

MINUTES OF THE REGULAR MEETING OF THE I.C.R. SANITARY DISTRICT

March 8, 2007

Minutes approved: 4/12/07

Time: 9:00 a.m.
Place: 5360 W. Inscription Canyon Drive, Prescott, AZ 86305

I.C.R. Sanitary District Board of Directors

Gene Leasure, Chair
Dayne Taylor, Director
Charlie Turney, Director

District Clerk

Meg Kleinman

Guests

Chris Williamson, A Quality Water
Clint Poteet, Harvard Investments

1. Call to Order

The meeting was called to order at 9:00 a.m. by Director Dayne Taylor. Chair Gene Leasure was absent. A quorum was present for the purpose of conducting business.

2. Dayne Taylor, Director, Charlie Turney, Director.

3. **Charlie moved to approve the Regular Session Minutes of February 22, 2007, with one correction. Dayne seconded; motion passed unanimously.**

4. NEW BUSINESS

a. Operator Report, discussion and possible action

i. Discussion and possible action on welding manhole covers

All manholes selected for welding have been welded.

ii. TRR café grease trap inspection report, discussion and possible action

TRR has a 1000 gallon grease interceptor, not a grease trap. At this time, the café does not have an actual kitchen. It is food preparation only. Cooking is done on an outside barbeque.

iii. Trial run of Whispering Canyon lift station with ICR standby generator, discussion and possible action—Chris tested the generator on March 7. It is hard-wired into the electrical panel. It did not produce enough voltage to run anything connected to the panel. Voltage tests showed it producing at only 79 volts.

Action Item: Charlie will contact North Sky Electrical to get someone to check the generator

b. E.coli testing investigation, discussion and possible action

The test itself is relatively inexpensive. But there is an inspection and licensing fee of about \$800 per year.

c. Plant backup equipment, discussion and possible action

i. VFD for blowers to be purchased

Chris believes the VFD does not have a long shelf-life, so it would be better not to have one in stock. It takes only 24 hours to get one shipped and temporary repairs could be made quickly to keep things running.

ii. Chemical feed pump rebuild kit to be purchased

Chris states he already keeps several parts for the pumps available.

5. OLD BUSINESS

a. Fann Environmental Phase II, Item 1, review discussion and possible action—TABLED

This is tabled until the Board can hold a Special Meeting with FE

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b. District data storage, discussion and possible action

An invoice for \$40.00 has been received for March. The District was given a discount for this first month. Charlie suggested the Board make a plan for what data should be uploaded and how and by whom. Documents already on the site will be re-named to begin with the year (i.e., 2007-03-08 Minutes).

c. Civiltec progress report, discussion and possible action

Dayne has a meeting scheduled with Civiltec for Friday, March 9, 2007. He will report on it at the March 22, 2007 regular meeting.

d. Harvard Investments

i. Whispering Canyon/Harvard Investment status regarding plant capacity increase, discussion and possible action—Craig has responded that they are still working on it. Clint believes the issues have been settled and it is a matter of getting it on paper to all parties' satisfaction.

ii. Metal building at plant completion schedule, discussion and possible action

A part has been fabricated by the contractor and Clint expects it to be finished today.

e. Generator maintenance

i. AGM refund to District, discussion and possible action

Dayne sent a letter to AGM regarding the refund and outstanding invoice. The Board will pay the invoice after receiving the refund. For accounting reasons, the Board doesn't want AGM to deduct the amount of the invoice from the refund.

ii. New contract with Mobile/Unick—invoice and start date, discussion and possible action

Unick is scheduled to power-wash the generator as soon as the weather gets warmer.

f. Chemical drum handling activity, discussion and possible action

The drum dolly has arrived and works very well.

g. ADEQ report, discussion and possible action—TABLED

h. County report, discussion and possible action

Dayne has a meeting at 9:30 a.m., Friday, March 9, 2007 with Ken Spedding. He will be taking the letter written by Doug Nelson regarding the previous discussions. Dayne will report on this at the March 22, 2007 regular meeting.

i. Chartier account, discussion and possible action

The Board received documents from Doug, including a copy of an Amended Lien correcting the amount owed by Mr. Chartier to \$9,581.51, which has been recorded. Doug has also filed an Application for Default against Mr. Chartier.

j. Wallace proposal, discussion and possible action

Dayne has received a proposal. It includes the possibility of accepting credit card payments for District bills. The Board will set up a Special Meeting with Wallace for an in-depth discussion of options.

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k. HLS invoice, discussion and possible action

Gene wrote a letter to HLS outlining the Board's position regarding this invoice. He will report on this at the March 22, 2007 regular meeting.

6. Call to the public—The Board may not discuss or take action on matters during the call to the public that are not specifically on the Agenda. The Board may respond to criticism made by those who addressed the Board, ask staff to review a matter, or ask that a matter be put on a future agenda.

No members of the public were present.

7. Adjourn Meeting at 10:20 a.m.

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees' participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairperson, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Meg Kleinman, District Clerk of the Board of Directors, for the I.C.R. Sanitary District, at (928) 925-3638. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to the District Clerk, ICR Sanitary District, 5360 W. Inscription Canyon Drive, Prescott, AZ 86305.