

**MINUTES OF THE WORK SESSION OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL AT 7:00 PM ON JUNE 18, 2020**

1. Call to Order

Mayor Shanti Platt called the meeting to order at 7:01 pm. Mayor Platt asked Council President Gregory to officiate the meeting.

2. Roll Call

Mayor Shanti Platt	Present (attended via phone)
Councilor Micky Wagner	Present
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Present
Councilor Wes Leiva	Absent, excused
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Public Works Superintendent John Robinson

3. Announcements:

- a. Additions/deletions to the agenda – None noted

4. New Business

- a. Discussion on contracting with City of Donald for police services

The city council of the City of Donald is interested in the City of Gervais providing contracted police services to Donald. Chief Chase provided details regarding the type of policing that would be provided. Donald has approved a budgeted amount of \$50,000 to pay for contract police services. Two similar contracts were provided to the Gervais council for contract examples. Some police contracts are provided on an overtime basis for the contract officer, but Gervais would not provide services to Donald on an overtime basis. After discussion, Susie and Chief Chase came to a total police contract hourly rate that reflects the total cost for an officer. This rate factors in all department costs such as employee salaries, vehicle costs, fuel, training, overtime, etc. That hourly rate would be used to determine the maximum number of hours to be provided with a maximum of \$50,000.

The Chief gave details about how officers would be scheduled to work in Donald. The Chief is seeking the direction of the council for this idea. There was discussion among the council about details such as the municipal court arrangement for tickets issued in Donald. The assignment of hours for coverage in Donald was also discussed. Councilor Harvey asked about recent activity in areas surrounding Gervais to which Chief Chase

explained recent training activity and grant ticket writing.

The current police service contract that Donald has in place is with Marion County and is provided on an overtime basis for those officers. The proposed contract with Gervais would be regular hours, not at overtime. The total hourly rate would be between \$85 and \$90 per hour. In response to a question from Councilor Gonzalez, the Chief spoke briefly about police cooperation with local agencies. This proposed contract with Donald would supplement the current police budget by \$50,000. Councilor Wagner asked about insurance coverage for officers while working in Donald to which the Chief responded that Gervais would insure the officers. There was brief discussion about insurance incidents while in Donald. Gervais will not be involved with animal licensing in Donald. In response to a question from Micky Wagner, Chief Chase stated that our officers would have access to the Donald City Hall offices for report writing, restrooms, etc. The Chief also stated that at no time would an officer be scheduled in Donald without another officer being in Gervais.

The contract with Donald would not stipulate that Gervais be required to fulfill the total \$50,000 of coverage. The contract would also include wording to allow Gervais to remove itself from the agreement if needed. Councilor Gregory asked what benefit Gervais would see with this contract. Chief Chase stated that he mainly sees the benefit as a financial one. Susie agreed that the financial benefit was biggest advantage along with building a relationship with Donald. Councilor Gregory and Harvey expressed concern for providing adequate coverage for Gervais. There was brief discussion about terminating the contract if the need arises. Gervais would give Donald a 30-day notice if terminating the contract became necessary. Susie stated that Donald would get more coverage for the \$50,000 with Gervais than with other agencies. The council discussed involving the citizens of Gervais in making the decision to contract police services or not. Susie stated that she would invite Heidi Bell to the July council meeting to discuss contracting police services to Donald.

Please listen to the audio recording for further details.

b. Discussion on improving 5th Street between Douglas Ave and Ivy Ave and removing truck route designation

Susie and the council discussed improvements to 5th Street between Ivy and Douglas Avenues. The cost for the project will range from \$370,000 to \$660,000. The higher estimate of \$660,000 includes backfill and extensive work to the sidewalk and curbs. The lower estimate is basically just widening the road with little to no curb work. There was discussion about details of the estimates as well as work performed that affects the SCA grant. The larger estimate would require additional work such as a boundary survey to determine public right-of-way boundary lines. Mayor Platt asked how accurate the estimates were. Susie replied that both estimates include a 20% contingency along with engineering costs. A basic widening of 5th Street would be the least expensive option and would last longer if the truck designation were removed. There was a brief discussion about splitting up the project into several phases.

- c. Discussion on paving Juniper Ave between 8th and 7th Streets in anticipation of increased traffic volume from Ivy Woods Estates Subdivision

The council transitioned into discussion on improving Juniper between 7th and 8th Streets. Completing Juniper between 7th and 8th would allow 8th Street residents to enter Ivy Avenue from 7th Street. This would increase safety since entering Ivy Avenue from 8th Street has limited visibility. There was discussion about potentially closing 8th Street access from Ivy Avenue on the north side. Mayor Platt asked when Ivy Woods would begin construction of homes. John Robinson stated that homes could begin construction as early as November 2020. There was a brief discussion about adding a light or 4-way stop at 8th and Ivy. The council came to an agreement to pursue improving Juniper between 7th and 8th Streets. Please listen to the audio recording for further details.

- d. Discussion on moving the Sam Brown House into city limits

A man from the area, Jeff Neilson, has recently purchased the old Sam Brown House for a dollar and would like to move the historical house into Gervais city limits. The property that would potentially have room for the historical house is the vacant city property next to the Public Works yard. A sewer connection is already at the city lot along with a driveway entrance. The council discussed bringing the house into Gervais along with who would be responsible for restoration and maintenance of the house. More discussion will be coming to attain further details. The council discussed parking and access to the Sam Brown house.

- e. 2021 Legislative Priorities Information

Susie mentioned that the council needs to vote on the top 4 legislative priorities at the July 2020 council meeting. The information was included in the packet so the council would have it in time for the July meeting.

Susie made an announcement that Marion County was approved for Phase 2 effective June 19th. City Hall will open its doors on Monday, June 22nd. Along with re-opening to Phase 2, there is a face mask requirement starting May 24th.

5. Adjourn

The meeting was adjourned at 8:56 PM.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON JUNE 18, 2020 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

DRAFT