

1 **Rockford Town Regular Council Meeting**
2 **December 19, 2018 7:00pm**

3 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
4 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
5 SUMMARY OF THE DISCUSSION AND VOTING.

6
7 Mayor Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.
8 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke,
9 William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson
10 were also in attendance.

11
12 **Mr. Benson made a motion to approve the amended agenda. Mr. Fricke seconded the motion. Motion**
13 **was carried.**

14
15 Mr. Laude mentioned that the word "comment" was misspelled on line 62. Mr. Thompson said that "West
16 Emma" should be "East Emma" on line 98.

17 **Mr. Benson made a motion to approve the minutes from the 12/05/2018 regular meeting. Mr.**
18 **Stevenson seconded the motion. Motion was carried.**

19
20 LAYNE MERRITT and SAM MINEER – JUB ENGINEERS

21 Mr. Mineer told Council that the CDBG Sewer Project is 90% complete and JUB issued substantial
22 completion on 12/07/2018. After meeting with the contractors, it was decided to add the gabion baskets and
23 hydroseed the area in May or June. Mr. Stevenson asked if the town should install the gabion baskets or
24 Mountain Crest would do it. Mr. Mineer said that if the town did the installation, the materials would not be
25 covered by CDBG funds. Mr. Stevenson expressed some concern over the erosion that could happen during
26 winter before the baskets are installed. Mr. Merritt said he would warn Mountain Crest of this potentially
27 happening, and that they would need to adjust and repair in the spring, if need be.

28 **Mr. Stevenson made a motion to approve Pay Request #2 from Mountain Crest, for a total of**
29 **\$52,740.11. Mr. Benson seconded the motion. Motion was carried.**

30 It was the consensus of the council to send the payment to Mountain Crest as soon as the town received the
31 reimbursement from CDBG.

32 Mr. Merritt explained to Council that there were a couple miscellaneous items which JUB has not yet billed
33 the town, JUB completed the NPDES permit renewal for the lagoons. The amount billed to the town will be
34 about \$1400. Mr. Merritt said that there were some additional expenses in completing the easement/survey
35 for the sewer project through Mr. Stevenson's pasture. He anticipates the additional amount to be between
36 \$1900-\$2500, due from the town.

37 Ms. Harnois asked, and Mr. Merritt explained, what was included in the total amount owed from the
38 easement.

39
40 ANNOUNCEMENTS

- 41 - Town Hall will be closed at noon on Christmas Eve and will be closed Christmas Day and New
42 Year's Day.
- 43 - Ms. Harnois will be retiring from Spokane Valley on January 2nd and will be having a retirement party
44 at McIntosh Grange on January 5th.
- 45 - The Lion's Club will be hosting a blood drive on January 2nd from 3 - 5:15pm at the fire department.

46
47 COMMISSION REPORTS

48 The updates to the Zoning and Development Regulations were discussed amongst Council and Staff.

49
50 COMMITTEE REPORTS

51 Parks/Tree City

52 The committee will meet soon to discuss updating the park permit fees.

53 Emergency Management Committee
54 Mr. Benson met with a member of the local ARES/RACES to discuss and plan communication in the case of
55 an emergency. He would like to see the Emergency Management Committee be a permanent fixture on the
56 Council agendas. There are still plans to meet with the rest of the committee after the new year.

57
58 Asset Management Committee
59 Ms. Harnois asked that this committee plan to meet after the new year, as well.

60
61 PUBLIC COMMENT

62 -In regard to the Zoning Regulation discussion, Resident Ivan Willmschen asked if there was a current
63 ordinance prohibiting all barbed wire. He also asked if the current comp plan allowed for only one horse per
64 acre, and if the current ordinances will still be in effect after the new comp plan is adopted.

65 -Mr. Willmschen asked if Council has decided the change the minimum lot size for a dwelling from 8700 sq.
66 ft to 5000 sq. ft. He mentioned that he would like to see it stay at 8700 sq. ft.

67 -Mr. Willmschen asked how many chickens are currently allowed on a property.

68
69 ORDINANCES/RESOLUTIONS

70 Ordinance 18-05 – 2018 Budget Amendment

71 **Ms. Harnois made a motion to approve ordinance 18-06, amending the 2018 budget. Mr. Fricke**
72 **seconded the motion. Motion was carried.**

73
74 OLD BUSINESS

- 75 - 236 Pacific Street Nuisance update – Ms. Roecks asked Public Works to board the broken windows.
- 76 - Lion’s Club Lease – no update, but the Lion’s Club is still reviewing
- 77 - Fee Schedule Updates – no update

78
79 NEW BUSINESS

80 **Mr. Stevenson made a motion to elect Ms. Harnois as Mayor pro-tem for the next six months. Mr.**
81 **Laude seconded the motion. Motion was carried.**

82
83 Ms. Roecks mentioned a skate park grant available for application through the Tony Hawk Foundation. It
84 was discussed where a skate park could be installed.

85
86 STAFF REPORTS

87 Public Works

- 88 • Mr. Thompson said that, with the new sewer project complete, he is seeing less infiltration at the
89 lagoons. He believes the infiltration that is still there is storm water from other areas in town.

90 Clerk/Treasurer

- 91 • The November Treasurer’s Report shows a total of \$555,480.38 in all funds.
- 92 • Rockford has received a \$15,000 grant to upgrade the playground equipment in the Town Park.

93
94 APPROVE CHECKS

95 **Mr. Stevenson made a motion to approve checks 14697-14714 for a total of \$13,103.73. Mr. Benson**
96 **seconded the motion. Motion was carried.**

97
98 **Mr. Stevenson made a motion to adjourn the meeting at 8:53pm. Ms. Harnois seconded the motion.**
99 **Motion was carried.**

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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor