforms. The \$1,500.00 will be distributed equally in two payments of Seven hundred fifty dollars (\$750.00) each, normally in June and December. Amount will be pro-rated for mid-year hires/terminations.

Part time employees will be paid the amount of Five hundred dollars (\$500.00) per annum, distributed equally in two payments of Two hundred fifty dollars (\$250.00) each, normally in June and December. Amount will be pro-rated for mid-year hires/terminations.

8.) Length of Service Annuity:

For Volunteers only, and in accordance with the District approved program (LOSAP). Persons, who are members of the Indiana Fireman and Policeman Retirement Fund, INPRS, are not eligible to participate in this program.

9.) Trustee Compensation:

Board of Fire District Trustees will be compensated an amount of \$ 3,856.00 per annum, as indicated below: Chair, Vice Chair, Fiscal Officer & Four (4) Board Members will each be paid a compensation distributed equally and quarterly, based upon a calendar year and normally paid on March 1, June 1, September 1 and December 1.

10.) Contract with the Monroe Fire Protection District Volunteers, Inc.:

Per negotiated contract.

11.) Certified Salary:

The certified salary for a Full-time 1977 Fund first class firefighter for calendar year 2024, will be) seventy-two thousand, eight hundred and twenty dollars (\$72,820.00) plus longevity up to 25 years, which is a maximum of three thousand, seven hundred and fifty dollars (\$3,750.00) for a total of seventy-six thousand, five hundred and seventy dollars (\$76,570.00). 1977 Fund contribution increase takes effect with the first payroll in January each year.

12.) Overtime:

Overtime rate is set at time and a half with the District Board's approval of this Salary Ordinance.

13.) Withholding for Group Health Insurance:

Full time employees: Each participant will have five to fifteen percent (5% - 15%) of the gross premium withheld from their pay in the two (2) times a month pay check, 24 pay periods per annum, for Group Medical, Dental and Vision insurance.

Employees must notify the Human Resources Administrative Assistant (HRAA) in writing within thirty (30) days of beginning employment if they wish to enroll in the District's insurance plans. Employees must also notify the HRAA by August 1 of the preceding year if they plan to add any eligible dependents to the District's insurance plans the following calendar year. Failure to notify HRAA in writing may require additional contributions be made by the employee. Eligible dependents may be added to the District's health insurance plans effective January 1. Life events such as Marriage, Divorce, Death of a Spouse or Dependent & Birth or Adoption of a Child must be communicated to the HRAA in writing within 30 days of the event.

Employees choosing the High Deductible Health Plan may elect to open a Health Savings Account (HSA). The District will make contributions to each employee's HSA totaling Two thousand dollars (\$2,000) per annum. The contribution will be distributed equally and quarterly, based upon a calendar year and normally paid on March 1, June 1, September 1 and December 1. (Amount will be prorated for mid quarter hires/terminations)

14.) Vacation:

Per district approved leave policy.

15.) Holidays:

Full and part-time personnel. Holidays, except those listed in the next paragraph, will be worked as regular shifts.

16.) Holiday Pay:

Persons who work a full 24-hour shift on any of the following listed ten (10) holidays will be paid an additional amount of One hundred and fifty dollars (\$150.00) per shift. Holiday shift commences at 0700 hours local time on the day of the holiday. Personnel must work their full shift to receive full additional pay or 12 hours to receive half (\$75.00)

- 1. New Year's Day
- 2. Good Friday
- 3. Memorial Day
- 4. Independence Day
- 5. Labor Day
- 6. Veterans Day
- 7. Thanksgiving Day
- 8. Christmas Eve
- 9. Christmas Day
- 10. New Year's Eve

Administrative personnel shall receive holidays off with pay following the schedule of holidays approved by the Monroe County Board of Commissioners.

17.) Mileage Reimbursement:

Mileage reimbursement is considered for employees using their personal vehicle while performing District business. The rate will be determined by the IRS standard mileage rate for business travel.

18.) Early Retirement

Full time employees enrolled in INPRS PERF (not including the PERF '77 fund) may be eligible for a one-time payment, limited to \$25,000, to supplement the employee's INPRS benefits until the employee is eligible for Medicare. Refer to the MFPD Employee Handbook for further details.

19.) Ride Out Pay Schedule

This section applies to merited chauffeurs and engineers as detailed below:

Chauffeurs to Officer	12hr rate	\$15.00	24hr rate	\$30.00
Engineer to Officer	12hr rate	\$20.00	24hr rate	\$35.00

Engineer to Chauffeur 12hr rate \$15.00 24hr rate \$30.00

**Ordinance 0X-2024
Salary, Wages, Compensation and Allowances Ordinance**

**PASSED BY THE BOARD OF TRUSTEES OF THE MONROE FIRE PROTECTION DISTRICT
BLOOMINGTON, MONROE COUNTY, INDIANA, ON THIS 11TH DAY OF DECEMBER 2024.**

"AYES"

"NAYS"

Vicky Sorensen, Chair

Vicky Sorensen, Chair

Michael Baker,
Fiscal Officer

Michael Baker,
Fiscal Officer

Mark Kruzan, Vice Chair

Mark Kruzan, Vice Chair

Daniel Vest, Board Trustee

Daniel Vest, Board Trustee

Christina Courtright, Board Trustee

Christina Courtright, Board Trustee

John Bernstein, Board Trustee

John Bernstein, Board Trustee

Kevin R. Robling, Board Trustee

Kevin R. Robling, Board Trustee

ATTEST: _____
Michael Baker, Fiscal Officer

Monroe Fire Protection District Bylaws

Adopted by the Monroe Fire Protection District Board of Fire Trustees at its regular meeting on September 16, 2021

Amended: March 9, 2022 by the Monroe Fire Protection District Board of Fire Trustees at its regular meeting

Amended: December 14, 2022 by the Monroe Fire Protection District Board of Fire Trustees at its regular meeting

ARTICLE I: DEFINITIONS

1.0 - DEFINITIONS

As used in the Board's bylaws and policies, the following terms shall have the meaning set forth below:

Board: The Board of Fire Trustees of the Monroe Fire Protection District, which is created by IC 36-8-11.

Bylaw: A rule of the Board for its own governance adopted by a Board vote at a meeting.

Chair: An officer of the Board who, as part of his their duties, presides over its meetings and has such other duties as may be defined by the Board's bylaws and policies and applicable law.

District: The Monroe Fire Protection District.

Due Process: Procedural due process requires an established rule or standard, notice of facts of an alleged violation and the applicable rule or standard (accusation), and an opportunity to respond before a decision is made.

Fiscal Officer: A bonded officer of the Board charged with the faithful receipt and disbursement of the funds of the district. (IC 36-8-11-2)

Full Board: All Trustees of the Board.

May: A statement providing that an action is permitted but not required.

Meeting: A gathering of the majority of the Trustees of the Board for the purpose of taking "official action" on "public business" of the District. IC 5-14-1.5-2(c), (d), and (e).

Official Action: Board action to receive information, deliberate, make recommendations, establish policy, make decisions, or take final action. IC 5-14-1.5-2(d).

Policy: A general, written statement approved by the Board which defines its expectations or position on a particular matter and authorizes appropriate action that must or may be taken to establish and/or maintain those expectations.

Public Business: The performance by the Board of a function upon which it is specifically authorized to take official action, or not statutorily prohibited from performing. IC 5-14-1.5-2(e), IC 36-8-11.

Quorum: A majority of the Board of Fire Trustees. IC 36-8-11-14.

Shall: Expressing non-discretionary required action or action, synonymous with "will" or "must".

Trustee: Each member of the Board of Fire Trustees.

Vice-Chair: An officer of the Board who presides over its meetings in the absence of the Chair and has such other duties as may be defined by the Board's bylaws and policies and applicable law.

Voting: An action by which a Trustee indicates approval or rejection of a motion by a Trustee that has been seconded by another Trustee at a meeting convened in compliance with all applicable laws including the Indiana Open Door Law (IC 5-14-1.5).

ARTICLE II: BOARD ORGANIZATION

2.1 - NAME

The governing body of this District shall be known officially as the Board of Fire Trustees of the Monroe Fire Protection District.

2.2 - PURPOSE

The Board exists for the purpose of governing the system for providing fire protection services to the District.

2.3 - BOUNDARIES

The boundaries of the District shall be the unincorporated areas of Perry Township, Clear Creek Township, Indian Creek Township, Van Buren Township, Bloomington Township, Washington Township, and Benton Township in Monroe County, Indiana, defined by the Monroe County Board of Commissioners as being part of the District.

2.4 - ADDRESS

The official address of the District is its headquarters, 3953 S. Kennedy Dr., Bloomington IN, 47401.

2.5 - NUMBER OF TRUSTEES

As adopted by ordinance of the Monroe County Commissioners, the Board shall consist of seven (7) Trustees; one from Perry Township, one from Clear Creek Township, one from Indian Creek Township, one from Van Buren Township, and one from Bloomington Township; one from Benton Township; and one from Washington Township. IC 36-8-11-12.

2.6 - APPOINTMENT OF TRUSTEES AND ELIGIBILITY TO SERVE

Trustees of the Board shall be qualified and appointed in accordance with Ind. Code 36-8-11 and the organizing ordinances of the Monroe County Commissioners. In accordance with Ind. Code 36-8-11-12, a person who:

- (1) is a party to a contract with the district; or
- (2) is a member, an employee, a director, or a shareholder of any corporation or association that has a contract with the District;

may not be appointed or serve as a trustee. The trustees must be qualified by knowledge and experience in matters pertaining to fire protection and related activities in the District.

If a vacancy occurs on the board, the Monroe County Commissioners shall appoint a trustee who is qualified for the unexpired term.

2.7 - TERM

The term of each Trustee shall be four (4) years. IC 36-8-11-12.

2.8 - OATH

Each newly-appointed and re-appointed Trustee shall take an oath of office administered by a notary public or other qualified person not later than thirty (30) days after the beginning of the term of office to which the Trustee was appointed. IC 5-4-1-1.

The oath must be signed by the Trustee and the person who administers it and filed in the Monroe Circuit Court Clerk's Office.

2.9 - COMPENSATION

As compensation for their services, each trustee may receive not more than one hundred dollars (\$100) a day for each day devoted to the work of the District. In addition, each trustee may be reimbursed for actual expenses, including traveling expenses at a rate equivalent to that provided by statute for state employees. Claims for expense reimbursement must be accompanied by an itemized written statement and approved by a recorded motion of the Board. (IC 36-8-11-14)

2.10 - OFFICERS

The Board shall elect from its Trustees a Chair, Vice-Chair, and a Fiscal Officer all of whom are separate Trustees. (IC 36-8-11-14)

Election of officers shall be by a majority of the Trustees. Where no such majority exists on the first vote, a second vote shall be cast for the two (2) candidates who received the greatest number of votes.

Officers shall serve for one year and until their respective successors are elected and shall qualify. An officer may be removed from their officer position for cause by a majority vote of the full Board. The Board shall fill a vacancy in either office within thirty (30) days of the occurrence of the vacancy.

ARTICLE III: BOARD POWERS AND DUTIES

3.1 - BOARD POWERS

The Board shall have all the powers granted to it by Indiana Code 36-8-11 and, as permitted by applicable law, these Bylaws.

3.2 - BYLAWS AND POLICIES

The Board shall adopt bylaws and policies for the organization and operation of this Board and the District.

The bylaws and policies may be adopted, amended, and repealed at any meeting of the Board, provided the proposed adoption, amendment, or repeal shall have been proposed at a previous Board meeting and, once proposed, shall have remained on the agenda of each succeeding Board meeting until approved or rejected, except that the Board may upon a vote and where compelling reasons exist, cause to suspend at any time the operation of a bylaw or policy herein contained, provided the suspension does not conflict with law, and such suspension shall terminate at the next meeting of the Board or at such earlier time as is specified in the motion to suspend.

These bylaws and policies may be adopted or amended at a single meeting of the Board in an emergency. An emergency shall be defined for purposes of this rule as any situation or set of circumstances which the Board has reason to believe will negatively impact the District's ability to provide fire services or jeopardize the safety or welfare of the District's citizens or employees of the District.

Any resolution adopted under emergency conditions shall expire automatically at the first public meeting of the Board following the abatement of the emergency unless the Board moves to adopt said resolution in final form.

Bylaws shall be adopted, amended, repealed, or suspended by a positive vote of the majority of Trustees. Policies shall be adopted, amended, or repealed by a positive vote of majority of Trustees.

The adoption, modification, repeal, or suspension of a Board bylaw or policy shall be recorded in the minutes of the Board.

The parliamentary authority governing the Board shall be Rosenberg's Rules of Order in all cases in which it is not inconsistent with statute, administrative code, or these bylaws.

3.3 - SELECTION OF A FIRE CHIEF

The Board shall exercise its executive power in part by the appointment of a Fire Chief who shall enforce the statutes of the State of Indiana, the policies of this Board, and any standard operating procedures of the District.

3.4 - FIRE CHIEF AUTHORITY

The Fire Chief shall consult with the Board with regard to the development and/or revision of policies.

The Fire Chief shall prepare standard operating guidelines for the administration of the District that are consistent with statutes and/or the policies of this Board.

Such standard operating guidelines shall be binding on the employees of the District when issued.

The Fire Chief shall be delegated the authority to take necessary action in circumstances not provided for in Board policy, provided that such action shall be reported to the Board at the next meeting following such action.

3.5 - JUDICIAL

The Board may assume jurisdiction over any dispute or controversy arising within this District and concerning any matter in which authority has been vested in the Board by statute, rule, a contract, or policy of this Board.

In furtherance of its adjudicatory function, the Board may hold hearings which shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.

Beyond the basic requirements of due process, a hearing may vary in form and content in line with the severity of the consequences which may flow from it, the degree of difficulty of establishing findings of fact from conflicting evidence, the impact of the Board's decision on the District, and any statutory or regulatory requirements.

In order to provide a fair hearing for the parties to a matter to be adjudicated by the Board, Trustees shall be impartial in such matters and capable of making a decision based solely upon the evidence presented by the parties. Therefore, Trustees shall not conduct or participate in any investigation of the facts in such matters; collect, evaluate, or review the facts of the matter prior to presentation of the facts to the Board; or form or express an opinion not subject to change on any aspect of the pending matter. A Trustee's mere personal knowledge shall not automatically disqualify the Trustee from participating in the matter.

If a Trustee testifies concerning a material fact in dispute, has a personal interest in the matter under consideration, has participated in the gathering of evidence or the formulation of strategy, or has expressed an opinion on one or more material facts in dispute, that Trustee shall not participate in the Board's consideration of the matter or vote in the matter, unless the Trustee certifies and declares to the parties in the matter and to the Board that s/he is capable of resolving the matter based solely on the evidence presented to the Board. If a Trustee is unable to make this certification, the Trustee shall voluntarily recuse himself/herself and shall participate in any evidentiary hearing, discussion, or vote in the matter.

3.6 - PUBLIC EXPRESSIONS OF TRUSTEES

The Board Chair functions as the official spokesperson for the Board.

From time-to-time, however, individual Trustees make public statements on District matters to local media or to local and/or state officials. Sometimes the statements imply, or the readers (listeners) infer, that the opinions expressed or statements made are the official positions of the Board. The misunderstandings that can result from these incidents can embarrass both the Trustee and the Board. Therefore, Trustees should, when writing or speaking on District matters to the media, legislators, and other officials, make it clear that their views do not necessarily reflect the views of the Board or of their colleagues on the Board.

- A. This bylaw shall apply to all statements and/or writings by individual Trustees not explicitly sanctioned by a majority of its Trustees, except as follows:
1. correspondence, such as legislative proposals, when the Trustee has received official guidance from the Board on the matters discussed in the letter
 2. routine, not for publication, correspondence of the Fire Chief and other Board employees
 3. routine "thank you" letters of the Chair of the Board
 4. statements by Trustees on non-District matters (providing the statements do not identify the author as a Trustee of the Board)
 5. personal statements not intended for publication
- B. Copies of this bylaw may be sent to local media by the Fire Chief.

3.7 - CONFLICTS

Trustees shall utilize the authority of their position solely for the benefit of the District. To this end:

A. Conflict of Interest Disclosure

If a Trustee or a spouse or dependent has a pecuniary interest in a contract or purchase to be approved by the Board, or a Trustee or a spouse or dependent will profit from a contract or purchase to be approved by the Board, the Trustee shall submit a written Conflicts of Interest disclosure on State Board of Accounts Form 236.

When a Trustee makes a Conflicts of Interest disclosure as provided above, the disclosure shall be submitted for approval by the Board before the Board considers approval of the contract or purchase addressed in the disclosure, provided the contract or purchase will be funded entirely by funds other than those received from a Federal grant or award.

The Trustee shall not participate in the discussion or vote on the acceptance of his/her disclosure or approval of the contract or purchase, and the role played by this Trustee shall be described in the minutes of the meeting.

A written conflict of interest disclosure on State Board of Accounts Form 236 that is approved by the Board shall be filed by the Fire Chief with the State Board of Accounts and the Monroe County Circuit Court Clerk's office within fifteen (15) calendar days after approval by the Board. IC 35-44.1 -1-4

B. Profiteering From Public Service

For one (1) year after leaving the Board, a Trustee of the Board shall not obtain a pecuniary interest in any contract or purchase which was approved by the Board during his/her Board service unless the former Trustee:

1. was screened from any participation in the contract or purchase
2. has not and will not receive a part of any profit from the contract or purchase by the Board; and
3. promptly gives notice to the Board of his/her interest in the contract or purchase.

This limitation does not apply if the Trustee receives less than \$250.00 of the profits from the contract or purchase.

3.8 - GIFTS

A Trustee or a District employee making a recommendation to the Board on a matter to be considered by the Board shall not accept a gift or gratuity from a person or entity having a substantial personal or pecuniary interest in the Board's decision on the matter in accordance with the restrictions and provisions of IC 35-44.1-1-2.

A Trustee who has accepted a gift or gratuity from a person or entity having a substantial personal or pecuniary interest in the Board's decision may return the gift or gratuity or its value to the source and thereafter participate in the process of consideration of the matter, and the Board vote on the matter.

If a Trustee taking part in evaluating a proposal to be considered by the Board, or a dependent of that Trustee, has accepted a gift or gratuity from a person or entity having a substantial personal or pecuniary interest in the Board's decision, the Trustee shall abstain from all involvement in the formulation of a recommendation to the Board, Board discussion on the matter, and the Board vote on the matter.

3.9 - USE OF ELECTRONIC MAIL

Under no circumstances shall Trustees use email to discuss among themselves Board business that is only to be discussed in an open meeting of the Board, is part of an executive session, or could be considered an invasion of privacy if the message were to be monitored by another party.

Email messages to and from Trustees may be subject to production in response to an Indiana Access to Public Records Act ("APRA") request.

ARTICLE IV: BOARD MEETINGS

4.1 - ORGANIZATIONAL MEETING

The Board shall organize annually in January at a meeting held in accordance with law. The meeting shall be called to order by the ranking officer of the preceding Board who shall serve as presiding officer until the election of the Chair.

The Board shall, at its first meeting of the year:

- A. Elect a chair, vice chair, and fiscal officer, each of whom is a different Trustee. (36-8-11-14)
- B. Appoint a secretary of the Board and of the District who is a person, other than the Fire Chief, who is not a Trustee of the Board.
- C. Fix a time for holding regular meetings, which shall occur at least once in the months of January, April, July, and October. (IC 26-8-11-13)

4.2 - COMMITTEES

Committees appointed directly by the Board or the Chair shall constitute a "governing body" as defined in the Open Door Law. IC 5-14-1.5-2. When specifically charged to do so by the Board or Chair, a committee shall conduct studies, receive information, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board.

Meetings of committees appointed directly by the Board or its Chair and given authority to take official action upon public business are subject to the Open Door Law and shall give notice of meetings and hold public meetings as required by that statute. "Official action" includes receiving information, deliberating, and making recommendations. A committee subject to the Open Door Law shall keep minutes of its meetings.

Meetings of committees appointed by the Fire Chief that report to the Fire Chief shall not be subject to the Open Door Law, but records of committees appointed by the Fire Chief shall be subject to the Access to Public Records Act.

4.3 - QUORUM

A majority of the Trustees shall constitute a quorum (IC 36-8-11-14), and no official action shall be conducted in the absence of a quorum.

4.4 - REGULAR MEETINGS

The Board shall hold a meeting on a date and at a time and place determined annually by the Board.

In the event the date, time, or place of a meeting needs to be changed, which change is in the best interest of the Board and/or the District, such change may be made by action of the Board, provided that the proper notice is given.

4.5 - SPECIAL MEETINGS

Special meetings of the Board may be called by the Chair or any two (2) Trustees, provided there is compliance with the notice provision of these Bylaws. (IC 36-8-11-13)

4.6 - EMERGENCY MEETINGS

In the event of a severe and imminent threat to the health, safety, or welfare of the District, its employees, or citizens, any Trustee of the Board, or the Fire Chief may call an emergency session if it can be shown that delay would be detrimental to efforts to lessen or respond to the threat. No formal notice to Trustees of any emergency meeting shall be required, but the press and public shall be notified.

4.7 - MEETING OF THE BOARD DEFINED

As used in these by-laws, "meeting" means a gathering of a majority of Trustees for the purpose of taking "official action" as defined at IC 5-14-1.5-2(d) on public business. The term "meeting" does not include any exception set forth in statute, including the following:

- A. A social or chance gathering not intended to avoid the principles of the Indiana Open Door law set forth in IC 5-14-1.5-1.
- B. An on-site inspection of a project, program, or facility of applicants for incentives or assistance from the Board.

- C. Traveling to and attending meetings of organizations devoted to betterment of government.
- D. A caucus.
- E. A gathering to discuss an industrial or a commercial prospect that does not include a conclusion as to recommendations, policy, decisions, or final action on the terms of a request or an offer of public financial resources.
- F. An orientation of Trustees of the Board on their role and responsibilities as public officials, but not for any other official action.
- G. A gathering of Trustees for the sole purpose of administering the oath of office to a Trustee or Trustees.

4.8 - EXECUTIVE SESSION

The Board may meet in an executive session, one closed to the public (except the Board may admit those persons determined to be necessary to carry out the purpose of the executive session) after giving proper notice, for any reason authorized by statute, including the following purposes:

- A. where authorized by Federal or State statute.
- B. discussion of strategy with respect to 1) initiation of litigation or litigation which is pending or has been threatened in writing, 2) implementation of security systems, or 3) a real property transaction, including a purchase, a lease as a lessor, a lease as a lessee, a transfer, an exchange or a sale by the governing body, up to the time a contract or option is executed by the parties.
- C. to receive information about, and interview, prospective employees.
- D. with respect to any individual over whom the Board has jurisdiction, receive information concerning the individual's alleged misconduct, and to discuss, prior to determination, that individual's status as an employee.
- E. discussion of records classified as confidential by Federal or State statute.
- F. discussion of an employee's job performance evaluation.

- G. when considering the appointment of a public official, to develop a list of prospective appointees, to consider applications and make one (1) initial exclusion of prospective appointees from further consideration.

(IC 5-14-1.5-6.1)

A final action must be taken at a meeting open to the public.

In keeping with the confidential nature of executive sessions, no Trustee of the Board shall disclose the content of discussions that take place during such sessions.

4.9 - SERIES OF MEETINGS (GATHERINGS)

Trustees of the Board may not participate in a series of meetings (gatherings) if the series consists of at least two (2) gatherings and the series of gatherings meets all of the following criteria:

- A. one (1) of the gatherings is attended by at least three (3) Trustees but less than a quorum and the other gathering includes at least two (2) Trustees.
- B. the sum of the number of different Trustees attending any of the gatherings at least equals a quorum of the Board.
- C. all gatherings concern the same subject matter and are held within a period of not more than seven (7) consecutive days.
- D. the gatherings are held to take official action on public business.

A Trustee attends a gathering if the Trustee is present at the gathering in person or if the Trustee participates in the gathering by telephone or other electronic means, excluding electronic mail. (IC 5-14-1.5-3.1)

ARTICLE V: CONDUCT OF MEETINGS

5.1 - PRESIDING OFFICER

The Chair shall preside at all meetings of the Board. In the absence, disability, or disqualification of the Chair, the Vice-Chair shall act in the Chair's stead; if neither person is available, the Fiscal Officer shall preside at the meetings of the Board.

5.2 - AGENDA

The Fire Chief shall prepare and submit to each Trustee a written agenda prior to each regular meeting and each special meeting, unless otherwise directed by the Board. The

agenda shall list the various matters to come before the Board and shall serve as a guide for the order of procedure for the meeting.

Individual Trustees may include items on the agenda upon the concurrence of the Board Chair.

The agenda of each regular meeting shall be emailed, mailed or delivered to each Trustee so as to provide proper time for the member to study the agenda.

Prior to the meeting, a copy of the agenda shall be posted at the entrance to the meeting location. IC 5-14-1.5-4.

The Board shall transact business according to the agenda prepared by the Fire Chief and submitted to all Trustees in advance of the meeting. The order of business may be suspended or modified at any meeting by a majority vote of the Trustees present.

5.3 - VOTING

All regular and those special meetings of the Board at which the Board is authorized to take official action shall be conducted in compliance with the Indiana Open Door Law IC 5-14-1.5. No act shall be valid unless approved at a public meeting of the Board by a majority vote of the Trustees and a proper record made of the vote. (IC 36-8-11-14)

A Trustee who is not physically present at a meeting of the Board, but who communicates with the other Trustees during the meeting by telephone, computer, videoconferencing, or any other electronic means of communication that permits the Trustee to simultaneously communicate with the other Trustees and allows the public to simultaneously attend and observe the meeting, may participate in any Board discussion and is considered to be present at the meeting for purposes of establishing a quorum provided the following conditions are met:

1. At least fifty percent (50%) of the Trustees must be physically present at the location where the meeting is conducted.
2. The minutes of the meeting must state the following: The name of each Trustee who was physically present at the location where the meeting was conducted; the name of the Trustee(s) who participated in the meeting by the use of any electronic means of communication; and the name of the Trustee(s) who was absent.
3. The minutes of the meeting must identify the following: Electronic means of communication by which the Trustee(s) participated during the meeting; the electronic means of communication by which the public

attended and observed the meeting, if the meeting was not held in executive session.

4. All votes of the Board who are either physically present or attending by electronic communication must be taken by roll call vote.

Any Trustee participating in a meeting electronically may participate in any final action taken at the meeting only if the Trustee can be seen and heard.

A Trustee may not electronically attend more than fifty percent (50%) of the meetings in each calendar year unless the electronic participation is due to:

1. military service;
2. illness or other medical condition;
3. death of a relative; or
4. an emergency involving actual or threatened injury to persons or property.

A Trustee may attend two (2) consecutive meetings (a set of meetings) by electronic communication, but must physically attend at least one (1) meeting between sets of meetings attended electronically unless the electronic participation is due to:

1. military service;
2. illness or other medical condition;
3. death of a relative; or
4. an emergency involving actual or threatened injury to persons or property.

A Trustee may not participate in a meeting electronically if the meeting involves final action to:

1. adopt a budget;
2. make a reduction in personnel;
3. initiate a referendum;
4. establish or increase a fee;
5. establish or increase a penalty;
6. establish, raise, or renew a tax; or
7. use the governing body's eminent domain authority

Abstentions shall not be counted as votes, but shall be recorded in the minutes of a meeting and are deemed to acquiesce in the outcome of the vote. In situations in which a specific number of affirmative votes are required and abstentions have been recorded, the motion shall fail if the specified number of affirmative votes have not been cast. In the case of a tie vote in which a Trustee abstains, the motion shall fail for lack of a majority.

All actions requiring a vote may be conducted by voice, show of hands, or roll call provided that the vote of each Trustee be recorded. Proxy voting shall not be permitted. Any Trustee may request that the Board be polled.

5.4 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board may provide a period for public participation at every regular meeting of the Board and publish procedures to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the procedures of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business and at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name and group affiliation, if and when appropriate.
- C. Patron comments are limited to three (3) minutes per spokesperson for a total of thirty (30) minutes.
- D. The presiding officer may:
 - 1. prohibit public comments which are frivolous, repetitive, or harassing;
 - 2. interrupt, warn, or terminate a person's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly

progress of the meeting;

5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 6. waive these rules.
- E. Tape or video recordings are permitted, providing the person operating the recorder has given notice prior to the Board meeting and has agreed to abide by the following conditions:
1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted during the Board meeting.
 3. No commentary is made that would distract either the Board or members of the audience.

5.5 - ADJOURNMENT

The Board may at any time recess or adjourn to an adjourned meeting at a time, date, and place announced before the adjournment takes place. The adjourned meeting shall take up its business at the point in the agenda where the motion to adjourn was acted upon. However, a meeting may not be recessed or adjourned for the purpose of conducting an executive session.

5.6 - MEETING MINUTES

The Board shall designate a person to keep minutes of each meeting showing the date, time, place, any decisions made at a meeting open to the public, and the purpose or purposes for which an executive session is called. The minutes shall also state the name of each Trustee who was physically present at the meeting, was not present at the meeting but participated by using a form of communication described in Bylaws, or was absent. (IC 5-14-1.5-4) These minutes must be approved by the Board at the next regular meeting. The minutes shall include all votes taken at the meeting. Proposed minutes shall be available for public inspection upon request within a reasonable period of time after the meeting to which the minutes refer. (IC 5-14-1.5-4) Approved minutes shall be available for public inspection not later than five (5) business days after the meeting at which the minutes are approved. The minutes shall be available for inspection at the District's headquarters and/or the District's website.

The minutes shall show the general substance of all matters proposed, discussed, or decided and a record of all votes taken, by individual, if there is a roll call.

The minutes of an executive session shall show the date, time, and place of the session; the Trustees either present or absent; and the identification of the subject matter considered by specific reference to the enumerated instance(s) for which public notice was given. The Board shall certify in the minutes that it discussed no subject matter in the executive session other than the subject matter specified in the public notice.

ARTICLE VI: NOTICE OF BOARD MEETINGS

6.1 - NOTICE OF BOARD MEETINGS

The Board will give notice of regular, special, and emergency Board meetings to Trustees, news media, and the general public in compliance with Indiana law on the organization and operation of the governing body of a District and the Open Door Law.

As used in these bylaws, "legal holiday" means a day listed in I.C. 1-1-9-1.

6.2 - NOTICE OF REGULAR MEETINGS

As used in this bylaw, "regular meeting" means a meeting of the Board held in compliance with a schedule of meetings approved by the Board at its annual organizational meeting. Notice need not be given to a Trustee for holding or taking any action at a regular meeting. (IC 5-14-1.5-5)

Public notice of regular Board meetings will be given only once a year by posting a copy of the notice at the District headquarters and delivering notice to all news media which submit an annual written request for such notice for the next calendar year to the Board on or before December 31 of the preceding calendar year. (IC 5-14-1.5-5)

In addition to notice of regular meetings to the news media, the Board shall give public notice to persons who give the Board a written request for notice of meetings not later than December 31 of the preceding calendar year. The Board shall give this notice by email or by publishing notice of regular meetings on the Board's Internet website at least forty-eight (48) hours in advance of the meeting excluding Saturdays, Sundays, and legal holidays. (IC 5-14-1.5-5)

**Changes in the Date, Time, or Place of a Regular Meeting and Notice Required;
Notice of Executive Sessions and Reconvened Meetings**

Additional notice of a regular meeting shall be given by the Board if the date, time, or place of a regular meeting is changed. Notice to the public of a change in the date, time, or place of a regular Board meeting, executive session, or any rescheduled or reconvened meeting shall be given at least forty-eight (48) hours (excluding Saturdays, Sundays, and legal holidays) before the meeting is to convene by posting a copy of the notice at the District headquarters and the meeting location, if different from the headquarters, and delivering notice to all news media which submit an annual written request for such notice for the next calendar year to the Board on or before December 31st of the preceding calendar year. (IC 5-14-1.5-5) With the exception of executive sessions, this requirement does not apply to reconvened meetings where announcement of the date, time, and place of the reconvened meeting is made at the original meeting and recorded in the memoranda and minutes of the meeting if there is no change in the agenda. (IC 5-14-1.5-5)

6.3 - NOTICE OF SPECIAL BOARD MEETINGS

A "special meeting" of the Board is a meeting other than a regular meeting on a schedule of regular meetings established at the Board's annual organizational meeting. At a special meeting, the Board may take any action permitted at a regular meeting. Executive sessions are excluded from this definition.

Authority to Call a Special Meeting

A special meeting of the Board must be held when called by the Chair or two (2) Trustees. The call must be evidenced by a written notice specifying the date, time, and place of the special meeting. (IC 36-8-11-13)

Notice to Trustees of Special Meeting

A copy of notice of a special meeting shall be served upon each Trustee of the Board so that it is received by the Trustee at least seventy-two (72) hours before the special meeting is to convene. This notice shall be given by delivering written notice to the Trustee personally or by mail or email. Written notice of a special meeting is not required if: (1) the time of the special meeting has been fixed in a regular meeting; or (2) all Trustees were present at a meeting at which a special meeting was called. (IC 36-8-11-13)

If each Trustee of the Board has waived notice of the special meeting, notice of the meeting to Trustees is not necessary. Waiver of notice of a special meeting by a Trustee may be given by the Trustee's presence at the special meeting or the Trustee's execution of a written waiver of notice of the date, time, and place of the special meeting, executed either before or after the special meeting. If waiver of notice of a special meeting is executed by a Trustee after the meeting, the waiver also must state

in general terms the purpose of the special meeting. If a waiver specifies that the waiver was executed before the meeting, third persons are entitled to rely on the statement.

Notice to the Public and News Media of Special Meeting

Notice to the public and news media of a special meeting shall state the date, time, and place of the special meeting and the business to be transacted. This notice shall be given at least forty-eight (48) hours before the special meeting convenes, excluding Saturdays, Sundays, and legal holidays. (IC 5-14-1.5-5)

6.4 - NOTICE OF EMERGENCY MEETINGS

The Board may meet to address an actual or threatened emergency involving injury to person or property or actual or threatened disruption of the operation of the District. The notice requirements of the Open Door Law do not apply to a Board meeting, convened to address an emergency, but news media which have requested notice of meetings must be given the same notice as is given to Trustees and the public must be notified by posting a copy of the notice at the District's headquarters and on the District's website.

Year End Review of Annual Items

MFD Personnel Handbook

- Changes to Personnel Handbook
 - Bereavement Leave – pages 31 (full-time), 44 (part-time), 48 (PRN & Sub)
 - Bereavement Leave is to be used for grieving the loss of a loved one or for attending a memorial service. All leave must be scheduled and approved with your assigned Battalion Chief
 - Time Off – pages 31 (full-time)
 - At a 3 or 4 man house a qualified officer must ride the seat
 - Officer position must be assigned to a member meeting qualifications (Captain, Lieutenant, Sergeant, Engineer or Chauffeur)

Staff recommends approval of MFD Personnel Handbook with stated corrections



Resolution 24-001

A resolution establishing ambulance fees to be charged by the Monroe Fire Protection District for ambulance services.

WHEREAS, the Monroe Fire Protection District provides ambulance services to citizens in Monroe County, Indiana; and,

WHEREAS, the legislature of the State of Indiana has provided that ambulance service providers may charge up to 400% of the the Centers for Medicare and Medicaid Services Ambulance Fee Schedule which is adjusted annually for inflation; and, the Monroe Fire Protection wishes to charge at the allowable rate.

WHEREAS, the Monroe Fire Protection District will reduce the charge by \$200.00 for residents who reside within the Monroe Fire Protection District Jurisdiction;

WHEREAS, it is necessary for the Board of Trustee’s of the Monroe Fire Protection District to consider and approve an appropriate schedule of fees to be charged.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Fire Protection Board of Trustees as follows:

The ambulance fee schedule below is hereby approved.

Monroe Fire Protection District
2024 Ambulance Fee Schedule

	Resident	Non-Resident
BLS Non-Emergency	\$ 850.88	\$ 1,050.88
BLS Emergency	\$ 1,481.40	\$ 1,681.40
ALS I - Non-Emergency	\$ 1,061.04	\$ 1,261.04
ALS I - Emergency	\$ 1,796.64	\$ 1,996.64

ALS II	\$ 2689.88	\$ 2,889.88
Paramedic Intercept	\$ 1,639.00	\$ 1,839.00
Mileage	\$ 26.00	\$ 26.00
Treatment / No-Transport	n/a	\$ 345.00

(This schedule is adjusted annually to reflect adjustments in the CMS Ambulance Fee Schedule)

Resolution **24-001** is Approved this _____ day of October, 2024, by the Monroe Fire Protection District Board of Trustees.

Aye:

Nay:

Vicky Sorensen, Chair

Vicky, Sorensen, Chair

Mark Kruzan, Vice-Chair

Mark Kruzan, Vice-Chair

Michael Baker, Fiscal Officer

Michael Baker, Fiscal Officer

Christina Courtright, Trustee

Christina, Courtright, Trustee

Kevin Robling, Trustee

Kevin Robling, Trustee

Daniel Vest, Trustee

Daniel Vest, Trustee

John Bernstein, Trustee

John Bernstein, Trustee

Monroe Fire Protection District

Financial Statements

November 30, 2024 and 2023

ACCOUNTANTS' REPORT

To the Management of:
Monroe Fire Protection District
3953 South Kennedy Drive
Bloomington, IN 47401-9619

The accompanying financial statements of Monroe Fire Protection District (a S-Corporation) as of November 30, 2024 and 2023, were not subjected to an audit, review or compilation by us and accordingly, we do not express an opinion, a conclusion, nor provide assurance on them.



RootAdvisors LLC

December 02, 2024

Monroe Fire Protection District
Statement of Financial Position
As of November 30, 2024 and 2023

	Nov 30, 24	Nov 30, 23
ASSETS		
Current Assets		
Checking/Savings		
1023 · Savings - PSB (Rainy Day)	2,219,869.01	675,113.82
1024 · Savings - Peoples - CUM Fund	1,538,306.85	1,098,712.84
1026 · Checking - Peoples	5,855,310.80	4,017,634.20
1029 · PSB - Restricted Donation Fund	331,859.25	324,880.00
1030 · EMS Collections Account - PSB	8,414.99	0.00
Total Checking/Savings	9,953,760.90	6,116,340.86
Total Current Assets	9,953,760.90	6,116,340.86
Fixed Assets		
2100 · Land	528,300.00	477,900.00
2200 · Building	7,350,649.58	6,563,986.26
2240 · Construction in Progress	516,079.75	0.00
2260 · Improvements Other Than Bldgs	118,219.00	93,739.00
2270 · Machinery & Equipment	2,290,240.06	2,215,773.74
2300 · Vehicles - Apparatus	11,196,661.26	9,702,595.26
2900 · Accumulated Depreciation	(11,788,547.58)	(10,187,082.12)
Total Fixed Assets	10,211,602.07	8,866,912.14
TOTAL ASSETS	20,165,362.97	14,983,253.00
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
3097 · Cincinnati Life Ins Payable	0.00	891.14
3098 · AFLAC Ins Payable	(122.78)	87.51
3050 · Fica & Federal Withheld	61,268.26	58,217.16
3070 · State & County Withheld	34,517.17	30,219.21
3090 · Pension Payable	0.00	28.40
3095 · Garnishment Payable	(216.67)	0.00
Total Other Current Liabilities	95,445.98	89,443.42
Total Current Liabilities	95,445.98	89,443.42
Long Term Liabilities		
4000 · NP - Peoples State Bank - 4423	265,838.39	337,416.62
4020 · NP - Old National Bank	587,399.20	734,249.00
4050 · NP - PSB - E22 - 8106	372,159.48	490,796.84
Total Long Term Liabilities	1,225,397.07	1,562,462.46
Total Liabilities	1,320,843.05	1,651,905.88
Equity		
5010 · Fund Balance	18,317,575.92	14,595,198.72
Net Income	526,944.00	(1,263,851.60)
Total Equity	18,844,519.92	13,331,347.12
TOTAL LIABILITIES & EQUITY	20,165,362.97	14,983,253.00

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - Annual Budget vs. Actual YTD
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
6010 · Monroe Co. Prop Tax Levy	5,254,236.83	9,011,611.00	(3,757,374.17)	58.3%
6160 · Local Income Tax (LIT) Cert Shs	4,362,774.75	3,889,011.00	473,763.75	112.2%
6110 · Vehicle/Aircraft Excise Tax	294,858.77	543,063.00	(248,204.23)	54.3%
6140 · CVET	5,597.10	10,609.00	(5,011.90)	52.8%
6180 · Fire Protection Contracts/Fees	224,838.00	250,540.00	(25,702.00)	89.7%
6030 · CUM Monroe Co. Prop Tax Levy	711,297.74	1,215,418.00	(504,120.26)	58.5%
6111 · CUM Vehicle/Aircraft Excise Tax	39,768.32	73,227.00	(33,458.68)	54.3%
6141 · CUM CVET	754.90	1,431.00	(676.10)	52.8%
6190 · CUM Fire Protection Contr/Fees	12,000.00	18,000.00	(6,000.00)	66.7%
7000 · DNR Grant Income	5,000.00			
7010 · Federal Grant Reimbursement	2,480,351.96	1,276,204.00	1,204,147.96	194.4%
7020 · State Grant Reimbursement	20,000.00			
6300 · Donations	3,616.00			
6400 · EMS Revenue	28,500.04	210,000.00	(181,499.96)	13.6%
6000 · Other Income	94,003.22			
9010 · Interest Income	170,905.61			
Total Income	13,708,503.24	16,499,114.00	(2,790,610.76)	83.1%
Expense				
PERSONAL SERVICES				
Salaries and Wages				
8212 · Salaries & Wages - Fire Chief	80,772.65	88,267.00	(7,494.35)	91.5%
8213 · Salaries & Wages - Deputy Chief	302,886.60	331,001.00	(28,114.40)	91.5%
8214 · Salaries & Wages - Asst Chief	225,395.55	231,701.00	(6,305.45)	97.3%
8215 · Salaries & Wages - Battalion Ch	319,176.11	430,302.00	(111,125.89)	74.2%
8216 · Salaries & Wages - Fire Marshal	107,230.77	143,435.00	(36,204.23)	74.8%
8217 · Salaries & Wages - Mechanic	0.00			
8218 · Salaries & Wages - Trng Captain	0.00			
8219 · Salaries & Wages - FF PERF Fund	583,811.24	662,002.00	(78,190.76)	88.2%
8220 · Salaries & Wages - FF 1977 Fund	4,272,023.50	4,567,812.00	(295,788.50)	93.5%
8221 · Salaries & Wages - Incentive	114,545.48	220,000.00	(105,454.52)	52.1%
8222 · Salaries & Wages - Officer Pay	292,051.62	395,000.00	(102,948.38)	73.9%
8223 · Salaries & Wages - Longevity	115,300.00	156,000.00	(40,700.00)	73.9%
8224 · Salaries & Wages - Holiday Pay	20,345.84	35,000.00	(14,654.16)	58.1%
8226 · Salaries & Wages - Part Time	446,931.47	832,000.00	(385,068.53)	53.7%
8227 · Salaries & Wages - Sub/Em/Tr/OT	554,645.55	548,000.00	6,645.55	101.2%
8228 · Salaries & Wages - Admin Assts	132,341.02	144,686.00	(12,344.98)	91.5%
8229 · Salaries & Wages - IT Spec	73,516.25	80,340.00	(6,823.75)	91.5%
8230 · Salaries & Wages - Trustee Comp	18,535.00	25,952.00	(7,417.00)	71.4%
8231 · Salaries & Wages - Ambulance	125,779.08			
8235 · Salaries & Wages - Uniform All	66,500.00	166,000.00	(99,500.00)	40.1%
Total Salaries and Wages	7,851,787.73	9,057,498.00	(1,205,710.27)	86.7%
Employee Benefits				
8240 · Social Security (Fica)	143,965.84	210,000.00	(66,034.16)	68.6%
8241 · Social Security (Medicare)	107,928.94	127,000.00	(19,071.06)	85.0%
8242 · Unemployment Ins	17,409.94	35,000.00	(17,590.06)	49.7%
8243 · Health Insurance (M/D/V/CI)	1,292,242.76	1,985,000.00	(692,757.24)	65.1%
8244 · PERF 1977 Employer Contribution	965,154.31	1,228,992.00	(263,837.69)	78.5%
8245 · Group Life Ins/ AD&D/STD/LTD	109,480.04	150,500.00	(41,019.96)	72.7%
8246 · PERF Fund Employer Contribution	235,712.90	375,000.00	(139,287.10)	62.9%
8255 · Post-Employment Health Ins	0.00	60,000.00	(60,000.00)	0.0%
Total Employee Benefits	2,871,894.73	4,171,492.00	(1,299,597.27)	68.8%
Other Personal Services				
8251 · Volunteer Fire Co Contract	0.00	50,000.00	(50,000.00)	0.0%
8252 · Length of Service Annuity	0.00	30,000.00	(30,000.00)	0.0%
8253 · Medical Services	104,485.92	110,000.00	(5,514.08)	95.0%
8254 · Early Retirement	0.00			
Total Other Personal Services	104,485.92	190,000.00	(85,514.08)	55.0%
Total PERSONAL SERVICES	10,828,168.38	13,418,990.00	(2,590,821.62)	80.7%
SUPPLIES				
Repair & Maintenance Supplies				
8302 · Vehicle Maintenance Supplies	68,152.08	110,000.00	(41,847.92)	62.0%
Total Repair & Maintenance Supplies	68,152.08	110,000.00	(41,847.92)	62.0%

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - Annual Budget vs. Actual YTD
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Operating Supplies ~				
8301 · Operating Supplies	113,028.45	138,859.50	(25,831.05)	81.4%
8304 · EMS Supplies	35,523.01	30,000.00	5,523.01	118.4%
8306 · IVFA Dues	2,055.00	3,500.00	(1,445.00)	58.7%
8308 · Fuel	111,315.91	160,000.00	(48,684.09)	69.6%
8311 · Special Chemical Supplies	1,800.00	5,000.00	(3,200.00)	36.0%
8312 · Fire Prevention Supplies	9,191.90	12,000.00	(2,808.10)	76.6%
8314 · Haz Mat Mitigation Supplies	1,512.52	10,000.00	(8,487.48)	15.1%
Total Operating Supplies ~	274,426.79	359,359.50	(84,932.71)	76.4%
Office Supplies ~				
8300 · Office Supplies	13,090.15	20,000.00	(6,909.85)	65.5%
8303 · Promotional Supplies	10,707.28	12,500.00	(1,792.72)	85.7%
8313 · Inspection/Investigation Supply	558.50	1,250.00	(691.50)	44.7%
Total Office Supplies ~	24,355.93	33,750.00	(9,394.07)	72.2%
Other Supplies				
8315 · Color Guard Supplies	3,076.11	4,500.00	(1,423.89)	68.4%
Total Other Supplies	3,076.11	4,500.00	(1,423.89)	68.4%
Total SUPPLIES	370,010.91	507,609.50	(137,598.59)	72.9%
OTHER SERVICES & CHARGES				
Professional Services				
8351 · Seminars/Training	51,474.40	62,500.00	(11,025.60)	82.4%
8352 · Legal Counsel & Expenses	33,561.14	65,000.00	(31,438.86)	51.6%
8353 · Equipment Tests/Certifications	46,930.67	32,500.00	14,430.67	144.4%
8355 · Accounting Services	53,775.73	57,250.00	(3,474.27)	93.9%
8401 · Contractual Services	27,806.62	55,000.00	(27,193.38)	50.6%
Total Professional Services	213,548.56	272,250.00	(58,701.44)	78.4%
Communication & Transportation				
8400 · Telephone & Data Services	67,325.62	73,000.00	(5,674.38)	92.2%
8403 · Travel Expenses	11,033.83	10,250.00	783.83	107.6%
Total Communication & Transportation	78,359.45	83,250.00	(4,890.55)	94.1%
Printing & Advertising				
8450 · Legal Advertising	156.03	1,500.00	(1,343.97)	10.4%
8451 · Printing	591.30	1,000.00	(408.70)	59.1%
Total Printing & Advertising	747.33	2,500.00	(1,752.67)	29.9%
Insurance				
8500 · General Liability Insurance	124,950.25	162,000.00	(37,049.75)	77.1%
8501 · Workmens Compensation	123,640.00	185,000.00	(61,360.00)	66.8%
Total Insurance	248,590.25	347,000.00	(98,409.75)	71.6%
Utility Service				
8550 · Utilities	92,752.84	162,500.00	(69,747.16)	57.1%
Total Utility Service	92,752.84	162,500.00	(69,747.16)	57.1%
Repairs & Maintenance				
8354 · Computer Tech Support	30,859.54	53,785.44	(22,925.90)	57.4%
8600 · Building Services	31,376.12	52,500.00	(21,123.88)	59.8%
8605 · Equipment & Vehicle Repairs	92,033.33	103,179.97	(11,146.64)	89.2%
Total Repairs & Maintenance	154,268.99	209,465.41	(55,196.42)	73.6%
Other Service & Charges				
8402 · Postage	391.69	3,000.00	(2,608.31)	13.1%
Total Other Service & Charges	391.69	3,000.00	(2,608.31)	13.1%
Total OTHER SERVICES & CHARGES	788,659.11	1,079,965.41	(291,306.30)	73.0%
Total Expense	11,986,838.40	15,006,564.91	(3,019,726.51)	79.9%
Net Ordinary Income	1,721,664.84	1,492,549.09	229,115.75	115.4%

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - Annual Budget vs. Actual YTD
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Expense				
OTHER MISC EXPENSES				
8440 · Meals & Awards	5,460.77			
8850 · Ambulance Chassis & Remount	574,372.32			
Total OTHER MISC EXPENSES	579,833.09			
CUM FUND EXPENSES				
Buildings				
8782 · CUM Fund - Station 21 Mortgage	81,648.48	164,324.00	(82,675.52)	49.7%
8784 · CUM Fund - Bldg Renovations	65,082.21	120,000.00	(54,917.79)	54.2%
8791 · CUM Fund - Sta 26 Construction	42,160.00	150,000.00	(107,840.00)	28.1%
Total Buildings	188,890.69	434,324.00	(245,433.31)	43.5%
Machinery, Eqpt & Vehicles				
8779 · CUM Fund - Small Vehicles	0.00	199,000.00	(199,000.00)	0.0%
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	88,763.11	179,332.89	(90,569.78)	49.5%
8781 · CUM Fund - Pers Prof Eqpt (PPE)	205,579.50	185,025.00	20,554.50	111.1%
8785 · CUM Fund - Rescue 11(22)Replace	80,340.82	80,341.00	(0.18)	100.0%
8788 · CUM Fund - Engine 22	128,875.56	128,876.00	(0.44)	100.0%
8790 · CUM Fund-Apparatus Replacement	99,000.00	249,000.00	(150,000.00)	39.8%
Total Machinery, Eqpt & Vehicles	602,558.99	1,021,574.89	(419,015.90)	59.0%
Total CUM FUND EXPENSES	791,449.68	1,455,898.89	(664,449.21)	54.4%
Total Other Expense	1,371,282.77	1,455,898.89	(84,616.12)	94.2%
Net Other Income	(1,371,282.77)	(1,455,898.89)	84,616.12	94.2%
Net Income	350,382.07	36,650.20	313,731.87	956.0%

Monroe Fire Protection District
Statement of Activity - Budget Performance
November 2024

	Nov 24	Budget	Jan - Nov 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
6010 · Monroe Co. Prop Tax Levy	0.00	750,967.58	5,254,236.83	8,260,643.42	9,011,611.00
6160 · Local Income Tax (LIT) Cert Shs	324,084.25	324,084.25	4,362,774.75	3,564,926.75	3,889,011.00
6110 · Vehicle/Aircraft Excise Tax	0.00	45,255.25	294,858.77	497,807.75	543,063.00
6140 · CVET	0.00	884.08	5,597.10	9,724.92	10,609.00
6180 · Fire Protection Contracts/Fees	0.00	20,878.33	224,838.00	229,661.67	250,540.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	101,284.83	711,297.74	1,114,133.17	1,215,418.00
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	6,102.25	39,768.32	67,124.75	73,227.00
6141 · CUM CVET	0.00	119.25	754.90	1,311.75	1,431.00
6190 · CUM Fire Protection Contr/Fees	0.00	1,500.00	12,000.00	16,500.00	18,000.00
7000 · DNR Grant Income	0.00		5,000.00		
7010 · Federal Grant Reimbursement	0.00	106,350.33	2,480,351.96	1,169,853.67	1,276,204.00
7020 · State Grant Reimbursement	0.00		20,000.00		
6300 · Donations	0.00		3,616.00		
6400 · EMS Revenue	8,414.63	17,500.00	28,500.04	192,500.00	210,000.00
6000 · Other Income	0.00		94,003.22		
9010 · Interest Income	20,533.26		170,905.61		
Total Income	353,032.14	1,374,926.15	13,708,503.24	15,124,187.85	16,499,114.00
Expense					
PERSONAL SERVICES					
Salaries and Wages					
8212 · Salaries & Wages - Fire Chief	7,355.84	7,355.58	80,772.65	80,911.42	88,267.00
8213 · Salaries & Wages - Deputy Chief	27,583.36	27,583.42	302,886.60	303,417.58	331,001.00
8214 · Salaries & Wages - Asst Chief	12,872.52	19,308.42	225,395.55	212,392.58	231,701.00
8215 · Salaries & Wages - Battalion Ch	23,906.64	35,858.50	319,176.11	394,443.50	430,302.00
8216 · Salaries & Wages - Fire Marshal	11,723.24	11,952.92	107,230.77	131,482.08	143,435.00
8217 · Salaries & Wages - Mechanic	0.00		0.00		
8218 · Salaries & Wages - Trng Captain	0.00		0.00		
8219 · Salaries & Wages - FF PERF Fund	49,649.94	55,166.83	583,811.24	606,835.17	662,002.00
8220 · Salaries & Wages - FF 1977 Fund	405,008.15	380,651.00	4,095,461.57	4,187,161.00	4,567,812.00
8221 · Salaries & Wages - Incentive	5,416.52	18,333.33	114,545.48	201,666.67	220,000.00
8222 · Salaries & Wages - Officer Pay	25,351.66	32,916.67	292,051.62	362,083.33	395,000.00
8223 · Salaries & Wages - Longevity	10,487.50	13,000.00	115,300.00	143,000.00	156,000.00
8224 · Salaries & Wages - Holiday Pay	0.00	2,916.67	20,345.84	32,083.33	35,000.00
8226 · Salaries & Wages - Part Time	13,315.00	69,333.33	446,931.47	762,666.67	832,000.00
8227 · Salaries & Wages - Sub/Em/Tr/OT	49,563.88	45,666.67	554,645.55	502,333.33	548,000.00
8228 · Salaries & Wages - Admin Assts	12,057.16	12,057.17	132,341.02	132,628.83	144,686.00
8229 · Salaries & Wages - IT Spec	6,695.00	6,695.00	73,516.25	73,645.00	80,340.00
8230 · Salaries & Wages - Trustee Comp	0.00	2,162.67	18,535.00	23,789.33	25,952.00
8231 · Salaries & Wages - Ambulance	26,334.29		125,779.08		
8235 · Salaries & Wages - Uniform All	0.00	13,833.33		152,166.67	166,000.00
Total Salaries and Wages	687,320.70	754,791.51	7,675,225.80	8,302,706.49	9,057,498.00
Employee Benefits					
8240 · Social Security (Fica)	10,902.71	17,500.00	143,965.84	192,500.00	210,000.00
8241 · Social Security (Medicare)	9,698.67	10,583.33	107,928.94	116,416.67	127,000.00
8242 · Unemployment Ins	0.00	2,916.67	17,409.94	32,083.33	35,000.00
8243 · Health Insurance (M/D/V/CI)	113,488.00	165,416.67	1,292,242.76	1,819,583.33	1,985,000.00
8244 · PERF 1977 Employer Contribution	100,507.76	102,416.00	965,154.31	1,126,576.00	1,228,992.00
8245 · Group Life Ins/ AD&D/STD/LTD	0.00	12,541.67	109,480.04	137,958.33	150,500.00
8246 · PERF Fund Employer Contribution	19,747.41	31,250.00	235,712.90	343,750.00	375,000.00
8255 · Post-Employment Health Ins	0.00	5,000.00	0.00	55,000.00	60,000.00
Total Employee Benefits	254,344.55	347,624.34	2,871,894.73	3,823,867.66	4,171,492.00
Other Personal Services					
8251 · Volunteer Fire Co Contract	0.00	4,166.67	0.00	45,833.33	50,000.00
8252 · Length of Service Annuity	0.00	2,500.00	0.00	27,500.00	30,000.00
8253 · Medical Services	213.68	9,166.67	104,485.92	100,833.33	110,000.00
8254 · Early Retirement	0.00		0.00		
Total Other Personal Services	213.68	15,833.34	104,485.92	174,166.66	190,000.00
Total PERSONAL SERVICES	941,878.93	1,118,249.19	10,651,606.45	12,300,740.81	13,418,990.00
SUPPLIES					
Repair & Maintenance Supplies					
8302 · Vehicle Maintenance Supplies	4,174.26	9,166.67	68,152.08	100,833.33	110,000.00
Total Repair & Maintenance Supplies	4,174.26	9,166.67	68,152.08	100,833.33	110,000.00
Operating Supplies ~					
8301 · Operating Supplies	8,535.92	11,571.63	113,028.45	127,287.87	138,859.50
8304 · EMS Supplies	7,196.80	2,500.00	35,523.01	27,500.00	30,000.00
8306 · IVFA Dues	0.00	291.67	2,055.00	3,208.33	3,500.00
8308 · Fuel	10,009.38	13,333.33	111,315.91	146,666.67	160,000.00
8311 · Special Chemical Supplies	400.00	416.67	1,800.00	4,583.33	5,000.00
8312 · Fire Prevention Supplies	0.00	1,000.00	9,191.90	11,000.00	12,000.00
8314 · Haz Mat Mitigation Supplies	(7,910.00)	833.33	1,512.52	9,166.67	10,000.00
Total Operating Supplies ~	18,232.10	29,946.63	274,426.79	329,412.87	359,359.50

Monroe Fire Protection District
Statement of Activity - Budget Performance

November 2024

	Nov 24	Budget	Jan - Nov 24	YTD Budget	Annual Budget
Office Supplies ~					
8300 · Office Supplies	1,520.52	1,666.67	13,090.15	18,333.33	20,000.00
8303 · Promotional Supplies	0.00	1,041.67	10,707.28	11,458.33	12,500.00
8313 · Inspection/Investigation Supply	0.00	104.17	558.50	1,145.83	1,250.00
Total Office Supplies ~	1,520.52	2,812.51	24,355.93	30,937.49	33,750.00
Other Supplies					
8315 · Color Guard Supplies	1,206.66	375.00	3,076.11	4,125.00	4,500.00
Total Other Supplies	1,206.66	375.00	3,076.11	4,125.00	4,500.00
Total SUPPLIES	25,133.54	42,300.81	370,010.91	465,308.69	507,609.50
OTHER SERVICES & CHARGES					
Professional Services					
8351 · Seminars/Training	3,982.45	5,208.33	51,474.40	57,291.67	62,500.00
8352 · Legal Counsel & Expenses	3,197.90	5,416.67	33,561.14	59,583.33	65,000.00
8353 · Equipment Tests/Certifications	439.30	2,708.33	46,930.67	29,791.67	32,500.00
8355 · Accounting Services	4,200.00	4,770.83	53,775.73	52,479.17	57,250.00
8401 · Contractual Services	1,667.47	4,583.33	27,806.62	50,416.67	55,000.00
Total Professional Services	13,487.12	22,687.49	213,548.56	249,562.51	272,250.00
Communication & Transportation					
8400 · Telephone & Data Services	6,602.34	6,083.33	67,325.62	66,916.67	73,000.00
8403 · Travel Expenses	995.85	854.17	11,033.83	9,395.83	10,250.00
Total Communication & Transportation	7,598.19	6,937.50	78,359.45	76,312.50	83,250.00
Printing & Advertising					
8450 · Legal Advertising	11.50	125.00	156.03	1,375.00	1,500.00
8451 · Printing	0.00	83.33	591.30	916.67	1,000.00
Total Printing & Advertising	11.50	208.33	747.33	2,291.67	2,500.00
Insurance					
8500 · General Liability Insurance	652.63	13,500.00	124,950.25	148,500.00	162,000.00
8501 · Workmens Compensation	0.00	15,416.67	123,640.00	169,583.33	185,000.00
Total Insurance	652.63	28,916.67	248,590.25	318,083.33	347,000.00
Utility Service					
8550 · Utilities	7,125.31	13,541.67	92,752.84	148,958.33	162,500.00
Total Utility Service	7,125.31	13,541.67	92,752.84	148,958.33	162,500.00
Repairs & Maintenance					
8354 · Computer Tech Support	1,165.23	4,482.12	30,859.54	49,303.32	53,785.44
8600 · Building Services	3,778.00	4,375.00	31,376.12	48,125.00	52,500.00
8605 · Equipment & Vehicle Repairs	1,174.04	8,598.33	92,033.33	94,581.64	103,179.97
Total Repairs & Maintenance	6,117.27	17,455.45	154,268.99	192,009.96	209,465.41
Other Service & Charges					
8402 · Postage	27.54	250.00	391.69	2,750.00	3,000.00
Total Other Service & Charges	27.54	250.00	391.69	2,750.00	3,000.00
Total OTHER SERVICES & CHARGES	35,019.56	89,997.11	788,659.11	989,968.30	1,079,965.41
Total Expense	1,002,032.03	1,250,547.11	11,810,276.47	13,756,017.80	15,006,564.91
Net Ordinary Income	(648,999.89)	124,379.04	1,898,226.77	1,368,170.05	1,492,549.09
Other Income/Expense					
Other Expense					
OTHER MISC EXPENSES					
8440 · Meals & Awards	0.00		5,460.77		
8850 · Ambulance Chassis & Remount	1,700.35		574,372.32		
Total OTHER MISC EXPENSES	1,700.35		579,833.09		
CUM FUND EXPENSES					
Buildings					
8782 · CUM Fund - Station 21 Mortgage	0.00	13,693.67	81,648.48	150,630.33	164,324.00
8784 · CUM Fund - Bldg Renovations	21,295.00	10,000.00	65,082.21	110,000.00	120,000.00
8791 · CUM Fund - Sta 26 Construction	624.00	12,500.00	42,160.00	137,500.00	150,000.00
Total Buildings	21,919.00	36,193.67	188,890.69	398,130.33	434,324.00

Monroe Fire Protection District
Statement of Activity - Budget Performance
November 2024

	Nov 24	Budget	Jan - Nov 24	YTD Budget	Annual Budget
Machinery, Eqpt & Vehicles					
8779 · CUM Fund - Small Vehicles	0.00	16,583.33	0.00	182,416.67	199,000.00
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	3,861.40	14,944.41	88,763.11	164,388.48	179,332.89
8781 · CUM Fund - Pers Prof Eqpt (PPE)	0.00	15,418.75	205,579.50	169,606.25	185,025.00
8785 · CUM Fund - Rescue 11(22)Replace	0.00	6,695.08	80,340.82	73,645.92	80,341.00
8788 · CUM Fund - Engine 22	0.00	10,739.67	128,875.56	118,136.33	128,876.00
8790 · CUM Fund-Apparatus Replacement	0.00	20,750.00	99,000.00	228,250.00	249,000.00
Total Machinery, Eqpt & Vehicles	<u>3,861.40</u>	<u>85,131.24</u>	<u>602,558.99</u>	<u>936,443.65</u>	<u>1,021,574.89</u>
Total CUM FUND EXPENSES	<u>25,780.40</u>	<u>121,324.91</u>	<u>791,449.68</u>	<u>1,334,573.98</u>	<u>1,455,898.89</u>
Total Other Expense	<u>27,480.75</u>	<u>121,324.91</u>	<u>1,371,282.77</u>	<u>1,334,573.98</u>	<u>1,455,898.89</u>
Net Other Income	<u>(27,480.75)</u>	<u>(121,324.91)</u>	<u>(1,371,282.77)</u>	<u>(1,334,573.98)</u>	<u>(1,455,898.89)</u>
Net Income	<u>(676,480.64)</u>	<u>3,054.13</u>	<u>526,944.00</u>	<u>33,596.07</u>	<u>36,650.20</u>

Monroe Fire Protection District
Statement of Activity - YTD by fund
January through November 2024

	8603 - Special Fire General	8691 - Special CUM Fire
Ordinary Income/Expense		
Income		
6010 · Monroe Co. Prop Tax Levy	5,254,236.83	0.00
6160 · Local Income Tax (LIT) Cert Shs	4,362,774.75	0.00
6110 · Vehicle/Aircraft Excise Tax	294,858.77	0.00
6140 · CVET	5,597.10	0.00
6180 · Fire Protection Contracts/Fees	224,838.00	0.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	711,297.74
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	39,768.32
6141 · CUM CVET	0.00	754.90
6190 · CUM Fire Protection Contr/Fees	0.00	12,000.00
7000 · DNR Grant Income	0.00	0.00
7010 · Federal Grant Reimbursement	0.00	0.00
7020 · State Grant Reimbursement	0.00	0.00
6300 · Donations	0.00	0.00
6400 · EMS Revenue	0.00	0.00
6000 · Other Income	54,903.22	39,100.00
9010 · Interest Income	99,189.01	21,229.14
Total Income	10,296,397.68	824,150.10
Expense		
PERSONAL SERVICES		
Salaries and Wages		
8212 · Salaries & Wages - Fire Chief	80,772.65	0.00
8213 · Salaries & Wages - Deputy Chief	302,886.60	0.00
8214 · Salaries & Wages - Asst Chief	225,395.55	0.00
8215 · Salaries & Wages - Battalion Ch	319,176.11	0.00
8216 · Salaries & Wages - Fire Marshal	107,230.77	0.00
8217 · Salaries & Wages - Mechanic	0.00	0.00
8218 · Salaries & Wages - Trng Captain	0.00	0.00
8219 · Salaries & Wages - FF PERF Fund	583,811.24	0.00
8220 · Salaries & Wages - FF 1977 Fund	4,095,461.57	0.00
8221 · Salaries & Wages - Incentive	114,545.48	0.00
8222 · Salaries & Wages - Officer Pay	292,051.62	0.00
8223 · Salaries & Wages - Longevity	115,300.00	0.00
8224 · Salaries & Wages - Holiday Pay	20,345.84	0.00
8226 · Salaries & Wages - Part Time	446,931.47	0.00
8227 · Salaries & Wages - Sub/Em/Tr/OT	554,645.55	0.00
8228 · Salaries & Wages - Admin Assts	132,341.02	0.00
8229 · Salaries & Wages - IT Spec	73,516.25	0.00
8230 · Salaries & Wages - Trustee Comp	18,535.00	0.00
8231 · Salaries & Wages - Ambulance	125,779.08	0.00
8235 · Salaries & Wages - Uniform All	66,500.00	0.00
Total Salaries and Wages	7,675,225.80	0.00
Employee Benefits		
8240 · Social Security (Fica)	143,965.84	0.00
8241 · Social Security (Medicare)	107,928.94	0.00
8242 · Unemployment Ins	17,409.94	0.00
8243 · Health Insurance (M/D/V/CI)	1,292,242.76	0.00
8244 · PERF 1977 Employer Contribution	965,154.31	0.00
8245 · Group Life Ins/ AD&D/STD/LTD	109,480.04	0.00
8246 · PERF Fund Employer Contribution	235,712.90	0.00
Total Employee Benefits	2,871,894.73	0.00
Other Personal Services		
8253 · Medical Services	104,485.92	0.00
8254 · Early Retirement	0.00	0.00
Total Other Personal Services	104,485.92	0.00
Total PERSONAL SERVICES	10,651,606.45	0.00
SUPPLIES		
Repair & Maintenance Supplies		
8302 · Vehicle Maintenance Supplies	68,152.08	0.00
Total Repair & Maintenance Supplies	68,152.08	0.00
Operating Supplies ~		
8301 · Operating Supplies	106,670.45	0.00
8304 · EMS Supplies	35,523.01	0.00
8306 · IVFA Dues	2,055.00	0.00
8308 · Fuel	111,315.91	0.00
8311 · Special Chemical Supplies	1,800.00	0.00
8312 · Fire Prevention Supplies	9,191.90	0.00
8314 · Haz Mat Mitigation Supplies	1,512.52	0.00
Total Operating Supplies ~	268,068.79	0.00
Office Supplies ~		
8300 · Office Supplies	13,090.15	0.00
8303 · Promotional Supplies	10,707.28	0.00
8313 · Inspection/Investigation Supply	558.50	0.00
Total Office Supplies ~	24,355.93	0.00

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - YTD by fund
January through November 2024

	8603 - Special Fire General	8691 - Special CUM Fire
Other Supplies		
8315 · Color Guard Supplies	3,076.11	0.00
Total Other Supplies	3,076.11	0.00
Total SUPPLIES	363,652.91	0.00
OTHER SERVICES & CHARGES		
Professional Services		
8351 · Seminars/Training	51,474.40	0.00
8352 · Legal Counsel & Expenses	33,561.14	0.00
8353 · Equipment Tests/Certifications	46,930.67	0.00
8355 · Accounting Services	53,775.73	0.00
8401 · Contractual Services	27,806.62	0.00
Total Professional Services	213,548.56	0.00
Communication & Transportation		
8400 · Telephone & Data Services	67,325.62	0.00
8403 · Travel Expenses	9,805.69	0.00
Total Communication & Transportation	77,131.31	0.00
Printing & Advertising		
8450 · Legal Advertising	156.03	0.00
8451 · Printing	591.30	0.00
Total Printing & Advertising	747.33	0.00
Insurance		
8500 · General Liability Insurance	124,950.25	0.00
8501 · Workmens Compensation	123,640.00	0.00
Total Insurance	248,590.25	0.00
Utility Service		
8550 · Utilities	92,752.84	0.00
Total Utility Service	92,752.84	0.00
Repairs & Maintenance		
8354 · Computer Tech Support	30,859.54	0.00
8600 · Building Services	31,376.12	0.00
8605 · Equipment & Vehicle Repairs	92,033.33	0.00
Total Repairs & Maintenance	154,268.99	0.00
Other Service & Charges		
8402 · Postage	391.69	0.00
Total Other Service & Charges	391.69	0.00
Total OTHER SERVICES & CHARGES	787,430.97	0.00
Total Expense	11,802,690.33	0.00
Net Ordinary Income	-1,506,292.65	824,150.10
Other Income/Expense		
Other Expense		
OTHER MISC EXPENSES		
8440 · Meals & Awards	0.00	0.00
8850 · Ambulance Chassis & Remount	0.00	0.00
Total OTHER MISC EXPENSES	0.00	0.00
CUM FUND EXPENSES		
Buildings		
8782 · CUM Fund - Station 21 Mortgage	0.00	81,648.48
8784 · CUM Fund - Bldg Renovations	0.00	65,082.21
8791 · CUM Fund - Sta 26 Construction	0.00	42,160.00
Total Buildings	0.00	188,890.69
Machinery, Eqpt & Vehicles		
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	0.00	88,763.11
8781 · CUM Fund - Pers Prot Eqpt (PPE)	0.00	205,579.50
8785 · CUM Fund - Rescue 11 (22) Replace	0.00	80,340.82
8788 · CUM Fund - Engine 22	0.00	128,875.56
8790 · CUM Fund-Apparatus Replacement	0.00	99,000.00
Total Machinery, Eqpt & Vehicles	0.00	602,558.99
Total CUM FUND EXPENSES	0.00	791,449.68
Total Other Expense	0.00	791,449.68
Net Other Income	0.00	-791,449.68
Net Income	-1,506,292.65	32,700.42

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - YTD by fund
January through November 2024

	8700 - EMS Fund	8840 - Donation Fund
Ordinary Income/Expense		
Income		
6010 · Monroe Co. Prop Tax Levy	0.00	0.00
6160 · Local Income Tax (LIT) Cert Shs	0.00	0.00
6110 · Vehicle/Aircraft Excise Tax	0.00	0.00
6140 · CVET	0.00	0.00
6180 · Fire Protection Contracts/Fees	0.00	0.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	0.00
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	0.00
6141 · CUM CVET	0.00	0.00
6190 · CUM Fire Protection Contr/Fees	0.00	0.00
7000 · DNR Grant Income	0.00	0.00
7010 · Federal Grant Reimbursement	0.00	0.00
7020 · State Grant Reimbursement	0.00	0.00
6300 · Donations	0.00	3,616.00
6400 · EMS Revenue	28,500.04	0.00
6000 · Other Income	0.00	0.00
9010 · Interest Income	0.36	0.00
Total Income	28,500.40	3,616.00
Expense		
PERSONAL SERVICES		
Salaries and Wages		
8212 · Salaries & Wages - Fire Chief	0.00	0.00
8213 · Salaries & Wages - Deputy Chief	0.00	0.00
8214 · Salaries & Wages - Asst Chief	0.00	0.00
8215 · Salaries & Wages - Battalion Ch	0.00	0.00
8216 · Salaries & Wages - Fire Marshal	0.00	0.00
8217 · Salaries & Wages - Mechanic	0.00	0.00
8218 · Salaries & Wages - Trng Captain	0.00	0.00
8219 · Salaries & Wages - FF PERF Fund	0.00	0.00
8220 · Salaries & Wages - FF 1977 Fund	0.00	0.00
8221 · Salaries & Wages - Incentive	0.00	0.00
8222 · Salaries & Wages - Officer Pay	0.00	0.00
8223 · Salaries & Wages - Longevity	0.00	0.00
8224 · Salaries & Wages - Holiday Pay	0.00	0.00
8226 · Salaries & Wages - Part Time	0.00	0.00
8227 · Salaries & Wages - Sub/Em/Tr/OT	0.00	0.00
8228 · Salaries & Wages - Admin Assts	0.00	0.00
8229 · Salaries & Wages - IT Spec	0.00	0.00
8230 · Salaries & Wages - Trustee Comp	0.00	0.00
8231 · Salaries & Wages - Ambulance	0.00	0.00
8235 · Salaries & Wages - Uniform All	0.00	0.00
Total Salaries and Wages	0.00	0.00
Employee Benefits		
8240 · Social Security (Fica)	0.00	0.00
8241 · Social Security (Medicare)	0.00	0.00
8242 · Unemployment Ins	0.00	0.00
8243 · Health Insurance (M/D/V/CI)	0.00	0.00
8244 · PERF 1977 Employer Contribution	0.00	0.00
8245 · Group Life Ins/ AD&D/STD/LTD	0.00	0.00
8246 · PERF Fund Employer Contribution	0.00	0.00
Total Employee Benefits	0.00	0.00
Other Personal Services		
8253 · Medical Services	0.00	0.00
8254 · Early Retirement	0.00	0.00
Total Other Personal Services	0.00	0.00
Total PERSONAL SERVICES	0.00	0.00
SUPPLIES		
Repair & Maintenance Supplies		
8302 · Vehicle Maintenance Supplies	0.00	0.00
Total Repair & Maintenance Supplies	0.00	0.00
Operating Supplies ~		
8301 · Operating Supplies	0.00	0.00
8304 · EMS Supplies	0.00	0.00
8306 · IVFA Dues	0.00	0.00
8308 · Fuel	0.00	0.00
8311 · Special Chemical Supplies	0.00	0.00
8312 · Fire Prevention Supplies	0.00	0.00
8314 · Haz Mat Mitigation Supplies	0.00	0.00
Total Operating Supplies ~	0.00	0.00
Office Supplies ~		
8300 · Office Supplies	0.00	0.00
8303 · Promotional Supplies	0.00	0.00
8313 · Inspection/Investigation Supply	0.00	0.00
Total Office Supplies ~	0.00	0.00

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - YTD by fund
January through November 2024

	8700 - EMS Fund	8840 - Donation Fund
Other Supplies		
8315 · Color Guard Supplies	0.00	0.00
Total Other Supplies	0.00	0.00
Total SUPPLIES	0.00	0.00
OTHER SERVICES & CHARGES		
Professional Services		
8351 · Seminars/Training	0.00	0.00
8352 · Legal Counsel & Expenses	0.00	0.00
8353 · Equipment Tests/Certifications	0.00	0.00
8355 · Accounting Services	0.00	0.00
8401 · Contractual Services	0.00	0.00
Total Professional Services	0.00	0.00
Communication & Transportation		
8400 · Telephone & Data Services	0.00	0.00
8403 · Travel Expenses	0.00	1,228.14
Total Communication & Transportation	0.00	1,228.14
Printing & Advertising		
8450 · Legal Advertising	0.00	0.00
8451 · Printing	0.00	0.00
Total Printing & Advertising	0.00	0.00
Insurance		
8500 · General Liability Insurance	0.00	0.00
8501 · Workmens Compensation	0.00	0.00
Total Insurance	0.00	0.00
Utility Service		
8550 · Utilities	0.00	0.00
Total Utility Service	0.00	0.00
Repairs & Maintenance		
8354 · Computer Tech Support	0.00	0.00
8600 · Building Services	0.00	0.00
8605 · Equipment & Vehicle Repairs	0.00	0.00
Total Repairs & Maintenance	0.00	0.00
Other Service & Charges		
8402 · Postage	0.00	0.00
Total Other Service & Charges	0.00	0.00
Total OTHER SERVICES & CHARGES	0.00	1,228.14
Total Expense	0.00	1,228.14
Net Ordinary Income	28,500.40	2,387.86
Other Income/Expense		
Other Expense		
OTHER MISC EXPENSES		
8440 · Meals & Awards	0.00	5,460.77
8850 · Ambulance Chassis & Remount	0.00	0.00
Total OTHER MISC EXPENSES	0.00	5,460.77
CUM FUND EXPENSES		
Buildings		
8782 · CUM Fund - Station 21 Mortgage	0.00	0.00
8784 · CUM Fund - Bldg Renovations	0.00	0.00
8791 · CUM Fund - Sta 26 Construction	0.00	0.00
Total Buildings	0.00	0.00
Machinery, Eqpt & Vehicles		
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	0.00	0.00
8781 · CUM Fund - Pers Prot Eqpt (PPE)	0.00	0.00
8785 · CUM Fund - Rescue 11 (22) Replace	0.00	0.00
8788 · CUM Fund - Engine 22	0.00	0.00
8790 · CUM Fund-Apparatus Replacement	0.00	0.00
Total Machinery, Eqpt & Vehicles	0.00	0.00
Total CUM FUND EXPENSES	0.00	0.00
Total Other Expense	0.00	5,460.77
Net Other Income	0.00	-5,460.77
Net Income	28,500.40	-3,072.91

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - YTD by fund
January through November 2024

	8875 - Restricted Donation Fund	8882 - DWD ETG
Ordinary Income/Expense		
Income		
6010 · Monroe Co. Prop Tax Levy	0.00	0.00
6160 · Local Income Tax (LIT) Cert Shs	0.00	0.00
6110 · Vehicle/Aircraft Excise Tax	0.00	0.00
6140 · CVET	0.00	0.00
6180 · Fire Protection Contracts/Fees	0.00	0.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	0.00
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	0.00
6141 · CUM CVET	0.00	0.00
6190 · CUM Fire Protection Contr/Fees	0.00	0.00
7000 · DNR Grant Income	0.00	0.00
7010 · Federal Grant Reimbursement	0.00	0.00
7020 · State Grant Reimbursement	0.00	20,000.00
6300 · Donations	0.00	0.00
6400 · EMS Revenue	0.00	0.00
6000 · Other Income	0.00	0.00
9010 · Interest Income	6,574.01	0.00
Total Income	6,574.01	20,000.00
Expense		
PERSONAL SERVICES		
Salaries and Wages		
8212 · Salaries & Wages - Fire Chief	0.00	0.00
8213 · Salaries & Wages - Deputy Chief	0.00	0.00
8214 · Salaries & Wages - Asst Chief	0.00	0.00
8215 · Salaries & Wages - Battalion Ch	0.00	0.00
8216 · Salaries & Wages - Fire Marshal	0.00	0.00
8217 · Salaries & Wages - Mechanic	0.00	0.00
8218 · Salaries & Wages - Trng Captain	0.00	0.00
8219 · Salaries & Wages - FF PERF Fund	0.00	0.00
8220 · Salaries & Wages - FF 1977 Fund	0.00	0.00
8221 · Salaries & Wages - Incentive	0.00	0.00
8222 · Salaries & Wages - Officer Pay	0.00	0.00
8223 · Salaries & Wages - Longevity	0.00	0.00
8224 · Salaries & Wages - Holiday Pay	0.00	0.00
8226 · Salaries & Wages - Part Time	0.00	0.00
8227 · Salaries & Wages - Sub/Em/Tr/OT	0.00	0.00
8228 · Salaries & Wages - Admin Assts	0.00	0.00
8229 · Salaries & Wages - IT Spec	0.00	0.00
8230 · Salaries & Wages - Trustee Comp	0.00	0.00
8231 · Salaries & Wages - Ambulance	0.00	0.00
8235 · Salaries & Wages - Uniform All	0.00	0.00
Total Salaries and Wages	0.00	0.00
Employee Benefits		
8240 · Social Security (Fica)	0.00	0.00
8241 · Social Security (Medicare)	0.00	0.00
8242 · Unemployment Ins	0.00	0.00
8243 · Health Insurance (M/D/V/CI)	0.00	0.00
8244 · PERF 1977 Employer Contribution	0.00	0.00
8245 · Group Life Ins/ AD&D/STD/LTD	0.00	0.00
8246 · PERF Fund Employer Contribution	0.00	0.00
Total Employee Benefits	0.00	0.00
Other Personal Services		
8253 · Medical Services	0.00	0.00
8254 · Early Retirement	0.00	0.00
Total Other Personal Services	0.00	0.00
Total PERSONAL SERVICES	0.00	0.00
SUPPLIES		
Repair & Maintenance Supplies		
8302 · Vehicle Maintenance Supplies	0.00	0.00
Total Repair & Maintenance Supplies	0.00	0.00
Operating Supplies ~		
8301 · Operating Supplies	0.00	0.00
8304 · EMS Supplies	0.00	0.00
8306 · IVFA Dues	0.00	0.00
8308 · Fuel	0.00	0.00
8311 · Special Chemical Supplies	0.00	0.00
8312 · Fire Prevention Supplies	0.00	0.00
8314 · Haz Mat Mitigation Supplies	0.00	0.00
Total Operating Supplies ~	0.00	0.00
Office Supplies ~		
8300 · Office Supplies	0.00	0.00
8303 · Promotional Supplies	0.00	0.00
8313 · Inspection/Investigation Supply	0.00	0.00
Total Office Supplies ~	0.00	0.00

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - YTD by fund
January through November 2024

	8875 - Restricted Donation Fund	8882 - DWD ETG
Other Supplies		
8315 · Color Guard Supplies	0.00	0.00
Total Other Supplies	0.00	0.00
Total SUPPLIES	0.00	0.00
OTHER SERVICES & CHARGES		
Professional Services		
8351 · Seminars/Training	0.00	0.00
8352 · Legal Counsel & Expenses	0.00	0.00
8353 · Equipment Tests/Certifications	0.00	0.00
8355 · Accounting Services	0.00	0.00
8401 · Contractual Services	0.00	0.00
Total Professional Services	0.00	0.00
Communication & Transportation		
8400 · Telephone & Data Services	0.00	0.00
8403 · Travel Expenses	0.00	0.00
Total Communication & Transportation	0.00	0.00
Printing & Advertising		
8450 · Legal Advertising	0.00	0.00
8451 · Printing	0.00	0.00
Total Printing & Advertising	0.00	0.00
Insurance		
8500 · General Liability Insurance	0.00	0.00
8501 · Workmens Compensation	0.00	0.00
Total Insurance	0.00	0.00
Utility Service		
8550 · Utilities	0.00	0.00
Total Utility Service	0.00	0.00
Repairs & Maintenance		
8354 · Computer Tech Support	0.00	0.00
8600 · Building Services	0.00	0.00
8605 · Equipment & Vehicle Repairs	0.00	0.00
Total Repairs & Maintenance	0.00	0.00
Other Service & Charges		
8402 · Postage	0.00	0.00
Total Other Service & Charges	0.00	0.00
Total OTHER SERVICES & CHARGES	0.00	0.00
Total Expense	0.00	0.00
Net Ordinary Income	6,574.01	20,000.00
Other Income/Expense		
Other Expense		
OTHER MISC EXPENSES		
8440 · Meals & Awards	0.00	0.00
8850 · Ambulance Chassis & Remount	0.00	0.00
Total OTHER MISC EXPENSES	0.00	0.00
CUM FUND EXPENSES		
Buildings		
8782 · CUM Fund - Station 21 Mortgage	0.00	0.00
8784 · CUM Fund - Bldg Renovations	0.00	0.00
8791 · CUM Fund - Sta 26 Construction	0.00	0.00
Total Buildings	0.00	0.00
Machinery, Eqpt & Vehicles		
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	0.00	0.00
8781 · CUM Fund - Pers Prot Eqpt (PPE)	0.00	0.00
8785 · CUM Fund - Rescue 11 (22) Replace	0.00	0.00
8788 · CUM Fund - Engine 22	0.00	0.00
8790 · CUM Fund-Apparatus Replacement	0.00	0.00
Total Machinery, Eqpt & Vehicles	0.00	0.00
Total CUM FUND EXPENSES	0.00	0.00
Total Other Expense	0.00	0.00
Net Other Income	0.00	0.00
Net Income	6,574.01	20,000.00

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - YTD by fund
January through November 2024

	8913 - AFG - 2022 Knox - 97.044	8919 - 2019 SAFER - 97.083
Ordinary Income/Expense		
Income		
6010 · Monroe Co. Prop Tax Levy	0.00	0.00
6160 · Local Income Tax (LIT) Cert Shs	0.00	0.00
6110 · Vehicle/Aircraft Excise Tax	0.00	0.00
6140 · CVET	0.00	0.00
6180 · Fire Protection Contracts/Fees	0.00	0.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	0.00
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	0.00
6141 · CUM CVET	0.00	0.00
6190 · CUM Fire Protection Contr/Fees	0.00	0.00
7000 · DNR Grant Income	0.00	0.00
7010 · Federal Grant Reimbursement	3,653.70	1,790,714.92
7020 · State Grant Reimbursement	0.00	0.00
6300 · Donations	0.00	0.00
6400 · EMS Revenue	0.00	0.00
6000 · Other Income	0.00	0.00
9010 · Interest Income	0.00	0.00
Total Income	3,653.70	1,790,714.92
Expense		
PERSONAL SERVICES		
Salaries and Wages		
8212 · Salaries & Wages - Fire Chief	0.00	0.00
8213 · Salaries & Wages - Deputy Chief	0.00	0.00
8214 · Salaries & Wages - Asst Chief	0.00	0.00
8215 · Salaries & Wages - Battalion Ch	0.00	0.00
8216 · Salaries & Wages - Fire Marshal	0.00	0.00
8217 · Salaries & Wages - Mechanic	0.00	0.00
8218 · Salaries & Wages - Trng Captain	0.00	0.00
8219 · Salaries & Wages - FF PERF Fund	0.00	0.00
8220 · Salaries & Wages - FF 1977 Fund	0.00	0.00
8221 · Salaries & Wages - Incentive	0.00	0.00
8222 · Salaries & Wages - Officer Pay	0.00	0.00
8223 · Salaries & Wages - Longevity	0.00	0.00
8224 · Salaries & Wages - Holiday Pay	0.00	0.00
8226 · Salaries & Wages - Part Time	0.00	0.00
8227 · Salaries & Wages - Sub/Em/Tr/OT	0.00	0.00
8228 · Salaries & Wages - Admin Assts	0.00	0.00
8229 · Salaries & Wages - IT Spec	0.00	0.00
8230 · Salaries & Wages - Trustee Comp	0.00	0.00
8231 · Salaries & Wages - Ambulance	0.00	0.00
8235 · Salaries & Wages - Uniform All	0.00	0.00
Total Salaries and Wages	0.00	0.00
Employee Benefits		
8240 · Social Security (Fica)	0.00	0.00
8241 · Social Security (Medicare)	0.00	0.00
8242 · Unemployment Ins	0.00	0.00
8243 · Health Insurance (M/D/V/CI)	0.00	0.00
8244 · PERF 1977 Employer Contribution	0.00	0.00
8245 · Group Life Ins/ AD&D/STD/LTD	0.00	0.00
8246 · PERF Fund Employer Contribution	0.00	0.00
Total Employee Benefits	0.00	0.00
Other Personal Services		
8253 · Medical Services	0.00	0.00
8254 · Early Retirement	0.00	0.00
Total Other Personal Services	0.00	0.00
Total PERSONAL SERVICES	0.00	0.00
SUPPLIES		
Repair & Maintenance Supplies		
8302 · Vehicle Maintenance Supplies	0.00	0.00
Total Repair & Maintenance Supplies	0.00	0.00
Operating Supplies ~		
8301 · Operating Supplies	1,358.00	0.00
8304 · EMS Supplies	0.00	0.00
8306 · IVFA Dues	0.00	0.00
8308 · Fuel	0.00	0.00
8311 · Special Chemical Supplies	0.00	0.00
8312 · Fire Prevention Supplies	0.00	0.00
8314 · Haz Mat Mitigation Supplies	0.00	0.00
Total Operating Supplies ~	1,358.00	0.00
Office Supplies ~		
8300 · Office Supplies	0.00	0.00
8303 · Promotional Supplies	0.00	0.00
8313 · Inspection/Investigation Supply	0.00	0.00
Total Office Supplies ~	0.00	0.00

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - YTD by fund
January through November 2024

	8913 - AFG - 2022 Knox - 97.044	8919 - 2019 SAFER - 97.083
Other Supplies		
8315 · Color Guard Supplies	0.00	0.00
Total Other Supplies	0.00	0.00
Total SUPPLIES	1,358.00	0.00
OTHER SERVICES & CHARGES		
Professional Services		
8351 · Seminars/Training	0.00	0.00
8352 · Legal Counsel & Expenses	0.00	0.00
8353 · Equipment Tests/Certifications	0.00	0.00
8355 · Accounting Services	0.00	0.00
8401 · Contractual Services	0.00	0.00
Total Professional Services	0.00	0.00
Communication & Transportation		
8400 · Telephone & Data Services	0.00	0.00
8403 · Travel Expenses	0.00	0.00
Total Communication & Transportation	0.00	0.00
Printing & Advertising		
8450 · Legal Advertising	0.00	0.00
8451 · Printing	0.00	0.00
Total Printing & Advertising	0.00	0.00
Insurance		
8500 · General Liability Insurance	0.00	0.00
8501 · Workmens Compensation	0.00	0.00
Total Insurance	0.00	0.00
Utility Service		
8550 · Utilities	0.00	0.00
Total Utility Service	0.00	0.00
Repairs & Maintenance		
8354 · Computer Tech Support	0.00	0.00
8600 · Building Services	0.00	0.00
8605 · Equipment & Vehicle Repairs	0.00	0.00
Total Repairs & Maintenance	0.00	0.00
Other Service & Charges		
8402 · Postage	0.00	0.00
Total Other Service & Charges	0.00	0.00
Total OTHER SERVICES & CHARGES	0.00	0.00
Total Expense	1,358.00	0.00
Net Ordinary Income	2,295.70	1,790,714.92
Other Income/Expense		
Other Expense		
OTHER MISC EXPENSES		
8440 · Meals & Awards	0.00	0.00
8850 · Ambulance Chassis & Remount	0.00	0.00
Total OTHER MISC EXPENSES	0.00	0.00
CUM FUND EXPENSES		
Buildings		
8782 · CUM Fund - Station 21 Mortgage	0.00	0.00
8784 · CUM Fund - Bldg Renovations	0.00	0.00
8791 · CUM Fund - Sta 26 Construction	0.00	0.00
Total Buildings	0.00	0.00
Machinery, Eqpt & Vehicles		
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	0.00	0.00
8781 · CUM Fund - Pers Prot Eqpt (PPE)	0.00	0.00
8785 · CUM Fund - Rescue 11 (22) Replace	0.00	0.00
8788 · CUM Fund - Engine 22	0.00	0.00
8790 · CUM Fund-Apparatus Replacement	0.00	0.00
Total Machinery, Eqpt & Vehicles	0.00	0.00
Total CUM FUND EXPENSES	0.00	0.00
Total Other Expense	0.00	0.00
Net Other Income	0.00	0.00
Net Income	2,295.70	1,790,714.92

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - YTD by fund
January through November 2024

	8970 - VFA - DNR 10.698	8975 - ARPA 21.027
Ordinary Income/Expense		
Income		
6010 · Monroe Co. Prop Tax Levy	0.00	0.00
6160 · Local Income Tax (LIT) Cert Shs	0.00	0.00
6110 · Vehicle/Aircraft Excise Tax	0.00	0.00
6140 · CVET	0.00	0.00
6180 · Fire Protection Contracts/Fees	0.00	0.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	0.00
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	0.00
6141 · CUM CVET	0.00	0.00
6190 · CUM Fire Protection Contr/Fees	0.00	0.00
7000 · DNR Grant Income	5,000.00	0.00
7010 · Federal Grant Reimbursement	0.00	685,983.34
7020 · State Grant Reimbursement	0.00	0.00
6300 · Donations	0.00	0.00
6400 · EMS Revenue	0.00	0.00
6000 · Other Income	0.00	0.00
9010 · Interest Income	0.00	0.00
Total Income	5,000.00	685,983.34
Expense		
PERSONAL SERVICES		
Salaries and Wages		
8212 · Salaries & Wages - Fire Chief	0.00	0.00
8213 · Salaries & Wages - Deputy Chief	0.00	0.00
8214 · Salaries & Wages - Asst Chief	0.00	0.00
8215 · Salaries & Wages - Battalion Ch	0.00	0.00
8216 · Salaries & Wages - Fire Marshal	0.00	0.00
8217 · Salaries & Wages - Mechanic	0.00	0.00
8218 · Salaries & Wages - Trng Captain	0.00	0.00
8219 · Salaries & Wages - FF PERF Fund	0.00	0.00
8220 · Salaries & Wages - FF 1977 Fund	0.00	0.00
8221 · Salaries & Wages - Incentive	0.00	0.00
8222 · Salaries & Wages - Officer Pay	0.00	0.00
8223 · Salaries & Wages - Longevity	0.00	0.00
8224 · Salaries & Wages - Holiday Pay	0.00	0.00
8226 · Salaries & Wages - Part Time	0.00	0.00
8227 · Salaries & Wages - Sub/Em/Tr/OT	0.00	0.00
8228 · Salaries & Wages - Admin Assts	0.00	0.00
8229 · Salaries & Wages - IT Spec	0.00	0.00
8230 · Salaries & Wages - Trustee Comp	0.00	0.00
8231 · Salaries & Wages - Ambulance	0.00	0.00
8235 · Salaries & Wages - Uniform All	0.00	0.00
Total Salaries and Wages	0.00	0.00
Employee Benefits		
8240 · Social Security (Fica)	0.00	0.00
8241 · Social Security (Medicare)	0.00	0.00
8242 · Unemployment Ins	0.00	0.00
8243 · Health Insurance (M/D/V/CI)	0.00	0.00
8244 · PERF 1977 Employer Contribution	0.00	0.00
8245 · Group Life Ins/ AD&D/STD/LTD	0.00	0.00
8246 · PERF Fund Employer Contribution	0.00	0.00
Total Employee Benefits	0.00	0.00
Other Personal Services		
8253 · Medical Services	0.00	0.00
8254 · Early Retirement	0.00	0.00
Total Other Personal Services	0.00	0.00
Total PERSONAL SERVICES	0.00	0.00
SUPPLIES		
Repair & Maintenance Supplies		
8302 · Vehicle Maintenance Supplies	0.00	0.00
Total Repair & Maintenance Supplies	0.00	0.00
Operating Supplies ~		
8301 · Operating Supplies	5,000.00	0.00
8304 · EMS Supplies	0.00	0.00
8306 · IVFA Dues	0.00	0.00
8308 · Fuel	0.00	0.00
8311 · Special Chemical Supplies	0.00	0.00
8312 · Fire Prevention Supplies	0.00	0.00
8314 · Haz Mat Mitigation Supplies	0.00	0.00
Total Operating Supplies ~	5,000.00	0.00
Office Supplies ~		
8300 · Office Supplies	0.00	0.00
8303 · Promotional Supplies	0.00	0.00
8313 · Inspection/Investigation Supply	0.00	0.00
Total Office Supplies ~	0.00	0.00

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - YTD by fund
January through November 2024

	8970 - VFA - DNR 10.698	8975 - ARPA 21.027
Other Supplies		
8315 · Color Guard Supplies	0.00	0.00
Total Other Supplies	0.00	0.00
Total SUPPLIES	5,000.00	0.00
OTHER SERVICES & CHARGES		
Professional Services		
8351 · Seminars/Training	0.00	0.00
8352 · Legal Counsel & Expenses	0.00	0.00
8353 · Equipment Tests/Certifications	0.00	0.00
8355 · Accounting Services	0.00	0.00
8401 · Contractual Services	0.00	0.00
Total Professional Services	0.00	0.00
Communication & Transportation		
8400 · Telephone & Data Services	0.00	0.00
8403 · Travel Expenses	0.00	0.00
Total Communication & Transportation	0.00	0.00
Printing & Advertising		
8450 · Legal Advertising	0.00	0.00
8451 · Printing	0.00	0.00
Total Printing & Advertising	0.00	0.00
Insurance		
8500 · General Liability Insurance	0.00	0.00
8501 · Workmens Compensation	0.00	0.00
Total Insurance	0.00	0.00
Utility Service		
8550 · Utilities	0.00	0.00
Total Utility Service	0.00	0.00
Repairs & Maintenance		
8354 · Computer Tech Support	0.00	0.00
8600 · Building Services	0.00	0.00
8605 · Equipment & Vehicle Repairs	0.00	0.00
Total Repairs & Maintenance	0.00	0.00
Other Service & Charges		
8402 · Postage	0.00	0.00
Total Other Service & Charges	0.00	0.00
Total OTHER SERVICES & CHARGES	0.00	0.00
Total Expense	5,000.00	0.00
Net Ordinary Income	0.00	685,983.34
Other Income/Expense		
Other Expense		
OTHER MISC EXPENSES		
8440 · Meals & Awards	0.00	0.00
8850 · Ambulance Chassis & Remount	0.00	574,372.32
Total OTHER MISC EXPENSES	0.00	574,372.32
CUM FUND EXPENSES		
Buildings		
8782 · CUM Fund - Station 21 Mortgage	0.00	0.00
8784 · CUM Fund - Bldg Renovations	0.00	0.00
8791 · CUM Fund - Sta 26 Construction	0.00	0.00
Total Buildings	0.00	0.00
Machinery, Eqpt & Vehicles		
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	0.00	0.00
8781 · CUM Fund - Pers Prot Eqpt (PPE)	0.00	0.00
8785 · CUM Fund - Rescue 11 (22)Replace	0.00	0.00
8788 · CUM Fund - Engine 22	0.00	0.00
8790 · CUM Fund-Apparatus Replacement	0.00	0.00
Total Machinery, Eqpt & Vehicles	0.00	0.00
Total CUM FUND EXPENSES	0.00	0.00
Total Other Expense	0.00	574,372.32
Net Other Income	0.00	-574,372.32
Net Income	0.00	111,611.02

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - YTD by fund
January through November 2024

	Rainy Day	TOTAL
Ordinary Income/Expense		
Income		
6010 · Monroe Co. Prop Tax Levy	0.00	5,254,236.83
6160 · Local Income Tax (LIT) Cert Shs	0.00	4,362,774.75
6110 · Vehicle/Aircraft Excise Tax	0.00	294,858.77
6140 · CVET	0.00	5,597.10
6180 · Fire Protection Contracts/Fees	0.00	224,838.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	711,297.74
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	39,768.32
6141 · CUM CVET	0.00	754.90
6190 · CUM Fire Protection Contr/Fees	0.00	12,000.00
7000 · DNR Grant Income	0.00	5,000.00
7010 · Federal Grant Reimbursement	0.00	2,480,351.96
7020 · State Grant Reimbursement	0.00	20,000.00
6300 · Donations	0.00	3,616.00
6400 · EMS Revenue	0.00	28,500.04
6000 · Other Income	0.00	94,003.22
9010 · Interest Income	43,913.09	170,905.61
Total Income	43,913.09	13,708,503.24
Expense		
PERSONAL SERVICES		
Salaries and Wages		
8212 · Salaries & Wages - Fire Chief	0.00	80,772.65
8213 · Salaries & Wages - Deputy Chief	0.00	302,886.60
8214 · Salaries & Wages - Asst Chief	0.00	225,395.55
8215 · Salaries & Wages - Battalion Ch	0.00	319,176.11
8216 · Salaries & Wages - Fire Marshal	0.00	107,230.77
8217 · Salaries & Wages - Mechanic	0.00	0.00
8218 · Salaries & Wages - Trng Captain	0.00	0.00
8219 · Salaries & Wages - FF PERF Fund	0.00	583,811.24
8220 · Salaries & Wages - FF 1977 Fund	0.00	4,095,461.57
8221 · Salaries & Wages - Incentive	0.00	114,545.48
8222 · Salaries & Wages - Officer Pay	0.00	292,051.62
8223 · Salaries & Wages - Longevity	0.00	115,300.00
8224 · Salaries & Wages - Holiday Pay	0.00	20,345.84
8226 · Salaries & Wages - Part Time	0.00	446,931.47
8227 · Salaries & Wages - Sub/Em/Tr/OT	0.00	554,645.55
8228 · Salaries & Wages - Admin Assts	0.00	132,341.02
8229 · Salaries & Wages - IT Spec	0.00	73,516.25
8230 · Salaries & Wages - Trustee Comp	0.00	18,535.00
8231 · Salaries & Wages - Ambulance	0.00	125,779.08
8235 · Salaries & Wages - Uniform All	0.00	66,500.00
Total Salaries and Wages	0.00	7,675,225.80
Employee Benefits		
8240 · Social Security (Fica)	0.00	143,965.84
8241 · Social Security (Medicare)	0.00	107,928.94
8242 · Unemployment Ins	0.00	17,409.94
8243 · Health Insurance (M/D/V/CI)	0.00	1,292,242.76
8244 · PERF 1977 Employer Contribution	0.00	965,154.31
8245 · Group Life Ins/ AD&D/STD/LTD	0.00	109,480.04
8246 · PERF Fund Employer Contribution	0.00	235,712.90
Total Employee Benefits	0.00	2,871,894.73
Other Personal Services		
8253 · Medical Services	0.00	104,485.92
8254 · Early Retirement	0.00	0.00
Total Other Personal Services	0.00	104,485.92
Total PERSONAL SERVICES	0.00	10,651,606.45
SUPPLIES		
Repair & Maintenance Supplies		
8302 · Vehicle Maintenance Supplies	0.00	68,152.08
Total Repair & Maintenance Supplies	0.00	68,152.08
Operating Supplies ~		
8301 · Operating Supplies	0.00	113,028.45
8304 · EMS Supplies	0.00	35,523.01
8306 · IVFA Dues	0.00	2,055.00
8308 · Fuel	0.00	111,315.91
8311 · Special Chemical Supplies	0.00	1,800.00
8312 · Fire Prevention Supplies	0.00	9,191.90
8314 · Haz Mat Mitigation Supplies	0.00	1,512.52
Total Operating Supplies ~	0.00	274,426.79
Office Supplies ~		
8300 · Office Supplies	0.00	13,090.15
8303 · Promotional Supplies	0.00	10,707.28
8313 · Inspection/Investigation Supply	0.00	558.50
Total Office Supplies ~	0.00	24,355.93

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - YTD by fund
January through November 2024

	Rainy Day	TOTAL
Other Supplies		
8315 · Color Guard Supplies	0.00	3,076.11
Total Other Supplies	0.00	3,076.11
Total SUPPLIES	0.00	370,010.91
OTHER SERVICES & CHARGES		
Professional Services		
8351 · Seminars/Training	0.00	51,474.40
8352 · Legal Counsel & Expenses	0.00	33,561.14
8353 · Equipment Tests/Certifications	0.00	46,930.67
8355 · Accounting Services	0.00	53,775.73
8401 · Contractual Services	0.00	27,806.62
Total Professional Services	0.00	213,548.56
Communication & Transportation		
8400 · Telephone & Data Services	0.00	67,325.62
8403 · Travel Expenses	0.00	11,033.83
Total Communication & Transportation	0.00	78,359.45
Printing & Advertising		
8450 · Legal Advertising	0.00	156.03
8451 · Printing	0.00	591.30
Total Printing & Advertising	0.00	747.33
Insurance		
8500 · General Liability Insurance	0.00	124,950.25
8501 · Workmens Compensation	0.00	123,640.00
Total Insurance	0.00	248,590.25
Utility Service		
8550 · Utilities	0.00	92,752.84
Total Utility Service	0.00	92,752.84
Repairs & Maintenance		
8354 · Computer Tech Support	0.00	30,859.54
8600 · Building Services	0.00	31,376.12
8605 · Equipment & Vehicle Repairs	0.00	92,033.33
Total Repairs & Maintenance	0.00	154,268.99
Other Service & Charges		
8402 · Postage	0.00	391.69
Total Other Service & Charges	0.00	391.69
Total OTHER SERVICES & CHARGES	0.00	788,659.11
Total Expense	0.00	11,810,276.47
Net Ordinary Income	43,913.09	1,898,226.77
Other Income/Expense		
Other Expense		
OTHER MISC EXPENSES		
8440 · Meals & Awards	0.00	5,460.77
8850 · Ambulance Chassis & Remount	0.00	574,372.32
Total OTHER MISC EXPENSES	0.00	579,833.09
CUM FUND EXPENSES		
Buildings		
8782 · CUM Fund - Station 21 Mortgage	0.00	81,648.48
8784 · CUM Fund - Bldg Renovations	0.00	65,082.21
8791 · CUM Fund - Sta 26 Construction	0.00	42,160.00
Total Buildings	0.00	188,890.69
Machinery, Eqpt & Vehicles		
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	0.00	88,763.11
8781 · CUM Fund - Pers Prot Eqpt (PPE)	0.00	205,579.50
8785 · CUM Fund - Rescue 11 (22)Replace	0.00	80,340.82
8788 · CUM Fund - Engine 22	0.00	128,875.56
8790 · CUM Fund-Apparatus Replacement	0.00	99,000.00
Total Machinery, Eqpt & Vehicles	0.00	602,558.99
Total CUM FUND EXPENSES	0.00	791,449.68
Total Other Expense	0.00	1,371,282.77
Net Other Income	0.00	-1,371,282.77
Net Income	43,913.09	526,944.00

No assurance is provided on these financial statements.