

# Pavilion Rental Rules

~Reservations can be made by email [Lakeshadowscivic@yahoo.com](mailto:Lakeshadowscivic@yahoo.com) phone: 832-597-2745

~Property owners account must be in good standing with no outstanding fees or charges due Lake Shadows Civic League.

~For any function where there are over 50 guests, the park manager will submit the application to the Lake Shadows Civic League at their normal monthly meeting for approval.

~The facilities that can be reserved are the Gazebo and Pavilion. You may reserve either one or both. The charge will be the same. If you do not need both, then one may be available for rental to another party if requested.

~The person making the reservation must be a Lake Shadows Property Owner and will be designated the responsible party.

~If your guests would like to use the pool, they may do so if these conditions are met:

1. There must be enough capacity available to accommodate your guests and not overwhelm the lifeguard.
2. A \$5.00 entrance fee is paid for everyone each person from your party.
3. You must follow all pool rules also listed on this website.

**If you have a large group in your event that wishes to use the pool, you must coordinate this event with the pool manager as you may need to pay for having an extra lifeguard on duty that day to accommodate your guests.**

~Application must be made in order to rent the park facilities. The reservations are not confirmed until rental charges and deposits are paid.

~Park rental hours are from 9:00 a.m. to 8:30 p.m. Sunday through Thursday and 9:00 a.m. to 10:00 p.m. Friday and Saturday. You must be cleaned up and out of the park by the time your rental expires.

~You cannot use electricity or anything else from the pool areas.

~**The restrooms will be locked at the time your reservation expires.** Both restrooms must be cleaned and all trash must be taken out at that time.

## Pavilion Rental Charge

\$50 plus \$100 Deposit (for birthday parties 12 years old and under)

\$100 plus \$100 deposit for birthday parties 13 years old and up, weddings, reunion etc.)

**(Please write 2 separate checks – one for rental, one for deposit)**

# APPLICATION FOR PAVILION RENTAL

Reservations are not confirmed until rental charges and deposits are paid

Date you need reservation: \_\_\_\_\_ (circle Mon/Tue/Wed/Thu/Fri/Sat/Sun)

What facilities will you need: (circle) Gazebo / Pavilion / Both

What time do you want to reserve: from \_\_\_\_\_ to \_\_\_\_\_

Name, Address and Phone Number of Property Owner:

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Type of Party: \_\_\_\_\_

Number of Guests Attending: \_\_\_\_\_

**The restrooms will be locked at the time your reservation expires. Everything must be left like you found it and cleaned.** You must be out of the gazebo/pavilion/Both by the designated time.

Please read the rental rules before turning in the application. If all rules are not adhered to, then you will forfeit your deposit.

I have read and agree to the rental rules and request the above reservation:

Property Owner: \_\_\_\_\_ Date of request: \_\_\_\_\_

Reservation Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Amt. of Rental Charge Received: \_\_\_\_\_ Amt. of Deposit Received: \_\_\_\_\_

Deposit returned: Yes/No Date Returned: \_\_\_\_\_

Reason why deposit not returned: \_\_\_\_\_