

**Regular Meeting of Council –Agenda
Town of Springside
October 9th 2018**

Mayor: Jack Prychak

Councilors: Dale Audette, Dan Derow, Jim Graves, Lloyd Seymour, Steve Spearman, Richard Hiebert

Staff: Kristie Evanovich – Administrator, Diane Smith, Tex Schirrschmidt,

Delegates: Ross Young-Fire Department, Elmer Tetz Seniors, Harvey Sturtz Walking Club, Barry Merriman Legion, Terri Matkowski Springside 100 Committee, SRA, Nathan Shindle well, Public Works.

AGENDA

- 1. Call to order**
- 2. Adoption of Agenda**
- 3. Delegations**
 - a. Elmer Tetz: Seniors
 - b. Harvey Sturtz: Walking Club
 - c. Barry Merriman: Legion - Veterans Week
 - d. Terri Matkowski: Springside 100 Committee
 - e. SRA
 - f. Nathan Shindle: Well
 - g. Public Works
- 4. Approval of Minutes;**
 - a) **Regular Meeting September 10, 2018**
- 5. Accounts – As per attached list**
 - a. Statements of Receipts and Expenditures to September 30, 2018.
 - b. Accounts Payable List
- 6. Correspondence**

a. <i>Parks & Recreation Newsletter</i>	j. Access 7 Communications
b. <i>Parkland Valley SCR Newsletter</i>	k. SaskAlert Training
c. <i>Sask Culture Newsletter</i>	l. Sarm Workshops
d. <i>SUMAssure Newsletter</i>	m. Valve Exerciser
e. <i>Sask In Motion Newsletter</i>	n. Fire Prevention Week
f. <i>Suma Urban Update</i>	o. In Ground Container
g. <i>Municipal World Newsletter</i>	p. Assiniboine Watershed Stewardship Authority
h. Commissionaires Report	q. SWRC Fall Workshop
i. Pest Control	r. Northern 911
	s. National Fire Protection Association
- 7. New Business**
 - a. Small Communities Fund Grant Update
 - b. Dawn Suchoboki
 - c. Farrell Agencies Insurance
 - d. Suma Convention
 - e. Munisoft
 - f. Annual Crime Prevention Guide
 - g. George Popwich
 - h. SWWA Annual Confere4nce
 - i. SRA Tenders/Ice Fees
 - j. Tenders: Town Hall Ceiling



8. Old Business

- a. Landfill Update
- b. Building Permit: 104 Patrick Sheet Brady Shindle

9. Councilor's Reports

10. Administrator's Report

11. Next Meeting – November 12 or 13, 2018

12. Adjournment

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, positioned to the right of the list items.

**Regular Meeting of Council
Town of Springside
September 10, 2018**

Mayor: Jack Prychak

Councilors: Dale Audette, Jim Graves, Lloyd Seymour, Steve Spearman, Dan Derow

Absent: Richard Hiebert

Staff: Diane Smith – Administrator, Tex Schirrschmidt, Public Works & Kristie Evanovich

Gallery: Trevor Shindle, Sherri Shindle and Wayne Cantello

Call to order

Mayor Prychak called the meeting to order at 6:57 pm

2018/207 Derow/Spearman that the agenda be adopted as read. **CARRIED**

Delegation

Public Works Tex Schirrschmidt

- WTP cleaning
- Water well upgrade
- Water meter replacements

Building Permit 2018-11 – Sherri Shindle

Approval of Meeting Minutes

2018/208 Spearman/Graves that the minutes from the August 13th, 2018 Regular meeting of Council be approved as presented. **CARRIED**

Accounts

2018/209 Spearman/Audette that the statement of receipts and expenditures to August 31st, 2018 and be approved as presented and the accounts as represented by cheque #9634 to cheque #9660 along with Payroll and Mastercard transactions totaling \$59,471.92 be approved for payment-list attached here to. **CARRIED**

Correspondence

2018/210 Derow/Graves that we file the correspondence as read.

- | | |
|--|---|
| a. Parks & Recreation Newsletter | j. Sensus – Chartered Accountants |
| b. Parkland Valley SCR Newsletter | k. Sask Municipal Board Conditional Approval |
| c. Sask Culture Newsletter | l. RCMP – Community Safety Officer Program |
| d. SUMAssure Newsletter | m. Watershed – maps of all lines, hydrants, etc |
| e. Sask In Motion Newsletter | n. Farrell Agencies – Insurance Presentation |
| f. Suma Urban Update | o. Heritage Reproductions |
| g. Municipal World Newsletter | p. Tree Roots |
| h. Commissionaires Report | q. Property Line Disput |
| i. Assiniboine Water Shed-flood prevention | |

CARRIED

2018/211 Audette/Seymour That a letter be sent to the property owner regarding tree roots affecting sewer line, stating that this is not the responsibility of council. **CARRIED**

2018/212 Seymour/Spearman That the property owner be required to apply for a permit to build a fence and that a surveyor certificate be obtained to verify property lines. **CARRIED**

New Business

SUMA sector meeting – September 28th

2018/213 Audette/Derow that the Mayor and Administrator attend the sector meeting. **CARRIED**



Asset Management Workshop

2018/214 **Seymour/Graves** that the Administrator and Councilor Spearman attend the Asset Management Workshop on November 22, 2018 in Yorkton. **CARRIED**

Appoint Acting-Administrator

2018/215 **Spearman/Derow** that Kristie Evanovich be appointed as the Acting Administrator effective September 11, 2018 **CARRIED**

Conditional Certificate Application & Mentor Appointment

2018/216 **Audette/Seymour** that the Acting Administrator apply to the Urban Board of Examiners for a Conditional Certificate and that we appoint Diane Smith of Melville to be her Mentor. **CARRIED**

Landfill Topographic Survey

2018/217 **Seymour/Derow** that we approve the proposal from ECO Engineering to conduct a Topographic Survey and an EM31 Survey. **CARRIED**

Signing Approval at Cornerstone Credit Union

2018/218 **Derow/Graves** that as of September 11th, 2018 Kristie Evanovich, Acting Administrator has been approved to have signing authority for the Town of Springside on all accounts and also to have access to online banking and that effective September 30th, 2018 Diane Smith be removed as an approved signer. **CARRIED**

Credit Card for Administrator-K.Evanovich and Public Works-T.Shindle

2018/219 **Spearman/Audette** that we approve that Administrator Kristie Evanovich and Public Works employee Trevor Shindle be issued a Global Payment Mastercard for the Town of Springside Chequing account. **CARRIED**

CRA Account Access Approval

2018/220 **Spearman/Audette** that the Administrator Kristie Evanovich be given full legal authority as the Town of Springside representative with Canada Revenue Agency for all years previous, current and future years, for all accounts in the Town of Springside name. **CARRIED**

Building Permit

2018/221 **Spearman/Audette** that the building permit application from Garth Schultz for a deck be approved. **CARRIED**

Community Grant Payments

2018/222 **Audette/Seymour** that the Saskatchewan Lotteries Community Grant payments be disbursed as discussed. **CARRIED**

Councilor's Reports

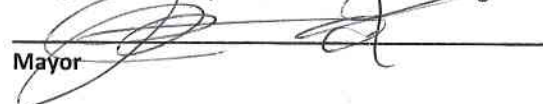
2018/223 **Derow/Graves** that the Councilor's reports be accepted as presented. **CARRIED**

October Meeting Date Changed

2018/224 **Spearman/Audette** that the October regular council meeting be changed to Tuesday October 9th at 7:00 pm. **CARRIED**

Adjournment

2018/225 **Spearman** that this meeting be adjourned at 10:00 pm. **CARRIED**



Mayor



Administrator