

Minutes of the Sherrard Public Library District Board of Trustees

September 21, 2021 -- 7:00 PM

Call to Order: 7:00 PM.

Board Members in Attendance: Jim DeWitt, Jackie Docherty, Allen Holdsworth, Barb Ruane and Sheryl Steele.

Board Members Absent: Molly Kindelsperger and Sarah Soliz.

Staff: Tori Drews

Motions:

1. Motion to approve the minutes of August 17, 2021, by Ruane, Second by Docherty.
2. Motion to approve the Treasure's Reports by DeWitt, Second by Soliz.
3. Motion to approve updated Job Description Policies by Docherty, Second by DeWitt.
4. Motion to adjourn at 7:25 PM by Steele, Second by Docherty.

Director Report:

- I. Ongoing projects: The library will begin using Eagle Enterprises for waste removal in March 2022.

NWTC: We have submitted our application for service with the New Windsor Telephone Company. We have no further news as to when we will begin service at this time.

Roof: Lutz Roofing and Gutters have completed repairs on the roof. There was no leak after heavy rains!

Demco Shelves: Demco will be providing a replacement top for faulty shelving that was under warranty.

- II. Audit: Kim Hoffmann will present her final audit report at the October board meeting.
- III. Outreach: Rock Island Library, in preparation for their new building, requested that they make a visit to our library to take advantage of lessons learned from our new construction. Also, Rock Island Library has invited us to join them at the Niabi Zoo on September 24th to promote library services within the community.
- IV. Updated COVID-19 Procedures: The library continues to adjust to changes in the COVID-19 situation. With the return of the mask mandate, the library has transitioned back to a grab-and-go program format.

New Business:

- I. Policies: The Board approved Updated Job Descriptions.

The next meeting October 19, 2021, at 7 PM.

Respectfully submitted,
Sheryl Steele, Secretary