

SALARY ORDINANCE 1991-1

AN ORDINANCE ESTABLISHING THE DEPARTMENTS OF THE TOWN OF CLOVERDALE, INDIANA FIXING SALARIES AND EMPLOYMENT POLICIES FOR THE YEAR 1991.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF CLOVERDALE, INDIANA SECTION ONE: THAT THE FOLLOWING SHALL BE THE SALARY PAID TO OFFICERS AND EMPLOYEES OF THE TOWN OF CLOVERDALE, INDIANA, TO WIT:

TOWN TRUSTEES:

\$1500.00 per year, 40% thereof from income from water services, 30% from income from sewage services, 26% from the General Fund Appropriation and 3.3% from the Motor Vehicle Highway Fund Appropriation.

TOWN CLERK-TREASURER:

\$20,000.00 per year, 40% thereof from water service income, 30% thereof from sewage services income and 30% thereof from the General Fund Appropriation. Clerk's Duties: Oversee all activities in the Clerk's Office in addition to State Requirements of duties.

DEPUTY CLERK:

\$6500.00 per year, 40% thereof from water services income, 30% from sewage services income, and 30% thereof from the General Fund Appropriation. The Deputy Clerk shall perform his/her duties under the supervision of the Clerk Treasurer as stated in the amendment to IC 36-5-6-6, Section 7.

CHIEF OF POLICE:

\$23,113.00 per year, 85% from the General Fund Appropriation and 15% from the Motor Vehicle Highway Fund Appropriation. Department policies to be established by the Chief of Police.

SENIOR PATROLMAN:

\$21,070.00 per year, 85% from the General Fund Appropriation and 15% from the Motor Vehicle Highway Fund Appropriation.

PATROLMAN:

\$17,738.00 per year, 85% from the General Fund Appropriation and 15% from the Motor Vehicle Highway Fund Appropriation.

FIRE CHIEF:

\$4000.00 per year, 100% thereof from the General Fund Appropriation.

UTILITY MANAGER:

\$25,500.00 per year, 45% from the water services, 45% from the sewage services and 10% from the Motor Vehicle Highway Fund Appropriation.

WATER & SEWAGE CLERK-TYPIST:

\$13,945.00 per year, 75% from the water services 25% from the sewage services. The work week shall consist of 37.5 hours and time and one half shall be paid for hours worked over forty hours in a one week period. Work hours to be eight o'clock A.M. until four thirty P.M. with one hour off for lunch. Duties to be instructed by the Clerk Treasurer.

UTILITY FOREMAN:

\$17,500.00 per year, 60% from the income from the water services, 37.8% from the sewage services and 2.2% from the Motor Vehicle Highway Appropriation Fund. The work week shall consist of forty hours in a one week period. In addition to the above employee shall be paid \$5.00 per visit (two per day) to water and sewage plants to perform designated surveillance duties on non-working days. Time and one-half shall be paid for all hours worked over forty hours in a one week period.

UTILITY DIST. TECHNICIAN:

\$17,500.00 per year, 20% from water services, 77.8% from sewage services and 2.2% from the Motor Vehicle Highway Fund Appropriation. The work week shall consist of forty hours and time and one half shall be paid for all hours worked over forty hours in a one week period. In addition to the

UTILITY DIST. TECH. CON'T:

above, the employee shall be paid \$5.00 per visit (two per day) to water and sewage plants to perform designated surveillance duties on non-working days.

UTILITY LABORERS:

\$15,500.00 per year, 77.8% from the water services, 20% from the sewage services and 2.2% from the Motor Vehicle Highway Fund Appropriation. The work week shall consist of forty hours and time and one half shall be paid for all hours worked over forty hours in a one week period. In addition, the employee shall be paid \$5.00 per visit, (two per day) to water and sewage plants to perform designated surveillance duties on non-working days.

PART-TIME UTILITY LABORER:

\$10,000.00 per year, 60% from the water services and 40% from the sewage services. The work week shall be as directed by the Utility Manager with no additional compensation for overtime hours worked nor shall the employee be eligible for an other so-called fringe benefits other than those made mandatory by law.

SECTION TWO:

That the following shall be the rules, regulations and policies applicable to the benefits due officers and employees of the Town of Cloverdale, Indiana, excluding the Police Department.

1. The Town of Cloverdale, Indiana, will pay all premiums except for \$0.01 of insurance coverage for full-time town employees with an insurance company of the Town's choice for group insurance.
2. Each full time employee shall receive five (5) days paid sick leave each calendar year, non-cumulative, to be used for illness only of the employee.
3. Each full time employee shall receive (3) days paid personal leave each calendar year, non-cumulative.
4. Each full time employee shall be granted paid time off for jury duty or to act as a pall-bearer.
5. Each full time employee shall be granted three (3) days absence with pay in case of death of the employee's Mother, Father, Sister, Brother, Spouse, Child, Grandparent, Father-in-Law or Mother-in-Law or Grandchild.

6. VACATIONS:

Each full time employee shall be granted a vacation period with pay as follows:

- One (1) year continuous employment-----Five (5) days
- Two (2) years continuous employment-----Ten (10) days
- Ten (10) years continuous employment-----Fifteen (15) days

7. HOLIDAYS:

The following Holidays will be observed by all full time employees excluding the Police Department members:

- NEW YEAR'S DAY - January 1, 1991
- MARTIN LUTHER KING'S BIRTHDAY - January 15, 1991
- MEMORIAL DAY
- LABOR DAY
- INDEPENDENCE DAY
- VETERANS DAY
- THANKSGIVING DAY AND THE FOLLOWING DAY
- CHRISTMAS EVE AND CHRISTMAS DAY

8. The Town shall furnish clothing to the utility manager, utility technicians and the utility foreman. Quantities shown are the maximum during the calendar year and then only if deemed serviceable by the utility manager.
Rented uniforms provided with logo and name, eleven each per each employee.
One (1) work jacket w/zip-in winter liner and logo and name.
One (1) pair of insulated coveralls w/logo and name.

9. The Town shall furnish the needed safety and foul weather gear as required by IOSHA, the discretion of the utility manager and with approval of the Town

Council to the employees mentioned in # 8.

10. The Town has established the amount of \$.23 per mile to be paid to each employee of the Town of Cloverdale for traveling to and from meeting and business places outside of the Town corporate limits upon presentation of signed mileage claim voucher #101 recording start and finish odometer readings and total mileage traveled.

SECTION THREE:

THAT THE FOLLOWING SHALL BE THE BENEFITS DUE THE CLOVERDALE POLICE DEPARTMENT:

1. The Town of Cloverdale Indiana, will pay all the premium except for \$0.01 of insurance coverage of full time Police Department employees with an insurance company of the Town's choice for group insurance.
2. Each full time employee shall receive five (5) days sick leave each calendar year, non-cumulative, to be used for illness only of the employee.
3. Each full time employee shall be granted paid time off for jury duty or to act as a pall-bearer.
4. Each full time employee shall be granted three (3) days absence with pay in case of death of the employee's Mother, Father, Sister, Brother, Spouse, Child, Grandparent, Father-in-Law, Mother-in-Law, or Grandchild.
5. A. All police personnel with more than two (2) years of full time paid service but less than ten (10) years of full time paid service receive thirty (30) days annual leave, non-cumulative.
B. All police personnel with more than one (1) year full time paid service but less than two (2) years of full time paid service receive twenty (20) days annual leave, non-cumulative.
C. First year probationary police officers shall receive nine (9) days annual leave, non-cumulative.

PASSED AND ADOPTED THIS 10th DAY OF DECEMBER, 1990.


Mark Cassida, President Town Council


Steve Walters, Member Town Council


Lisa Kabzinski, Member Town Council

ATTEST:


Ruby Barnett, Clerk-Treasurer