



## MONTHLY TOWN FIRE MEETING

February 27, 2023



Meeting called to order at 18:29.

January 2023 meeting minutes read and accepted.

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|--|--|--|--|
| <input checked="" type="checkbox"/> Bruce Crawford | <input checked="" type="checkbox"/> Steve Sanders  | <input checked="" type="checkbox"/> Keith Stackhouse | <input checked="" type="checkbox"/> Steve McKenney |
| <input type="checkbox"/> Cheryl Stackhouse         | <input checked="" type="checkbox"/> Howard Burnell | <input checked="" type="checkbox"/> Chad Nason       | <input checked="" type="checkbox"/> Tom Caron      |
| <input checked="" type="checkbox"/> Zach Caron     | <input checked="" type="checkbox"/> Zach Franklin  | <input checked="" type="checkbox"/> Steve Thorne     | <input type="checkbox"/> Kyle Estes                |
| <input type="checkbox"/> Patrick Mazzillo          | <input type="checkbox"/> Eric Flink                | <input type="checkbox"/> Steve Moody                 | <input type="checkbox"/> Mike Willette             |

### Annual Mandatory Processes

- Fit testing for SCBA masks is scheduled for March 6<sup>th</sup> at BCC.
- Evaluation of turnout gear has determined that 4 sets are out of date.

### Equipment

- Need to add identification to radios. Waiting to see if this is accomplished through Cumberland County Communications.
- Steve Sanders to bring proposal recommendation for sweatshirt design and logo for active members of the Baldwin Fire Department.
- Recommendation to acquire an extra set of SCBA and 2 bottles. These will be for those borrowing SCBA to attend academy training. When not in use for training they will be kept on tanker for out of town response if firefighter asked to help with interior attack.
- Currently we have 12 SCBA packs with 24 4.5 bottles.

### Infrastructure Maintenance

- Turnout gear washer and dryer have been ordered. Expected delivery in 4 – 5 weeks.
- In order to meet ISO 7 requirements, we need to flow 1,500 gallons a minute from hydrants. Our max capability is 1,250 gallons per minute. Past orders for new trucks sacrificed pump capacity when adding options to truck in order to meet budgeted amount.
- We need to start work on requirements for truck replacement. Will consider recommendations from the fire department study report and current truck inventory. Need determination on engine, tanker, heavy rescue, etc.. Truck committee to be comprised of Steve Thorne, Steve Sanders and Kyle Estes. The goal is to have requirements completed to submit order in 2024. Estimate truck delivery in 2026.
- Zach Franklin has volunteered to help with Station 2 equipment and truck checks. Steve Sanders will provide training for Zach.
- Currently we have a resource gap for Station 1 equipment and truck checks.

### Record management

- Have sent action plan for ISO evaluation. Plan is to have a portion of the work completed for a mid-year check-in in June on progress.

## **Training**

- A training outline has been created to support ISO evolutions for control burn on Brown Mountain Road. Date will be a quick notice alert when building is ready.
- There is another control burn property that will follow sometime later.
- CPR training is scheduled for March 8<sup>th</sup> at the BCC.

## **Personnel**

- Steve Sanders will be enrolled in MFSI Instructor Levels I & II, based on NFPA 1041 Fire Instructor Professional Qualifications. Classes start March 11 and run through June 10.
- Discussion on forming a Baldwin Firefighters Association due to the following issues:
  - Several members of the current fire department are not members of the legacy associations (East, North, West).
  - Baldwin Fire Department is not authorized to manage the legacy association bank accounts (spending or deposits).
  - There isn't an account to deposit donations made to the fire department.
  - Expense and income from soda machine is currently managed in the West Baldwin association bank account.
  - There isn't a source to draw funds for shirts, sweatshirts, member recognition, scholarships and gifts.
- Will begin investigation in creating the "Baldwin Firefighters Association".
- Each legacy association will need to formulate their own plan for management of assets (bank accounts, property). Those associations will need to determine whether to continue or disassociate.

## **Special Events**

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## **Operations (calls, SOPs, etc.)**

- Will discontinue mayday testing of radios at 6:00 pm each day. Will continue with tone test and announcements at 9:00 am each day, along with fire danger alerts during warm weather
- For out of town :
  - Notify on Baldwin primary frequency that you are responding.
  - Notify on out of town frequency that you are enroute.
  - There isn't any need to continue communication on Baldwin primary frequency until back in station.
- After Radios no tone test at 6:00 PM. Will keep the 9:00 am, especially because of fire class announcement

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Motion to adjourn 19:48

Next meeting is scheduled for March 27<sup>th</sup>, 2023, Location Baldwin Community Center at 18:30.