

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, FEBRUARY 28, 2025
HELD VIRTUALLY VIA ZOOM

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| | PRESENT | <p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull - Absent Councillor: Graeme Horne – Via Zoom</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO – Via Zoom</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Attendees: n/a</p> <p>Delegation(s): 9:05 a.m. Greg Edwards, General Manager of Operations and Dallas Choma, Enforcement Services Manager – Lac Ste. Anne County. To have follow-up in-person discussions on engaging Lac Ste. Anne County to provide community peace officer and bylaw enforcement officer services.</p> <p>Public at Large: 2</p> |
| 1. | CALL TO ORDER | <p>Mayor Poulin called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p> |
| 2. | AGENDA 25-25 | <p>MOVED by Councillor Horne that the February 28, 2025 Agenda be approved with the following addition:</p> <p>Under Business n) Privacy Management Program Development</p> <p style="text-align: right;">CARRIED</p> |
| 3. | MINUTES 26-25 | <p>MOVED by Mayor Poulin that the minutes of the January 31, 2025 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p> |

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| 4. | DELEGATIONS 27-25 | <p>9:05 a.m. Greg Edwards, General Manager of Operations and Dallas Choma, Enforcement Services Manager – Lac Ste. Anne County. To have follow-up in-person discussions on engaging Lac Ste. Anne County to provide community peace officer and bylaw enforcement officer services.</p> <p>Greg Edwards and Dallas Choma exited the meeting at 9:42 a.m.</p> <p>MOVED by Mayor Poulin that the Summer Village of Silver Sands enter into an agreement with Lac Ste. Anne County for the provision of community peace officer and bylaw enforcement officer services effective April 1st, 2025, for 6 hours of service per month for a 2-year period at a rate of \$127.31/hour for year 1 and \$131.13/hour for year 2, (with patrols to commence on or around May long weekend).</p> <p style="text-align: right;">CARRIED</p> | | | | | | |
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| 5. | PUBLIC HEARINGS | n/a | | | | | | |
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| 6. | BYLAWS | n/a | | | | | | |
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| 7. | BUSINESS 28-25 29-25 30-25 31-25 | <p>MOVED by Councillor Horne that the Summer Village of Silver Sands proceed with the Flowering Rush Abatement Project as approved under the Alberta Community Partnership Grant Program, and that the Summer Village approve and execute said agreement once received.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Poulin that the following be appointed officials to the Summer Village of Silver Sands Assessment Review Board for the 2025 year:</p> <table><tr><td>ARB Chairman</td><td>Raymond Ralph</td></tr><tr><td>Certified ARB Clerk</td><td>Gerryl Amorin</td></tr><tr><td>Certified Panelists</td><td>Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, Raymond Ralph</td></tr></table> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Poulin that the Summer Village of Silver Sands agrees to extend the renegotiation period for the review of the existing Intermunicipal Collaborative Framework (ICF) agreement, between the Summer Village of Silver Sands and Lac Ste. Anne County, to March 31, 2027.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Horne that the information provided by Lac Ste. Anne County with respect to their Home Support Program be accepted for information.</p> <p style="text-align: right;">CARRIED</p> | ARB Chairman | Raymond Ralph | Certified ARB Clerk | Gerryl Amorin | Certified Panelists | Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, Raymond Ralph |
| ARB Chairman | Raymond Ralph | | | | | | | |
| Certified ARB Clerk | Gerryl Amorin | | | | | | | |
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| 32-25 | <p>MOVED by Mayor Poulin that the Summer Village of Silver Sands engage the services of Patriot Law, along with the Summer Village of South View, to undertake a review and recommend changes to each summer village's respective fire bylaw.</p> <p style="text-align: right;">CARRIED</p> |
| 33-25 | <p>MOVED by Councillor Horne that the Summer Village of Silver Sands advise the Darwell Lagoon Commission that the Summer Village wishes for the proposed sewer line project to continue in 2025 with tank inspections within Silver Sands taking place in May, an open house in September, and, if approved, construction commencing after that.</p> <p style="text-align: right;">CARRIED</p> |
| 34-25 | <p>MOVED by Councillor Horne that the 2025 Draft Operating & Capital budget be accepted for information, that the changes as discussed be updated accordingly and that the 2025 Draft Operating & Capital budget be brought back to the next Council meeting for further review and consideration of approval.</p> <p style="text-align: right;">CARRIED</p> |
| 35-25 | <p>MOVED by Councillor Horne that the discussion with respect to the request from the Silver Sands Golf & RV Resort for a reduction on the minimum municipal tax payable on the newly titled RV lots be deferred to the Closed Meeting session.</p> <p style="text-align: right;">CARRIED</p> |
| 36-25 | <p>MOVED by Mayor Poulin that the RCMP Enhanced Policing Agreement, in partnership with the Summer Village of South View, be approved and its execution ratified.</p> <p style="text-align: right;">CARRIED</p> |
| 37-25 | <p>MOVED by Councillor Horne that the correspondence between the Summer Village of South View and the Town of Onoway, including the January 29, 2025 letter from Mayor Kwasny to South View regarding "non-payment of contract and operational fees, the January 29, 2025 letter to Fire Rescue International regarding "payment of contract fees and damage to fire hall door", as well the email correspondence regarding the same be accepted for information.</p> <p style="text-align: right;">CARRIED</p> |
| 38-25 | <p>MOVED by Mayor Poulin that the discussion with respect to the Master Services Agreement with Circular Materials for curbside recycling pick up and the previously required Environmental Impairment Liability Insurance (now not required) be accepted for information and that further discussion on this take place once the quote for this insurance is received (as it may be required in the future) along with receipt of a revised Master Services Agreement that removes the additional insurance requirement.</p> <p style="text-align: right;">CARRIED</p> |

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| | 39-25 | <p>MOVED by Mayor Poulin that further to the coming dissolution of the FOIPP Act (<i>Freedom of Information and Protection of Privacy</i>) and the implementation of two new Acts being POPA (<i>Provincial Offences Procedure Act</i>) and AIA (<i>Access to Information Act</i>), a requirement is now being placed on local authorities to have a Privacy Management Program in place, therefore, the Summer Village of Silver Sands agrees to cost-share with the Summer Village of Nakamun Park as the lead municipality in the development of a Privacy Management Program template through their legal counsel at an estimated overall cost of \$3,500.00 which will be divvied amongst participating municipalities.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed at 10:12 a.m.</p> <p>The meeting reconvened at 10:17 a.m.</p> |
| 8. | FINANCIAL 40-25 | <p>MOVED by Councillor Horne that Council accept for information the income and expense statements as at January 31, 2025.</p> <p style="text-align: right;">CARRIED</p> |
| 9. | COUNCIL REPORTS 41-25 42-25 | <p>MOVED by Mayor Poulin that the Public Works Supervisor be authorized to commence a fire-load reduction pilot project in one of the Summer Village's municipal reserve areas as a test for future tree/brush clearing throughout all of the municipal reserve areas.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Poulin that the Council reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p> |
| 10. | ADMINISTRATION REPORT 43-25 44-25 | <p>MOVED by Mayor Poulin that the Summer Village of Silver Sands agrees to participate in a future Alberta Community Partnership (ACP) Grant Application for a core asset condition assessment, asset management plan, and GIS mapping project, the ACP application is to be managed by the Summer Village of South View.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Horne that Council accept for information the Administration reports as presented.</p> <p style="text-align: right;">CARRIED</p> |

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| 11. | CORRESPONDENCE 45-25 | <p>MOVED by Mayor Poulin that the following correspondence be accepted for information as presented:</p> <ul style="list-style-type: none"> a) Development Officer's Report b) Public Works Report c) Grant Meeting with Minister McIver d) AFRRCs Radios – Town of Onoway letter e) Working on year end for audit purposes f) Golf Course subdivision – applicant and planner still working on matters g) Old Landfill site – County email h) Asset Management – GIS mapping/asset condition assessment – admin looking to Alberta Community Partnership application with other summer villages <p style="text-align: right;">CARRIED</p> |
| 12. | OPEN GALLERY 46-25 | <p>MOVED by Mayor Poulin that the discussion with the open gallery be accepted for information.</p> <p style="text-align: right;">CARRIED</p> |
| 13. | CLOSED MEETING 47-25 | <p>MOVED by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 10:42 a.m. to discuss the following items:</p> <ul style="list-style-type: none"> a) Intergovernmental Relations - "Community Peace Officer Agreement" – FOIPP Act Section 21" b) Intergovernmental Relations - "Fire Services agreement" – FOIPP Act Section 21" <p style="text-align: right;">CARRIED</p> <p>The meeting recessed at 10:43 a.m. to allow the public to exit the building.</p> <p>The meeting reconvened at 10:45 a.m.</p> <p>The following individuals were present at the Closed Meeting: Bernie Poulin Graeme Horne (via Zoom) Wendy Wildman Heather Luhtala (via Zoom) Dustin Uhlman</p> |
| | 48-25 | <p>MOVED by Councillor Horne that Council return to an open meeting at 10:54 a.m.</p> <p style="text-align: right;">CARRIED</p> |

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| | 49-25 | <p>The meeting recessed at 10:55 a.m.</p> <p>The meeting reconvened at 10:58 a.m.</p> <p>No public returned to the meeting.</p> <p>MOVED by Mayor Poulin that the agreement between Alberta Beach and the Summer Villages of Castle Island, Nakamun Park, Silver Sands, South View and Val Quentin for the provision of fire services from Fire Rescue International be approved and execution ratified.</p> <p style="text-align: right;">CARRIED</p> |
| | 50-25 | <p>MOVED by Councilor Horne that Ron Roberts be invited to next Council meeting (March 31st, 2025, alternate date being April 25th, 2025) to discuss various matters pertaining to the Silver Sands Golf and RV Resort.</p> <p style="text-align: right;">CARRIED</p> |
| 14. | NEXT MEETING(S) | The next Regular Council Meeting is scheduled for Monday, March 31, 2025 at 9:00 a.m. |
| 15. | ADJOURNMENT | The meeting adjourned at 11:02 a.m. |

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman