

Inscription Canyon Ranch Sanitary District

PO Box 215

Chino Valley, AZ 86323

NOTICE OF MEETING

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in a Public Session on Friday, November 17, 2017, beginning at 9:00 am. The meeting will be held at 5360 W. Inscription Canyon Drive, Prescott, AZ. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. **CALL TO ORDER**

2. **ROLL CALL OF BOARD MEMBERS**

3. **CALL TO THE PUBLIC**

Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G)). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.

4. **POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR:** discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Discussion and consideration of the employment agreement and status of the District Manager, including term of employment
- B. Possible financing and repayment options for WWTP replacement and expansion.
- C. Possible Storage Building at the wastewater treatment plant

During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened

RECONVENE INTO PUBLIC SESSION

5. **REPORTS**

Report from District Manager

- Status of Plant Operations and Bidding for phase 1 of WWTP Improvements
- Status of Financial Review
- Plant treatment daily averages
- Request for Public Records

6. **CONSENT AGENDA (Routine items that may be approved by one motion)**

Minutes of Meetings

Minutes of Hearings & Public Meeting of September 1, 2017

Executive Session Minutes of September 1, 2017

Reimbursement to District Manager for 11.28.

Walmart- copy Paper (\$11.28)

7. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Possible financing and repayment options for WWTP replacement and expansion.
- B. Discussion and consideration of the employment agreement and status of the District Manager, including term of employment
- C. Setting a time and place for future meetings of the District Board.
- D. Approval for District Manager to purchase and construct storage building for the WWTP in the amount not to exceed \$3,600. District Manager will be reimbursed for the actual cost of building and materials

8. NEW BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Approval of Financial Reports for August and September, 2017.
- B. Approval of Capacity Assurance Forms for the Club Cabins at Talking Rock and approval to submit plans to Lyon Engineering for review.
- C. Approval to purchase Candy Carbon chemicals from Bio Lynceus for use at the treatment plant.
- D. Workers Compensation Insurance Proposal

9. ADJOURNMENT

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting District Manager Bob Busch at r.busch@icrsd.net calling 713-0548. Requests should be made as early as possible to arrange the accommodation.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona and at 5360 W. Inscription Canyon Drive, Prescott, Arizona on November _____, 2017 at _____ a.m. /p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this _____ day of November, 2017.

Print Name

Signature