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7th National Symposium on Vascular Medicine
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Jakarta, Indonesia

ABSTRACT SUBMISSION GUIDELINES, POLICIES AND INSTRUCTIONS

Please note the following instructions for the preparation of abstracts:

Abstracts must be written in English and should be structured in such a way as to include: Background, objectives, methods, results and conclusion. **All abbreviations must be defined before used as an abbreviation in the text.**

The content of the abstract is solely the responsibility of the author. The original abstract is reprinted exactly as provided. It is therefore essential that the abstract is correctly typed. Avoid errors, corrections and misspellings.

Abstracts may be submitted through our ONLINE ABSTRACT SUBMISSION on the ICA's website, or electronically via email. We encourage you to submit your own work or to sponsor the work of a colleague.

ABSTRACT SUBMISSION DEADLINE: WEDNESDAY, JULY 1, 2015

2015 ABSTRACT SUBMISSION AND ACCME POLICIES

ACCME REQUIREMENTS

ACCME Disclosure

Authors are required to complete the conflict of interest section when submitting an abstract. Additionally, the submitting/corresponding author will **now be asked the following two questions during the submission process:**

- What professional practice gap does this abstract address?
- How will this abstract influence change in competence, performance or patient outcomes?

ACCME Policy on Employees of Commercial Interests

Industry employees can be authors, but cannot be presenters if the content of the abstract relates to the business lines and products of its employer.

REQUIRED ABSTRACT FORMAT AND SUBMISSION INSTRUCTIONS

TITLE PAGE

The title should be entered in UPPER CASE and **bolded** and not exceed more than 100 characters. Titles with more than 100 characters will be truncated. DO NOT use a period at the end of the title. Example: **THIS IS A PROPERLY FORMATTED TITLE**

AUTHOR(S)

You must indicate the **presenting author** with an *. As such, this will be the main point of contact for information regarding this submission. Additional authors may be included in the abstract. The author(s) names and institution(s) should be in upper and lower case.

AUTHOR(S) DEGREES AND ACADEMIC AFFILIATIONS

You must list all author's degrees and academic affiliations.

PRESENTING AUTHOR'S FULL MAILING ADDRESS, E-MAIL AND FAX

The presenting author **must** provide a full mailing address, E-Mail address and fax with the submission of an abstract.

REQUIRED ABSTRACT FORMAT AND STYLE GUIDELINES

Abstracts are limited to **325 words** (50 word minimum) of text in the recommended font: **Times New Roman, size 12 pt.** DO NOT use a smaller font size, single spacing. **One table, image or figure may be used within your abstract.** For **Case Presentations**, a **maximum of 5 images and/or figures** may be used within your abstract.

Your abstract should be structured as follows:

Background: A brief statement containing background information and hypothesis.

Objectives: A brief statement of the purpose of the study and the current state of research in the field.

Methods: The methods of study or experimental approach clearly, but briefly, defined.

Results: A summary of the results of the study, including sufficient details to support those conclusions. These may be presented in a brief table.

Conclusions: A statement concerning the significance of the work and its possible implications for future research.

Do not use footnotes or references within the abstract.

PRESENTATION TYPES

Only one (1) abstract per presenter will be considered. You must indicate on your abstract one (1) of the presentation types as follows:

- Oral Presentation
- Video Presentation
- Poster Presentation
- Young Investigator Award Competition (*Past recipients of the Young Investigator Award Competition are ineligible*)

Symbols, tables, graphs or pictures **cannot** be submitted via the website. Abstracts containing symbols, tables, graphs or pictures must be emailed as an attachment saved as a WORD document to the ICA's Executive Office: ica@intlcollegeofangiology.org. Include the presenting author's full contact details, as well as the type of presentation.

Abstracts sent by fax will be forwarded to the Scientific Committee for review.

FOR FURTHER INFORMATION AND INQUIRES ABOUT THE ANNUAL WORLD CONGRESS/ABSTRACT SUBMISSIONS

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