

**Clarion County Career Center
Joint Operating Committee
May 21, 2024 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on May 21, 2024 at 7:00 p.m. by Todd MacBeth, Chairperson.

Members present were: Jeff Barron (alt), Brady Feicht (Zoom), Kevin Johnson, David Estadt (alt), Todd MacBeth, Chris Mogus, Abby Simcheck, Gary Sproul, and Terry Sweeney.

Members absent: Rick Best, Heidi Byers, Jason McMillen, Lisa Norbert, Jeffrey Powell, David Lewis and Winfield Lutz.

Administration present were: Traci Wildeson, Director, David McDeavitt, Superintendent of Record and Crissy Long, Board Secretary/Confidential Administrative Assistant.

Community members present: None

Public Comment Period:

No public comments were made.

Committee Reports:

No report given.

Agenda:

On a motion by Terry Sweeney seconded by Kevin Johnson with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the May 21nd, 2024 meeting.

Minutes Approved:

On a motion by Chris Mogus seconded by Kevin Johnson, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the April 22, 2024 regular meeting.

Financial Reports Approved:

On a motion by Kevin Johnson, seconded by Terry Sweeney, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the General Fund bills for May 2024, the Activity report for April 2024 and the Treasurer's report for April 2024.

Other/New Business:

No Other or New Business items were presented.

Executive Session:

On a motion by Kevin Johnson, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED** to enter into Executive Session to discuss Personnel items at 7:03 pm.

Personnel:

On a motion by Kevin Johnson, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the advertisement of two (2) part-time instructional aide positions.

On a motion by Kevin Johnson, seconded by Terry Sweeney, with all members voting in the affirmative, **IT WAS RESOLVED** to approve updated Business Manager job description.

On a motion by Kevin Johnson, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED** to approve hiring Karen Hughes as the Business Manager at a salary of \$65,000.00 with a starting date pending the receipt of all clearances.

On a motion by Kevin Johnson, seconded by Terry Sweeney, with all members voting in the affirmative, **IT WAS RESOLVED** to approve two (2) unpaid days for Employee #0924.

Travel:

None

Policy

On a motion by Kevin Johnson, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED** to approve **A.** second reading of Policy 127 - Assessment System; **B.** second reading of Policy 135 - Use of Live Work; **C.** second reading of Policy 137.1 - Extracurricular Participation by Home Education Students; **D.** second reading of Policy 140.1 - Extracurricular Participation by Charter/Cyber Charter Students; **E.** second reading of Policy 143 - Standards for Persistently Dangerous Schools; **F.** second reading of Policy 144 - Standards of Victims of Violent Crimes; **G.** second reading of Policy 146.1 - Trauma-Informed Approach; **H.** second reading of Policy 201 - Admission of Students; **I.** second reading of Policy 202 - Eligibility of Nonresident Students; **J.** second reading of Policy 203 - Communicable Diseases; **K.** second reading of Policy 203.1 - HIV Infection; **L.** second reading of Policy 204 - Attendance; **M.** second reading of Policy 206 - Assignment to Programs; **N.** second reading of Policy 207 - Confidential Communication of Students; **O.** second reading of Policy 208 - Withdrawal From School; **P.** second reading of Policy 209.1 - Food Allergy Management; **Q.** second reading of Policy 209.2 - Diabetes Management (new policy).

Considerations:

On a motion by Kevin Johnson, seconded by Terry Sweeney, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the resolution to request a Public School Facility Improvement Grant in the amount of \$1,750,000.00 for a roof restoration project and \$295,000.00 for the replacement of eleven (11) unit ventilators for a total grant request of \$1,533,750 (75% of the total project) and a 25% match of \$511,250.

Discussion took place regarding writing the grant to encompass the roof and HVAC projects.

On a motion by Kevin Johnson, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the recycling of surplus technology supplies to Joe McDonald Recycling.

On a motion by Terry Sweeney, seconded by Kevin Johnson, with all members voting in the affirmative, **IT WAS RESOLVED to** retroactively approve RFP to replace/upgrade the current PA system.

On a motion by Kevin Johnson, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED to** approve RFP for Mental Health Licensed Therapist.

On a motion by Terry Sweeney, seconded by Kevin Johnson, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the purchase of Miller Welding Augmented Reality Simulator and accessories for \$30,831.04 and the purchase of a 2018 Chevrolet Silverado truck for \$7500 using Supplemental Equipment funds.

On a motion by Terry Sweeney, seconded by Kevin Johnson, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the Spring 2024 OAC minutes.

Old Business:
None

Director's Report – Traci Wildeson:

- Construction technology student asked if he and his father could take the broken cinder blocks to use as fill for their farm; this was allowed as these blocks would have been disposed of by the school.
- Automotive Technology has leftover money in their General Account in the amount of \$5,200 (textbooks) and \$12,000 (supplies), necessitating a JOC approved budget transfer. Traci would like to use this money to purchase new lockers as the old lockers are original and have reached their repair threshold.
- Last student day is Friday, May 24th
- It was another successful school year. Summary of the year will be provided at the next JOC meeting.

Kevin Johnson posed a question regarding Redbank Valley having students who are on a waitlist for the upcoming school year express wanting to come to the Career Center for the afternoon session. Traci stated that Redbank and two other schools were looking at the possibility of having students attend both sessions to accommodate students program requests. The sending schools are looking at the possibility of scheduling students in this manner.

Superintendent of Record – Dr. David McDeavitt

- PFBA Advocacy week
- Cyber Reform

Announcements

- Committee: Building & Grounds, **Monday 6/24/24/24, 6pm**
- Regular JOC meeting for June, 2024 **Monday 6/24/24/24, 7pm**

Adjournment

On a motion by Terry Sweeney seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED** to move into an executive session followed by adjournment at 7:51 p.m.

Respectfully submitted,

Crissy Long
J.O.C. Secretary