

# WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

## MINUTES February 20, 2024

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Chairwoman Napolitani called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:14 p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey.

### Roll Call:

Laurel Napolitani, Chairwoman  
Joseph Roth, Vice Chairperson  
Angelo Accetturo, Treasurer  
Gerald Norton, Secretary  
Anne Marie Skoog

Also, in attendance: Kim Francisco, Authority CFO; Brian Tipton, Esq., Authority Legal Counsel; John Inscho, Executive Director; and Susan Wright, Administrative Assistant.

### MINUTES

Mr. Roth moved, and Mr. Norton seconded to approve the minutes of the January 16, 2024 regular meeting, as presented. All in favor, except one abstention by Ms. Skoog, motion passed.

### CORRESPONDENCE

Mr. Norton advised that there was only one piece of correspondence, which is listed below:

1. Notice of Public Hearing from Niall J. O'Brien, Esquire on before of applicant New Jersey American Water Company, requesting a use and height variance approval, preliminary and final major site plan approval and bulk variance and design waiver approval, for the development of a proposed public utility regional operations center on property located within a B-1 highway business district, known as Block 72, Lot 24.04, commonly known as 290 East Washington Avenue, in the Borough of Washington, Warren County, N.J.

### ENGINEER'S REPORT

No report was provided by the Engineer.

## CFO'S REPORT

Mr. Francisco presented the annual Cash Management Plan.

Mr. Roth moved to adopt Resolution #24-08, adopting the annual Cash Management Plan for 2024. Ms. Skoog seconded. All in favor, motion passed.

Mr. Francisco summarized the monthly financial report.

Mr. Francisco provided the Board with a 2023-2024 Flow Meter Comparison worksheet and briefly explained the same.

## GENERAL COUNSEL'S REPORT

Mr. Tipton advised that he will be providing the County with a letter regarding the Ford Focus.

Chairwoman Napolitani inquired about our Personnel Policy. Ms. Wright advised that she has been in contact with Elizabeth Marcon from Mr. Tipton's office, who requested some additional information to start working on the manual. Ms. Wright will follow up with Ms. Marcon.

## EXECUTIVE DIRECTOR

Mr. Inscho advised that both plants are running well.

Scada system: Mr. Inscho received a quote in the amount of \$6,167.00 to install the system. He requested a motion to have the Scada system installed at that amount. Ms. Skoog moved to approve the installation, and Mr. Norton seconded. All in favor, motion passed.

The Operators will attend several classes/workshops to obtain the credits that they need for the year.

## FINANCE

Mr. Accetturo moved that Resolution #24-09 (Certificate No. 450: \$58,395.28) be approved to pay all bills from the Operating Fund, as presented. Mr. Roth seconded. All in favor, motion passed.

Mr. Accetturo moved that Resolution #24-10 (Certificate No. 455: \$1,664.00) be approved to pay all bills from the Capital Improvements Fund as presented. Mr. Norton seconded. All in favor, motion passed.

## AUTHORITY CHAIRWOMAN

Chairwoman Napolitani advised that she and Mr. Inscho will come up with a personnel plan, which will include creating a step-guide regarding performance evaluations, licensing, etc.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Ms. Wright inquired regarding our invoices to Russell Reid for gray water. Currently we bill at 0.0175 unit price times the volume. This amount has not been increased for at least the last six years. Mr. Inscho will look into it and have a new price for approval at the next meeting.

PUBLIC COMMENT

There was no public comment.

As there was no more business to come before the Authority, Mr. Accetturo moved for the meeting to be adjourned. The meeting was adjourned at 7:35 p.m.

Susan Wright  
Susan Wright  
Administrative Assistant

RESOLUTION 24-08

RESOLUTION ADOPTING AN AMENDED CASH MANAGEMENT PLAN

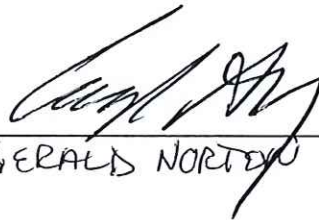
WHEREAS, N.J.A.C. 5:31-3.1 requires the Warren County (Pequest River) Municipal Utilities Authority (hereafter the "Authority") to adopt a Cash Management Plan which designates authorized depositories and sets forth the Authority's investment policy; and

NOW, THEREFORE, BE IT RESOLVED, on this 20<sup>th</sup> day of February 2024, by the Warren County (Pequest River) Municipal Utilities Authority that the attached amended Cash Management Plan shall be the Cash Management Plan of the Warren County (Pequest River) Municipal Utilities Authority.

CERTIFICATION

I, Gerald Norton, Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do certify the foregoing to be a true copy of a resolution adopted by a majority of all members of the Authority at a regular meeting of the Authority held on February 20, 2024.

Secretary

  
GERALD NORTON

Moved by: Mr. Roth

Seconded by: Ms. Skoog

Yes 5

No 0

Abstain 0

Absent 0

## CASH MANAGEMENT PLAN

The following Plan constitutes the Cash Management and Investment policy of the Warren County (Pequest River) Municipal Utilities Authority (herein referred to as the Authority).

### I. Cash Management and Investment Objectives

The objectives are:

1. Preservation of capital.
2. Adequate safekeeping of assets.
3. Maintenance of liquidity to meet operating needs.
4. Diversification of the Authority's portfolio to minimize risks associated with individual investments.
5. Maximization of total return, consistent with risk levels specified herein.
6. Investment of assets in accordance with State and Federal Laws and Regulations.
7. Accurate and timely reporting of interest earnings.
8. Stability in the value of the Authority's economic surplus.

### II. Permissible Investments

A. Investments shall be limited by the express authority of the Local Fiscal Affair Law, N.J.S.A. 40A:5-15.1 and except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
6. Local government investment pools;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C. 52: 18A-90.4); or

8. Agreements for the repurchase of fully collateralized securities if:
  - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
  - b. the custody of collateral is transferred to a third party;
  - c. the maturity of the agreement is not more than 30 days;
  - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C. 17:9-41); and
  - e. a master repurchase agreement providing for the custody and security of collateral is executed.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

### III. Authorized Depositories

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan: IRCO Credit Union, First Bank, First Hope Bank, Investors Bank, Lakeland Bank, Public Financial Management (PFM), PNC Bank, Provident Bank, Fulton Bank of NJ, Santander Bank, TD Bank, Unity Bank, and Valley National Bank.

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official.

### IV. Authority for Investment Management

The "Designated Official" is directed to make authorized investments which shall be consistent with this plan and all appropriate regulatory constraints.

The following institutions are hereby designated as the firms with whom the "Designated Official" of the Authority referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments of otherwise providing for Deposits: IRCO Credit Union, First Bank, First Hope Bank, Investors Bank, Lakeland Bank, Public Financial Management (PFM), PNC Bank, Provident Bank, Fulton Bank of NJ, Santander Bank, TD Bank, Unity Bank, and Valley National Bank.

The institution shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the "Designated Official."

## V. Audit

This Plan, and all matters pertaining to the implementation of it, shall be subject to the Authority's annual audit. The Authority reserves the right to audit more frequently.

## VI. Safekeeping Custody Payment and Acknowledgment of Receipt of Plan

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Authority, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Authority to assure that there is no unauthorized use of the funds or the Permitted Investments or deposits. The purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Authority or by a third party custodian prior to or upon the release of the Authority's payment.

To assure that all parties with whom the Authority deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official.

## VII. Reporting for Asset Manager (if applicable)

The asset manager will submit written statements describing the proposed investment strategy for achieving the objectives identified herein. The asset manager shall also submit revisions to strategy when justified as a result of changing market conditions or other factors. Such statements shall be provided to the "Designated Official". The asset manager shall provide the "Designated Official" with a copy of the institution's annual National Association of Security Dealers' audit.

## VIII. Reporting Requirements to Authority Commissioners

At each scheduled meeting during which this Plan is in effect, the "Designated Official" hereof shall supply to the Commissioners of the Authority a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

1. The name of any institution holding funds of the Authority as a Deposit or a Permitted Investment.
2. The amount of securities or deposits purchased or sold during the immediately preceding month.
3. The class or type of securities purchased or Deposits made.

4. The book value of such Deposits or Permitted Investments.
5. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
6. The fees incurred to undertake such Deposits or Permitted Investments.
7. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
8. All other information which may be deemed reasonable from time to time by the Commissioners of the Authority.

IX. Cash Flow Projections

Asset management decisions shall be guided by cash flow factors reviewed by the Commissioners and the "Designated Official."

X. Cash Management

All monies shall be deposited within forty-eight (48) hours in accordance with N.J.S.A. 40A:5-15.

The "Designated Official" shall minimize the possibility of idle cash accumulating in accounts by assuring that all amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly credited into the investment portfolio.

The method of calculating banking fees and compensation balances shall be disclosed to the Commissioners at least annually.

Cash may be withdrawn from investment pools under the discretion of the asset manager only to funds operations.

XI. Authorized Signatories and Verification

A. All checks require two (2) signatures. Those being any two of the following positions:

1. Treasurer
2. Chairperson
3. Chief Financial Officer

B. The "Designated Official" is authorized to effect electronic fund transfer to investment accounts. Verification is required by any one (1) of the following positions:

1. Chairperson
2. Chief Financial Officer



The Commissioners shall, by resolution, memorialize such authorities annually.

## XII. Deviations/Amendments

Any recommendation regarding a deviation or amendment to the Cash Management Plan (to the extent permitted by law then in effect), must be approved by two-thirds (2/3) vote of the Commissioners.

## XIII. Term of Plan

This Plan shall be in effect from February 15, 2022 and shall remain in effect until amended by resolution of the Board or superseded by a subsequent plan adopted annually at the Board reorganization meeting. Attached to this Plan is a resolution of the Commissioners of the Authority approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Commissioners, the "Designated Official" is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

## XIV. Definitions

- A. Designated Official shall mean the Chief Financial Officer.
- B. Finance Committee shall be appointed by the Chairman annually and shall mean an Advisory Committee comprised of at least two (2) Commissioners in addition to the Treasurer.
- C. Government Money Market Mutual Fund. An investment company or investment trust:
  - 1. which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
  - 2. the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. ser. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
  - 3. which has:
    - a. attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
    - b. retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the Investment

Advisors Act of 1940, 15 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

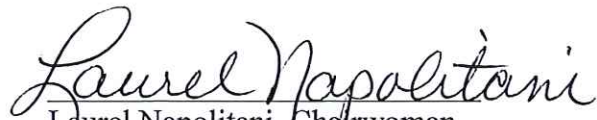
D. Local Government Investment Pool. An investment pool:

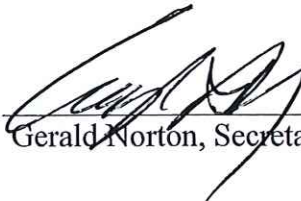
1. which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
2. which is rated in the highest category by a nationally recognized statistical rating organization;
3. which is limited to U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. sec. 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
4. which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B -1 et seq.) By the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
5. which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
6. which purchases and redeems investments directly from the issuer, government money market fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

#24-09

**RESOLUTION RE:** EXPENDITURES FROM THE OPERATING FUND DURING  
THE MONTHS OF JANUARY & FEBRUARY, 2024

I HEREBY CERTIFY, that the bills listed on the attached Resolution of February 20, 2024, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2024 budget.

  
Laurel Napolitani, Chairwoman

  
Gerald Norton, Secretary

Certificate No. OP 450

Dated: February 20, 2024

Moved by: Mr. Albettero

Seconded by: Mr. Roth

Yes 5

No 0

Abstain 0

Absent 0

**APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND**

**Meeting: February 20, 2024**

**BE IT RESOLVED**, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority’s Bond Resolution:

Vendor Invoices:	Date:	
Check #21921-21933:	01/25/24	\$2,933.74
Check #21934-21967:	02/19/24	<u>\$55,461.54</u>
	<i>Total:</i>	\$58,395.28

PENTAMATION  
 DATE: 01/25/2024  
 TIME: 09:07:59

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 1/24

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
21921	10101	01/25/24	BRIGHTSPEED	5076	309373198	37.75
21921	10101	01/25/24	BRIGHTSPEED	5076	309801924	9.95
21921	10101	01/25/24	BRIGHTSPEED	5076	310260175	19.90
	TOTAL CHECK					67.60
21922	10101	01/25/24	COMCAST	5076	8499052660035827	49.19
21922	10101	01/25/24	COMCAST	5076	8499052660035830	156.85
	TOTAL CHECK					206.04
21923	10101	01/25/24	COMCAST	5076	8499052650021506	378.67
21924	10101	01/25/24	CRISTAL ASSOCIATES, LLC	5030	BELV PAPER SUPPLIES	549.30
21925	10101	01/25/24	CRS, LLC	5029	4464	60.00
21925	10101	01/25/24	CRS, LLC	5029	4465	51.00
21925	10101	01/25/24	CRS, LLC	5029	4468	21.00
21925	10101	01/25/24	CRS, LLC	5029	4491	44.85
	TOTAL CHECK					176.85
21926	10101	01/25/24	ELIZABETHTOWN GAS	5070	S. WATER STREET PUMP	38.60
21927	10101	01/25/24	JCP&L	5071	FLOW METER	4.09
21928	10101	01/25/24	OFFICE CONCEPTS GROUP, IN	5030	OFFICE SUPPLIES	143.91
21929	10101	01/25/24	OXFORD A-1 TIRE	5025	51164 TIRE PATCH	28.00
21929	10101	01/25/24	OXFORD A-1 TIRE	5025	51280 TRAILER SPARE	70.00
	TOTAL CHECK					98.00
21930	10101	01/25/24	THE COUNTY OF WARREN	5070	MONTHLY FUEL	227.81
21931	10101	01/25/24	VERITEXT, LLC	5029	TRANSCRIPT RATE HRG	599.80
21932	10101	01/25/24	VERIZON WIRELESS	5076	MOBILE PHONES & OCC	149.87
21933	10101	01/25/24	VOIP BILLING SERVICES	5076	BELV. PHONE SYSTEM	293.20
	TOTAL FUND					2,933.74
	TOTAL REPORT					2,933.74

PENTAMATION  
 DATE: 02/14/2024  
 TIME: 11:22:53

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 2/24

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
21934	10101	02/19/24	17 ACCETTURO, NICOL A.	5011	MONTHLY STIPEND	391.67
21935	10101	02/19/24	28 ADT COMMERCIAL LLC	5026	FRNT DOOR SECURITY	20.00
21936	10101	02/19/24	56 AMERIGAS	5070	BELV PROPANE JAN	786.56
21937	10101	02/19/24	105 BARRETT CONSTRUCTION	5024	SKIMMER TOOL	2,400.00
21938	10101	02/19/24	161 BILL HODGE ELECTRICAL CON	5024	WCMUA231122	252.04
21938	10101	02/19/24	161 BILL HODGE ELECTRICAL CON	5024	WCMUA231130	441.51
21938	10101	02/19/24	161 BILL HODGE ELECTRICAL CON	5024	WCMUA231212	294.34
21938	10101	02/19/24	161 BILL HODGE ELECTRICAL CON	5024	WCMUA231213	441.51
21938	10101	02/19/24	161 BILL HODGE ELECTRICAL CON	5024	WCMUA231221	735.85
			TOTAL CHECK			2,165.25
21939	10101	02/19/24	239 BRIGHTSPEED	5076	309480336	37.42
21939	10101	02/19/24	239 BRIGHTSPEED	5076	309538602	61.25
21939	10101	02/19/24	239 BRIGHTSPEED	5076	310189069	44.73
			TOTAL CHECK			143.40
21940	10101	02/19/24	206 C M AUTO PARTS	5025	700259	22.78
21940	10101	02/19/24	206 C M AUTO PARTS	5025	700366	1.58
21940	10101	02/19/24	206 C M AUTO PARTS	5025	701047	12.99
21940	10101	02/19/24	206 C M AUTO PARTS	5025	701094	243.01
			TOTAL CHECK			280.36
21941	10101	02/19/24	287 COUNTY OF WARREN	5028	MONTHLY FINANCE	1,000.00
21942	10101	02/19/24	294 CRISTAL ASSOCIATES, LLC	5030	PAPER PRODUCTS OXF	171.40
21943	10101	02/19/24	515 FASTENAL COMPANY	5024	NJGOV7163	596.72
21944	10101	02/19/24	515 FASTENAL COMPANY	5024	NJGOV7193	516.29
21945	10101	02/19/24	515 FASTENAL COMPANY	5024	PAEAS197619	330.30
21946	10101	02/19/24	537 FLEMINGTON DEPARTMENT STO	5043	UNIFORM	1,324.74
21947	10101	02/19/24	539 FLORIO PERRUCCI STEINHARD	5027	JAN LEGAL SERVICES	204.00
21948	10101	02/19/24	750 HANNA INSTRUMENTS, INC.	5024	DIGITAL GLASS BODY	480.00
21949	10101	02/19/24	935 JCP&L	5071	100003352968	218.94
21949	10101	02/19/24	935 JCP&L	5071	100004188262	6,667.33
21949	10101	02/19/24	935 JCP&L	5071	100004582811	4.09
21949	10101	02/19/24	935 JCP&L	5071	100004911044	10,719.71
21949	10101	02/19/24	935 JCP&L	5071	100004952337	426.49
21949	10101	02/19/24	935 JCP&L	5071	100005061898	158.12
21949	10101	02/19/24	935 JCP&L	5071	100005205917	1,274.97
			TOTAL CHECK			19,469.65
21950	10101	02/19/24	1150 LIN SUPPLY INC.	5024	148398	149.26
21951	10101	02/19/24	1215 MAIN POOL & CHEMICAL CO.,	5521	JAN BILLING	3,022.30
21952	10101	02/19/24	1265 MILLER ENERGY, INC.	5024	2023 CONTRACT	7,512.00

PENTAMATION  
 DATE: 02/14/2024  
 TIME: 11:22:53

PAGE NUMBER: 2  
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 ACCOUNTING PERIOD: 2/24

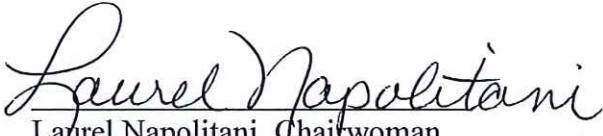
MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
21953	10101	02/19/24	NAPOLITANI, LAUREL	5011	MONTHLY STIPEND	450.00
21954	10101	02/19/24	NEW JERSEY AMERICAN WATER	5072	JAN WATER	22.67
21955	10101	02/19/24	NORTH EAST PARTS GROUP, L	5025	649529	65.25
21955	10101	02/19/24	NORTH EAST PARTS GROUP, L	5025	649759	11.99
21955	10101	02/19/24	NORTH EAST PARTS GROUP, L	5025	650374	9.99
21955	10101	02/19/24	NORTH EAST PARTS GROUP, L	5025	650658	299.54
	TOTAL CHECK					386.77
21956	10101	02/19/24	NORTON, GERALD	5011	MONTHLY STIPEND	391.67
21957	10101	02/19/24	ONE CALL CONCEPTS, INC.	5024	UTILITY LOCATE JAN	114.40
21958	10101	02/19/24	PACE ANALYTICAL SERVICES,	5509	2401302-71	368.50
21958	10101	02/19/24	PACE ANALYTICAL SERVICES,	5509	2401304-71	387.00
21958	10101	02/19/24	PACE ANALYTICAL SERVICES,	5509	2401737-71	105.00
21958	10101	02/19/24	PACE ANALYTICAL SERVICES,	5509	2401738-71	230.00
	TOTAL CHECK					1,090.50
21959	10101	02/19/24	PASSAIC VALLEY SEWERAGE C	5079	SLUDGE DISPOSAL JAN	4,200.00
21960	10101	02/19/24	RIGO GENERAL HARDWARE	5024	A231589	15.08
21960	10101	02/19/24	RIGO GENERAL HARDWARE	5024	A231923	32.99
21960	10101	02/19/24	RIGO GENERAL HARDWARE	5024	A232340	47.66
21960	10101	02/19/24	RIGO GENERAL HARDWARE	5024	A232456	125.30
21960	10101	02/19/24	RIGO GENERAL HARDWARE	5024	A232610	24.56
	TOTAL CHECK					245.59
21961	10101	02/19/24	ROTH, JOSEPH P.	5011	MONTHLY STIPEND	391.67
21962	10101	02/19/24	SANICO INC.	5024	FEB DUMPSTER FEE	297.80
21963	10101	02/19/24	SKOOG, ANNE MARIE	5011	MONTHLY STIPEND	233.33
21964	10101	02/19/24	SMITH TRACTOR & EQUIPMENT	5025	TIRES TO NEW RIMS	752.10
21965	10101	02/19/24	SPECTRASERV INC	5079	SLUDGE HAUL JANUARY	5,801.60
21966	10101	02/19/24	STECKEL 'S	5025	WHEEL ALIGNMENT BELV	95.54
21967	10101	02/19/24	WILSON PRODUCTS	5024	JANUARY BILLING	24.00
	TOTAL FUND					55,461.54
	TOTAL REPORT					55,461.54

**RESOLUTION RE:** EXPENDITURES FROM THE CAPITAL IMPROVEMENTS  
FUND FOR THE MONTH OF JANUARY, 2024

I HEREBY CERTIFY that the bills listed for CAPITAL IMPROVEMENTS are in  
accordance with the Authority's budget.

  
Laurel Napolitani, Chairwoman

  
Gerald Norton, Secretary

Certificate No. CI 455

Dated: February 20, 2024

Moved by: Mr. Accetturo

Seconded by: Mr. Norton

Yes 5

No 0

Abstain 0

Absent 0



**CAPITAL IMPROVEMENT  
BILLS LIST**

**Dated: February 20, 2024**

CP Engineers – Belvidere WWTF Scum Pipe Improvements: \$1,664.00

*Total* *\$1,664.00*

PENTAMATION  
DATE: 02/14/2024  
TIME: 11:28:15

PAGE NUMBER: 1  
VENCHK11  
ACCOUNTING PERIOD: 2/24

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
21968	10101	02/20/24	293 CP ENGINEERS NJ, LLC	19001	BELV SCUM PIPE IMPROV	1,664.00
TOTAL FUND						1,664.00
TOTAL REPORT						1,664.00