



CASCADE CITY COUNCIL
FIRST REGULAR MEETING
Tuesday, October 11, 2016 at 6:00 PM
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Judy Nissula, Debbie Haskins, Kathy Hull, and Rachel Huckaby were present. Quorum exists.

Also present: Eric Littlejohn Police Department
 Vernie Kushlan Library Board
 Steve Yamamoto Public Works
 Heather Soelberg City Clerk

AMENDMENTS TO MEETING AGENDA

MOTION BY: Judy Nissula **SECOND BY:** Rachel Huckaby

Motion to Amend the Agenda the appointing of a new Planning & Zoning Member, the reason for the lateness, it was just received today and there is a P&Z meeting prior to the next Council Meeting.

DISCUSSION: No further discussion

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
 Kathy Hull Yes Judy Nissula Yes

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

Judy Nissula – The Pickleball MOU has been signed. A rendering of some possibilities at the Pickleball Court location that might be able to be incorporated with the Armstrong Park.

Debbie Haskins – Inquired about the narrowness of the road at the Caddy where they have put in the new curb and cutter. Mayor Rob will consider it.

APPROVAL OF MINUTES

MOTION BY: Debbie Haskins **SECOND BY:** Judy Nissula

Approve Cascade City Council Minutes dated August 22, 2016 with corrections.

DISCUSSION: *No further discussion.*

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
 Kathy Hull Yes Judy Nissula Yes

MOTION BY: Debbie Haskins **SECOND BY:** Judy Nissula

Approve Cascade City Council Minutes dated September 19, 2016 with corrections.

DISCUSSION: *No further discussion.*

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

MOTION BY: Debbie Haskins **SECOND BY:** Judy Nissula

Approve Cascade City Council Minutes dated September 26, 2016 with corrections.

DISCUSSION: *No further discussion.*

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

MOTION BY: Debbie Haskins **SECOND BY:** Judy Nissula

Approve Cascade City Council Minutes dated September 29, 2016 with corrections.

DISCUSSION: *No further discussion.*

ROLL CALL: Debbie Haskins *Abstain* Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

APPROVAL OF PAYMENT OF BILLS

MOTION BY: Debbie Haskins **SECOND BY:** Kathy Hull

Approve payment of bills on the Unpaid Invoice Report dated October 11, 2016 in the amount of \$187,880.60.

DISCUSSION: Councilwoman Huckaby inquired of the Frontier Bill for accuracy, as well as a better understanding of the Olsen Excavating bill. Councilwoman Hull inquired of the Rushby Plumbing bill. Councilwoman Haskins inquired of the A-1 Hearing & Air Conditioning. Excitement of having a new air conditioner and heater for City Hall

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

DEPARTMENT REPORTS

AIRPORT No Airport Report

BUILDING INSPECTOR: Update of building permits issued for August (in the amount of \$2,428.65) and September (\$57.05)

LIBRARY: Vernie Kushlan gave an update on what the Library Board has been working on. The job description for the library director has been updated and a job posting has been advertised for a new library director. Councilwoman inquired if anything the Mayor or Council can assist the Library with. Vernie requested better communications from the Council and Clerk. Vernie claimed the Library is having trouble with Time Cards... no request from the Library has been made regarding time card problems. Library claims they did not receive year end financials so they could not request LGIP funds, Clerk confirmed the information was sent to the Library when it was

requested. It was recommended that the Clerk copying the board with communications with the Library.

POLICE DEPARTMENT:

The summer has been winding down, but with hunting season we have had an increase in calls on appropriate hunting location. The PD is continuing to use vacation time as well as training. Deuce and Brandon were called up to the McCall Post Office where he found 4.5 oz. of marijuana. McCall also made a request that the Deuce go through the school. The PD has some court case coming up of issues that have been going on over the last year. There will be a drug take back campaign coming up, locations for drug drop off will be located throughout community. November 6 the National Christmas tree will be at Kelly White Water Park; the PD will provide escorting the tree for this event. Now, there is nothing the Council or Mayor can do. Councilwoman Huckaby requested the PD make a formal request for grant money and donations they did not spend to be put into their LGIP account.

PUBLIC WORKS:

The new City lift station is having problems priming. The flapper valves were recently replaced and have had problems ever since they were replaced. We made call to Smith & Loveless for direction, and made a call the McCall PW for advice. The Vacuum line was changed and hope this will help. Still at a loss why the pump continues to lose prime. Councilwoman inquired to the number of callouts, 3 sewer backup issues. We are working on an emergency backup pump. Now, there is nothing the Council or Mayor can do.

**CLERK/
TREASURER:**

Financial Statements were provided to Council representing the final numbers for the 2015-16 Fiscal Year. The City Auditor will be coming the first week of November. Councilwoman Haskins stated that it is not normal practice for departments to ask for monies they did not spend to go into their savings account at the end of the Year. At the County, no departments ask for these funds. The money should continue to stay in the general funds for the operation of the City. Councilwoman Huckaby asked why the Police Department have a savings account if they can't put money into it. Clerk outlined reasoning for department savings account: if a department wanted to budget for a long-term capital expenditure, each year they would budget an amount and transfer that money each year into the savings until the savings reached to the required amount for a large capital expenditure. Councilwoman Hull inquired as to the donation scenario. Councilwoman Huckaby stated that we should not give departments a penny more than the department earned in donations.

PUBLIC HEARING

No public hearing scheduled for this meeting.

OLD BUSINESS

Action Item Discussion. The following action items were discussed and an updated on the progress of each items was updated:

Personnel Policy	Sports Park Naming Rights
Retention Housecleaning	City Council Mtg Room
Safety Manual	Speed Limit Change
LOT Tax	Mausoleum
Preventative Cameraing	SVCRD District Sprinkler Contribution
Street Observation	GIS Mapping of Water/Sewer Lines
Cascade History for 100 Yr Centennial	
Centennial Ad	SVCRD Membership
ICRMP University	Drug Testing
Comprehensive Plan	Feasibility Study
Village of Cascade	SAF Fee Update
PD Computers	Snow Markers
Sign Inventory	

NEW BUSINESS

Cafeteria Plan

DISCUSSION: The City need to create a resolution for the City to be in compliance with Section 125.

MOTION BY: Judy Nissula

SECOND BY: Debbie Haskins

Motion to accept of the Resolution of the City of Cascade City Council and Mayor for the adoption of the City of Cascade Cafeteria Plan.

DISCUSSION: No further discussion

ROLL CALL: Debbie Haskins	Yes	Rachel Huckaby	Yes
Kathy Hull	Yes	Judy Nissula	Yes

Curb Snow Marking

DISCUSSION: The City of Donnelly has whole is their curbs for the placement of the snow markers, discussion of whether the City would like to do something similar for Lakeshore. The Cost is approximately \$545 for mobilization and roughly \$25.00 a hole. Discussion of the number of holes it would require. Mayor Rob recommended creating a PVC pipe into the dirt to put the snow markers in. Yamamoto would like to see the snow markers put in the dirt.

Centennial Advertisement

DISCUSSION: Decision was made on which of the draft ads possibilities should be used for the Centennial Magazine. We will continue with the way the Motion was read in the previous meeting.

New P&Z Meeting

DISCUSSION: A letter was received today from Adam Mapp requesting to be on the Cascade Planning & Zoning. He has been working in the City for 3 years.

MOTION BY: Judy Nissula

SECOND BY: Debbie Haskins

Motion to appoint Adam Mapp to the Planning & Zoning Commission.

DISCUSSION: We appreciate his service.

ROLL CALL:	Debbie Haskins	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

MAYOR REPORT

Lakeshore – Paving should begin tonight.

Grant Writer – is in the ad stage, should be in the paper this Thursday, along with several other advertising locations.

VAP Meeting – there is a Valley Adams Partnership meeting for paving. We have been trying to do Cabarton without a sign inventory, so I don't think we would be competitive for that grant currently.

FEMA – we have received all the maps regarding the flood zones. There will be a meeting on November 17, at 6:00 p.m. at the American Legend is the Cascade area meeting. The cost is being shared with the County.

Public Works Employee – we have received four applications for the new public works employee. The job posting runs on Thursday, so it is recommended that we waiting until the first of the week. Discussion about sitting down with Steve to review the resumes and ascertain what he would like to see in the employee, and he needs to be included in the interview process. The Clerk should be included at Councilwoman Nissula request. Recommendation to hold off hiring anyone until we have more time to determine what we need in a public works employee, and hiring a part time seasonal employee for the winter. Discussion of who will be on the interview committee and when interviews will start.

ADJOURNMENT

MOTION TO ADJOURN:

ALL IN FAVOR:	Debbie Haskins	<i>Aye</i>	Rachel Huckaby	<i>Aye</i>
	Kathy Hull	<i>Aye</i>	Judy Nissula	<i>Aye</i>

MEETING ADJOURNED: 7:39

Respectfully submitted and Attested by,

Approved

Heather Soelberg, Clerk/Treasurer

Rob Terry, Mayor