



My Spanish Academy
8995 Lambskin Lane Columbia MD 21045
410-7506100

SUMMER 2020

CHILDREN'S SPANISH CLASS REGISTRATION FORM

Student name: _____

Student age: _____ Student DOB: _____ Male - Female

GROUPS

ONLINE Juguetones Pre-K - 7/7, 7/14, 7/21, 7/28 – 8/11, 8/18, 8/25 (No class 8/4)

_____ TUESDAYS 9.15am / 45 min class + PDF worksheets **\$175.**

_____ TUESDAYS 5.15pm / 45 min class + PDF worksheets **\$175.**

ONLINE Alegres Early Elementary 7/8, 7/15, 7/22, 7/29 - 8/12, 8/19, 8/26 (No class 8/5)

_____ WEDNESDAYS 9.15am / 45 min class + PDF worksheets **\$175**

ONLINE Alegres Advanced Elementary 7/8, 7/15, 7/22, 7/29 - 8/12, 8/19, 8/26 (No class 8/5)

_____ WEDNESDAYS 5.15pm / 45 min class + PDF worksheet **\$175.**

Material and Supplies Required: To have a successful and interactive ONLINE Spanish class, we require each student to have:

- Electronic device to use with ZOOM connection
- Worksheets already printed and ready to use during the lesson.
- Crayons / color pencils
- Pencil and eraser
- Markers

Parent names: _____

Phone numbers: (H): _____ (C): _____

Address: _____

City: _____ Zip code: _____

Email: _____

-How did you hear about MY SPANISH ACADEMY LLC?

Film and picture release

I give my permission to My Spanish Academy LLC to use my child's photograph or image for video, voice for video or recording for any promotional materials, and release My Spanish Academy LLC of any claim or liability to that use.

Child(s) name(s): _____ Date: _____

Print Name of Parent _____ Signature: _____

Class Policy & Registration

Enrollment: Each new returning student is required to enroll. New students must enroll before first lesson.

Copyrights: All materials of My Spanish Academy LLC, including content, text, images, worksheets, crafts, software, audio, video files, documentation and emails remain at all time to sole property of My Spanish Academy LLC. All materials are protected under international copyright, trademark, and other intellectual property laws. You may not post, distribute, sublicense, translate or reproduce in any way any copyrighted materials, trademarks, or other proprietary information without the prior express written consent of My Spanish Academy LLC. MSA does not guarantee continuity of teachers. Instructors may change at any time due to personal and professional reasons. We reserve the right, at any time in our sole discretion, to modify our policies, tuition rates and schedules. Please contact us with any questions, concerns, or feedback about your child's Spanish class at MY SPANISH ACADEMY: www.myspanishacademy.com

Lesson canceled: If MSA must cancel your child's lesson for any reason, we will communicate with you to reschedule.

Tuition Policy

The following agreement is between the Parents or Guardians of the fore mentioned student (customer) and My Spanish Academy (Service Provider). The payment for sessions is for personal use, it is non-refundable and non-transferable between students not eligible for credit and may not be used for classes that are not included in the tuition. Lessons are valid for the specific term noted on the registration form and/or payment. **Refund Policy:** Your payment is refundable before your child's class begins, minus a \$20 administrative fee.

No refunds or credits will be given for missed classes and not reimbursement of tuition of remaining classes during the session if students are not attending to their scheduled lessons.

I have read and agree to the policies of My Spanish Academy LLC

Parent Name: _____ Student Name: _____

Signature: _____ Date: ____/____/____

Payment Information:

Please return this form to info@myspanishacademy.com

Once the form is completed, we will send an invoice to your email address to pay the tuition through SQUARE. After receiving the full payment, we will send a confirmation of your enrollment.

Please notice that worksheets will be sent to your email to be printed with anticipation.