



PUBLIC WORKS LABORER

Department: Public Works

Reports To: Director of Public Works or Designated Foreman

Position Summary

Under the direction of the Director of Public Works, the public works laborer performs work installing or constructing, maintaining, and upgrading, gas lines, water lines, wastewater lines, streets, alleys, sidewalks, and stormwater lines/basins. This position will also perform work maintaining City facilities, landscaping, utilizing equipment such as an excavator, skidsteer, dump truck, snow plow, and street sweeper among others.

Examples of Work

- ❖ Installs and repairs gas, water, and wastewater mains;
- ❖ Installs metering on gas and water lines;
- ❖ Repairs streets, alleys, sidewalks, and curbing by asphalt and concrete finishing means;
- ❖ Operates heavy equipment, such as backhoe, trencher, tractor, and dump truck;
- ❖ Paints crosswalks and traffic lines;
- ❖ Removes snow and ice from roadway;
- ❖ Sweeps streets, lays concrete and performs general construction work;
- ❖ Spreads gravel on gravel roads;
- ❖ Cleans ditches and trims trees on roadway;
- ❖ Assists in the preparation of reports for gas regulation requirements;
- ❖ Maintains gas regulations regulators, pressure relief systems and corrosion control;
- ❖ Prepares survey work and maps;
- ❖ Prepares over the line surveys;
- ❖ Reads utility meters;
- ❖ Other duties as deemed necessary or as required, including helping other city departments with projects and tasks.

Experience: One to three years of experience in plumbing, street maintenance, or construction is preferred. Employee is expected to have acquired the necessary knowledge and skills to perform the job reasonably well after six months in the position.

Education: High school diploma or GED preferred. Must be certified in either socket and butt fusion of P.E. pipe or have a CDL with an air brake endorsement; or be able to attain one or the other within six months.

Skills: Knowledge and understanding of all federal, state and local laws and regulations governing the gas and water utilities and their line installation and maintenance. General knowledge of construction techniques. Knowledge of all safety requirements. Mathematical aptitude. The ability to operate a tractor, dump truck, trencher, backhoe, odorometer, CGI gas tester, CG leak tracer, pipe locator, flame ionization gas leak detector and other related equipment preferred, or the ability to acquire such knowledge in a reasonable period of time as determined by the Director of Public Works.

Problem Solving: Problem solving is a factor in this position. Problems include repairing and building streets and sidewalks, gas and water lines, and detecting leaks.

Decision-Making: Decision making is a factor in this position. Decisions include determining the proper material and equipment to use for conditions.

Accountability: Employee is not responsible for budgetary control of an area within the department and does not participate in the annual departmental budgetary process.

Supervision: Limited supervision is required and job-related decisions are reviewed by the Director of Public Works or a departmental Foreman. Employee does not have supervisory responsibility over subordinate personnel.

Personal Relations: Continual contact with other city departments and the general public.

Working Conditions: Extreme weather conditions, manual labor, and working with fuels, chemicals, wastewater, and natural gas are factors in this position.