



Town of Baldwin, Maine
534 Pequawket Trail, West Baldwin, ME 04091
Cumberland County, Maine, U.S.A.
TUESDAY, JANUARY 17, 2016
BALDWIN TOWN OFFICE
6:30 P.M.



Attendance:

Selectmen: Robert Flint, Jeffrey Sanborn, Olin Thomas
Public attendance

1. **Meeting was promptly called to order shortly after 6:30pm by Olin Thomas.**
2. **Review/ Approve meeting minutes**
A motion was made and Selectmen voted 3-0 to approve January 3rd, 2017 meeting minutes and January 17th, 2017 warrant.
3. **Old Business**
 - **Review Personnel Policy**
Jeff Sanborn to look over the CDL section. Will move forward with edits and reviews after annual town meeting. Elected officials to review personnel policy.
 - **Channel 8 Scholarship**
An information request was received from WMTW requesting a description of the procedure the Town uses to award the scholarship and select the recipients. Received input from the guidance office at SAD 55. Need to go thru the completed applications and make a list of the applicants to provide to WMTW 8.
4. **New Business**
 - **Fire Alarm Issues**
Fire alarm did go off during the weekend. In response, Bob and Olin met at the office with the fire department. Protection professionals to come out Wednesday January 18th to review the system with Selectmen and fire department.
 - **Direct deposit - \$15 / per month for all employees - discuss**
Yes, Selectmen want to set up direct deposit for employees.
 - **Researching Insurance Options with MMA and Scott Lovejoy.**
Meeting with Scott Lovejoy on Wednesday January 18th at 10am, meeting with MMA on Thursday, January 19th at 12pm. Jeff and public works employees heard about the MMA insurance while attending an MMA sponsored workshop on winter maintenance. MMA seems to have other numerous benefits for municipality employees at no cost to the employer that need to be researched.
5. **Reminders**
 - Warrant article and budget requests were due Friday, January 13th
 - NO CEO office hours this Friday, January 20th. Use Bruce Smith as an alternate.
 - Nomination papers available for School Board and Selectmen due January 27th
6. **Public Question & Comment**
7. **Executive Session:**
Selectmen voted 3-0 went into executive session at 7:08 pm with the Town Attorney. Selectmen came out of executive session at 8:15pm. No Vote was made.



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8. **Adjournment**

A motion was made by Olin Thomas and seconded by Jeff Sanborn to adjourn the meeting at approximately 8:18PM.

Respectfully submitted,

Olin Thomas

Robert Flint

Jeffrey Sanborn