



OFFICIAL NOTICE AND AGENDA
Public Protection Committee Regular Meeting
Pardeeville Village Hall – Board Room
114 Lake Street, Pardeeville, WI 53954
Wednesday, April 03, 2024 – 6:00 PM

1. **Call meeting to order:**
 - 1.1. Roll Call
 - 1.2. Approval of Agenda
2. **Approval of Minutes** – March 05, 2024
3. **Comments from the Floor** - *(Please be advised per State Statute Section 19.84(2), information will be received from the public. The comments made must remain respectful. The Chief Presiding Officer has the right to end an individual's time should an individual become disrespectful. It is policy of the Village that each individual may receive up to two (2) minutes to speak. More time may be granted by the Chief Presiding Officer. There may be limited discussion on the information received, however, no action will be taken under Comments from the Floor).*
4. **Old Business:**
 - 4.1. Review Emergency Response Guide
5. **New Business:**
 - 5.1. Ordinance Revision – Sec. 2-58. Regular Village Board Meetings
6. **Consideration of items for future agendas**
7. **Adjournment**

Denise Vater, Clerk/Treasurer

For more details on reports and agenda items, please see the packet on the website: villageofpardeeville.net

The Village Hall is fully accessible. If you require additional assistance, please contact the Village Office (Phone 608-429-3121) 48 hours prior to the meeting. This is a public meeting. As such, all members or a majority of the members of any given Village Committee, Commission, or Board may be in attendance. While a majority of any given group may be present, only the above Board will take official action based on the above agenda.

**VILLAGE OF PARDEEVILLE
PUBLIC PROTECTION COMMITTEE MEETING
MINUTES**

March 05, 2024

Pardeeville Village Hall

6:00 PM

Call to Order: The meeting was called to order at 6:00 pm.

Roll Call: Present: Barry Pufahl, Angie Engelmann, Mark Taylor. Absent: None.

Staff: Austen Frederickson, Director of Public Works; Rick Wendt, Fire Chief.

Guests: Rick Henslin, Kristie Chapman, Mike Babcock.

Approval of Agenda

Engelmann moved to approve the agenda. Second by Pufahl. All in favor. Motion carried.

Approval of the Minutes

Taylor moved to approve the February 13, 2024 Public Protection minutes as presented. Second by Pufahl. All in favor. Motion carried.

Comments from the Floor:

None.

4.1 Fire Department Siren.

Wendt presented the topic.

Engelmann motioned to recommend the Village Board approve and send to the County the updated siren times. Second by Pufahl. All in favor. Motion carried.

4.2 Hunting on Village Owned Land.

Frederickson presented the policy.

Pufahl motioned to recommend the Village Board approve purchasing and posting signage prohibiting hunting on Village land. Second by Engelmann. All in favor. Motion carried.

5.1 Review Emergency Response Guide.

Frederickson presented the topic.

Committee directed office management staff to review with Police Department and keep the Committee updated.

5.2 Ordinance 2-170: Senior Center Commission.

Frederickson presented the ordinance.

Pufahl motioned to recommend the Village Board approve the ordinance. No second. Further discussion.

Engelmann motioned to recommend the Village Board approve the ordinance with a change from the designated chairs to two general trustees. Second by Pufahl. All in favor. Motion carried.

5.3 Ordinance 22-36: Sale of Motor Vehicles.

Frederickson presented the ordinance.

Engelmann motioned to recommend the Village Board approve the ordinance. Second by Pufahl. All in favor. Motion carried.

5.4 Undoing the Business District Ordinance Revisions (58-73, 58-74, and 58-75)

Frederickson presented the topic.

Engelmann motioned to recommend the Village Board undo the changes to the Business District ordinances. Second by Taylor. All in favor. Motion carried.

5.5 Ordinance 2-165: Zoning Board of Appeals; Ordinance 58-407: Powers of zoning board of appeals; Ordinance 58-408: Variations.

Frederickson presented the ordinance revisions and the proper procedure.

Pufahl motioned to recommend the Village Board approve the revisions to the ordinances. Second by Engelmann. All in favor. Motion carried.

Engelmann noted it would be favorable to create a process guide so that residents know the proper processes.

5.6 Ordinance 2-166: Plan Commission.

Frederickson presented the ordinance revisions.

Engelmann motioned to recommend the Village Board approve the revision to the ordinance. Second by Taylor. All in favor. Motion carried.

Consideration for items for future agendas.

Engelmann brought up potential ordinance violations.

Adjournment:

The meeting was adjourned at 6:43 pm.

Barry Pufahl – Chairperson



Public Works Director Memo

Meeting Date: 03 APR 2024

Topic: Ordinance Revision – Sec. 2-58

This memo is in regards to the Ordinance Revision agenda item.

Attached is a draft revision to the ordinance.

In the past, the Village of Pardeeville held committee and commission meetings prior to the Village Board meeting. Thus, a 7:00 PM start time afforded the committees and commissions some time prior. With the new administrations push to have meetings before the day of the Village Board meeting, a 7:00 PM start time is no longer logical. Likewise, Tuesdays will always conflict with elections. To keep consistency, staff believes moving the Village Board meeting to 6:00 PM on the second Wednesday of the month will solve all the conflicts as well as afford staff adequate time to ensure agendas are put together properly.

Should you agree with the revisions, a motion would be in order to recommend the Village Board pass this to the new Village Board meeting for approval of the revisions to Ord. Sec. 2-58. Regular.

Respectfully,
Austen

Sec. 2-58. Regular.

Regular meetings of the village board shall be held on the second ~~Tuesday~~ **Wednesday** of each calendar month at ~~7:00~~ **6:00** p.m. Any regular meeting falling on a legal holiday shall be held on a day selected by a majority of the board at a previous meeting. At a regular meeting of the village board, the trustees can, as needed, change the date or time of the following monthly meeting by a two-thirds vote of the board. All meetings of the board shall be held at the village municipal building, unless specified otherwise in the minutes of the preceding meeting or by written notice posted at the regular meeting place at least three hours prior to any meeting. In any event, all board meetings shall be held within the boundaries of the village.

(Code 1986, § 2-2-9(a); Ord. of 5-7-2019(1); Ord. of 5-9-2023(1))