



Wadham School (522)

Risk Management - Assessment Report

Risk Area: COVID-19
Assessment Framework: COVID general RA April 2022
Work Area or Activity: COVID - Opening School April 2022
Competent Person: Graham Rowswell
Groups Affected: Staff and Students
Assessed on: 06/05/2022

Risk Rating: Below 9 - Low Risk
 9 to 14 - Medium Risk
 15 or above - High Risk

To be Reviewed on:

What are the Hazards?	What is already being done?	Is this considered satisfactory?	Risk Findings
<p>Withdrawal of operational guidance in education settings means that COVID is managed as an Acute Respiratory Infection (ARI) in line with other infectious diseases, as per guidance https://www.gov.uk/government/publications/health-protection-in-schools-and-other-childcare-facilities. Does your school have an updated contingency plan and business continuity plan in place? These documents can be found in the Burgundy Pack http://extranet.somerset.gov.uk/EasySite/Web/GatewayLink.aspx?allid=101311</p> <p>This should also include cover for staff absences to ensure that there are an adequate number of employees to maintain the health and safety requirements of the school and its staff and pupils.</p>	<p>Yes - these are updated by the Senior Team Administrator on behalf of SLT and subject to on going reviews to ensure they are robust and supports the school in continuing to providing education, safeguarding and food to those who needed it. A paper copy is kept in the Senior Team Administrators office and offsite by key personnel. An electronic copy is stored securely on line as well.</p>	Yes	<p>Severity: 2 Likelihood: 2 Risk Rating: 4</p>
<p>Are those employees with medical conditions, anxiety and concerns, the most vulnerable staff, and those who are pregnant, continuing to have their needs addressed through individual risk assessments?</p>	<p>Yes - our Deputy Head and Safeguarding Lead closely monitors staff welfare and ensures issues are addressed and completes individual risk assessments, work reviews and provides individualised support programmes when needed. Additional staff have received Mental Health Training to enhance the support available to staff and students.</p>	Yes	<p>Severity: 2 Likelihood: 2 Risk Rating: 4</p>
<p>Is vaccination information suitably communicated to pupils, parents/carers and employees?</p>	<p>Yes we work closely with our local</p>	Yes	<p>Severity: 2</p>

	Schools Vaccination Team and disseminate information to parents and students in relation to in school and community vaccination programmes. Staff are advised of updated vaccination information and community programmes when information becomes available.		Likelihood: 2 Risk Rating: 4
Have revised procedures been clearly communicated to all staff, pupils, parents/carers, contractors, visitors, and temporary staff?	Yes our risk assessments are widely distributed to all stake holders and published online. Printed and verbal information is also provided to all visitors.	Yes	Severity: 2 Likelihood: 2 Risk Rating: 4
Is natural or mechanical ventilation provided in occupied spaces? Ventilation remains key in supporting the management of all acute respiratory infections as well as other infectious diseases.	Yes - SLT and the Site & Resources Manager have reviewed the whole school site during the pandemic. Action has included increasing ventilation where possible and limiting use of rooms where there was restricted air flow. There is little more we can do without major building works. We have however spoken to the window company appointed by SCC to ensure that all future replacement windows allow for the best air flow possible.	Yes	Severity: 2 Likelihood: 3 Risk Rating: 6
Are any CO2 monitors consistently monitored to ensure that levels are below 800ppm in working spaces	The Government issued CO2 Monitors have been placed throughout the school by our Assistant Head who monitors readings. As above we have increased ventilation where possible and there is little else we can do without major building works.	Yes	Severity: 2 Likelihood: 3 Risk Rating: 6
If CO2 monitors detect high levels (above 800ppm), has consideration been given to increasing the natural/mechanical ventilation, reducing the number of people in the room, reducing	Yes all of these strategies are used by SLT to try and	Yes	Severity: 2 Likelihood:

<p>the length of time groups spend in the room, assessing the type of activities in the room, or temporarily vacating the room?</p>	<p>address readings of concern as other solutions would require major building works for which funding from County is not available. When windows around the school are replaced (ongoing County project) we have requested that all future replacement windows allow for the best air flow possible.</p>		<p>3 Risk Rating: 6</p>
<p>Are you following local public health guidance issued for your school and/or Somerset? This may mean the re-introduction of temporary measures to prevent further outbreaks of infection within the community, such as wearing of face coverings.</p>	<p>Yes we would always follow local public health guidance and reintroduce precautions as directed.</p>	<p>Yes</p>	<p>Severity: 2 Likelihood: 2 Risk Rating: 4</p>
<p>is personal protective equipment (PPE) still available for all staff administering first aid, medical care, or personal care activities?</p>	<p>Yes full PPE is available to all First Aid staff</p>	<p>Yes</p>	<p>Severity: 2 Likelihood: 2 Risk Rating: 4</p>
<p>Are staff, pupils and parents/carers been informed of the arrangements to follow should they suspect that they have COVID? It is now recommended to follow the advice given for the general population https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19#what-to-do-if-you-have-symptoms-of-a-respiratory-infection-including-covid-19-and-have-not-taken-a-covid-19-test</p>	<p>Yes staff and students are regularly reminded to follow the latest Government guidance, extracts of which are included in verbal communications, written communications as well as on our social media platforms.</p>	<p>Yes</p>	<p>Severity: 2 Likelihood: 2 Risk Rating: 4</p>
<p>11. Does the school have a policy in place for the management of COVID within the school e.g., despite the removal of the legal requirement for positive cases to self-isolate, anyone with suspected COVID-19 is strongly urged to stay at home and avoid contact with other people. This is also what should happen when experiencing symptoms of other infectious diseases, such as diarrhoea, vomiting, chicken pox etc. There may also be a requirement that if a parent or carer insists on a pupil attending school where they have a confirmed or suspected case of Covid-19, schools can insist the child stays away, to protect other pupils and staff from possible infection</p>	<p>The public health advice is to stay at home and avoid contact with other people. Therefore this is the advice we as a school are following. This has and will continue to be communicated verbally and via electronic forms of communication, letters home, posters around school and tutors. There are posters around the school site, especially clearly at the entrances to the</p>	<p>Yes</p>	<p>Severity: 2 Likelihood: 2 Risk Rating: 4</p>

	site, detailing what the symptoms are and what must be done if a student or member of staff is symptomatic. The school will refuse entry to the school to anyone who seems unwell or is displaying symptoms associated with COVID. We follow similar routines for other infectious diseases.		
Is there a continued focus on enhanced hygiene and cleaning regimes, particularly handwashing, for both Covid-19 and in preventing outbreaks of other infectious diseases? There is a useful resource for schools available at https://tinyurl.com/mr2fybmj	Yes the school is still completing COVID Cleans during the school day of frequently used touch points as well as encouraging frequent hand washing, sanitising and good respiratory hygiene.	Yes	Severity: 2 Likelihood: 2 Risk Rating: 4
Is there an adequate supply of cleaning products, hand sanitiser etc.?	Yes - we always maintain sufficient stock levels with extra in reserve. We constantly review usage and the impact on stock levels with a view to placing additional, timely orders to make sure we are never short of critical supplies. We have not had an issue obtaining supplies	Yes	Severity: 2 Likelihood: 2 Risk Rating: 4
Are cleaning regimes maintained to minimise spread of infection?	Yes the school is still completing COVID Cleans during the school day of frequently used touch points in addition to the daily cleaning routine	Yes	Severity: 2 Likelihood: 2 Risk Rating: 4
If cover/temporary staff are being used within the school, have they undertaken an induction and are they suitably qualified for the role that they are expected to undertake?	Yes the Cover Manager ensures this is completed, that checks have been made and reviews undertaken to ensure continued suitability	Yes	Severity: 2 Likelihood: 2 Risk Rating: 4
Has your First Aid needs risk assessment been reviewed to ensure that you have adequate cover during staff absences?	Yes this has been reviewed and the Cover Manager highlights issues to SLT if and when they were to arise	Yes	Severity: 2 Likelihood: 2 Risk Rating:

if the school makes the decision to close (owing to staff shortages/Covid outbreak) have you followed the guidance for logging a school closure (Appendix B, Guidance for Schools Info Sheet 62-Emergency Procedures: School Closures): https://tinyurl.com/532vxxu	Yes SLT would follow local and national guidance	Yes	4 Severity: 2 Likelihood: 2 Risk Rating: 4
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Graham Rowswell Signed 

Dated 6-5-22

Co-ordinator Signed

Dated

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