

# Town of Parsonsfield Comprehensive Plan Committee Meeting Minutes

Tuesday, February 22, 2022

Meeting Duration: 06:00PM to 07:10PM

Location: Parsonsfield Town Hall.

Attending: Sabin Beckwith; Harvey Macomber; Allen Jackson; Tom Winter; Aaron Boguen; Larry Stevenson

Next Scheduled Meeting: Tuesday, 29th of March, 06:00 PM at the Parsonsfield Town Hall.

- 1) The Purpose of the meeting was to continue formation of the Committee and dissemination of information relevant to the committee's work.
- 2) Harvey Macomber organized and managed the meeting.
- 3) Potential committee members were reminded to get sorn in by David Bower (Town Office) Many did so at this time.
- 4) Comp Plan Budget snapshot: \$13,000.00 budgeted; \$3799.70 spent as of 02/22/2022.
- 5) Roll of SMPDC discussed:
  - a. \$60.00/hr. for on site support.
  - b. Question was raised if the hourly fee applies to phone or other use of SMPDC personnel and or resources.
  - c. It was stated and agreed the committee will rely heavily on SMPDC support for guidance.
  - d. SMPDC has been a recent provider of road salt/sand for the Town (purchased).
- 6) Mr. Macomber instructed all committee members to complete the required Maine Freedom of Access Act training.
- 7) Distributed FAQ's and Certification of Completion forms to committee attendees.
- 8) Distributed multiple page document summarizing Parsonsfield "Local Economy" profile as of 2019. This is the most recent.
- 9) The team decided Comp Plan Committee meetings will be the last Tuesday of each month at 6:00 PM as circumstances dictate.
- 10) One stated goal for the 03/29/22 meeting will be to elect officers to support the committee work.

Submitted  
Lawrence Stevenson  
Committee Secretary