

# APPROVED

## Arrowbear Park County Water District Regular Meeting November 21, 2024 6:00 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held November 21, 2024, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

### Directors in attendance:

President Sheila Wymer  
Vice President Mark Bunyea  
Director Seth Burt  
Director Craig Carpenter  
Director Paul Miller

### Also present were the following:

General Manager Dumas  
Board Secretary Rimmer  
Field Operations Supervisor Weber  
Chief Lindley

### Open Session

President Wymer called the meeting to order. General Manager Dumas led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call. Directors that were present: Directors Miller, Carpenter, Bunyea, Burt, and Wymer. Directors that were absent: None.

### Approval of Consent Agenda

Director Miller made a motion to accept the consent agenda, second was by Director Carpenter. Motion passed by unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt.

Nays: None

Abstain: None

Absent: None

### Public Comments:

There were no public comments.

### Staff Reports:

1. Field Operations Supervisor Weber reviewed the November 2024 work orders.
2. Chief Lindley reported on the Fire Department calls for the month of November 2024. Chief Lindley also announced that the Fire Department received a \$100,000 Grant from San Manuel for improvements to the exhaust systems at the fire station. Chief Lindley also informed the Board of a leak in the kitchen from the upstairs shower.
3. General Manager Dumas discussed the Highway 18 recent leak on the 6" main, discussed pressure zones in the District, informed the Board of the Well 3 pump replacement, removal of dead trees by the warehouse, updated the Board on the Highway 18 project, and reviewed the

### Directors who were absent:

None

### Visitors present:

T. Bonito

Government Codes regarding the use of Property Taxes. General Manager Dumas concluded his report by reviewing the status of the Rate Study with RCAC.

President Wymer excused any individuals who were not required for the balance of the meeting.

### Discussion / Action Items:

#### A) Board

1. There was a discussion with a motion to approve Policy #2080 – Employee Status, to include all workers as Disaster Service Workers during emergencies and add section 2080.50. Motion to approve Policy #2080 – Employee Status, was made by Director Burt. Second was by Director Miller and approved by a unanimous vote.  
Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt.  
Nays: None  
Abstain: None  
Absent: None
2. There was a discussion and a motion to amend Policy #3040 – Expense Authorization, adding section 3040.21, and removing section 3040.11. Motion to approve Policy #3040 – Expense Authorization, was made by Director Miller. Second was by Director Burt and approved by a unanimous vote.  
Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt.  
Nays: None  
Abstain: None  
Absent: None
3. There was a discussion and a motion to amend Policy #4010 – Code of Ethics, adding section 4010.20, and removing section 4010.10.8. Motion to approve amending Policy #4010 – Code of Ethics, was made by Director Miller. Second was by Director Burt and approved by a unanimous vote.  
Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt.  
Nays: None  
Abstain: None  
Absent: None
4. There was a discussion and a motion to approve the bid from California Highway Products for \$9,937.00 to repair asphalt on Highway 18. Motion to approve the bid from California Highway Products for \$9,937.00 was made by Director Miller. Second was by Director Carpenter and approved by a unanimous vote.  
Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt.  
Nays: None  
Abstain: None  
Absent: None
5. There was a discussion and a motion to approve the Justifications & Findings for Notice of Exemption for the Highway 18 Pipeline Replacement Project prepared by Lilburn Corporation. Motion to approve the Justifications & Findings for Notice of Exemption for the Highway 18 Pipeline Replacement Project was made by Director Burt. Second was by Director Miller and approved by a unanimous vote.  
Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt.  
Nays: None

Abstain: None

Absent: None

President Wymer announced that the Closed Session is being held pursuant to Code 54957.6 Reason: Conference with Labor Negotiator.

Adjournment of Open Session: 7:35 PM

Closed Session began: 7:42 PM

Adjournment of Closed Session: 9:02 PM

Open Session began: 9:03 PM

Public announcement of action taken (if any) during Closed Session.

President Wymer announced that no action was taken during the Closed Session.

Announcements:

- A) The President had no announcements.
- B) The Board members had no announcements.
- C) Staff had no announcements.

The next Regular Board Meeting will be December 19, 2024, at 6:00 PM.

Adjournment of Open Meeting

There being no further business, President Wymer adjourned the meeting at 9:10 PM.



Sheila Wymer, President



Caroline V. Rimmer, Secretary