



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
COMMISSIONERS' MEETING  
March 11, 2014**

**PRESENT:** Commissioner RobRoy Graham and Commissioner Leonard Bjornstad. District Chief Jerry DeBruin, Battalion Chief Denise Christensen, Battalion Chief Jay Van Middendorp, Battalion Chief Frank Cain Jr. Training Division Lieutenant David Moe and District Administrator Jo Olson

**ABSENT:** Commissioner Larry Moore

**GUESTS:** Stephen Johnson attended about the last 10 minutes of meeting

Meeting called to order at 5:55 PM at Kendall Fire Station.

**Items signed by the Commissioners:**

- Regular meeting minutes read and approved
- Invoice Voucher
- Warrants in the amount of           \$31,514.36
- Payroll in the amount of            \$13,888.59
- Resolution 2014-01(to set new rate changes for ambulance rates)approved and accepted

## **Bellingham Medic One Bill**

- District Chief DeBruin spoke about the bill still owed to Bellingham Medic One due to a contract change that was done some time ago
- District Chief DeBruin indicated it will be paid next month

## **February's Treasurer's Report:**

• Starting Balance:	\$157,151.57
• Tax Receipts	\$2,778.81
• Misc. Receipts	\$8,907.00
• Warrants	\$48,613.92
• Ending Cash Balance	\$120,223.46
• Investment Starting Balance	\$164,993.60
• Pool Investment Interest	\$54.04
• Total Cash & Investment Pool	\$285,271.10

## **Bank of the Pacific Statement:**

• Beginning Balance (02/01/2014)	\$227.98
• Deposits/Misc Credits 21	\$9,068.55
• Withdrawals/Misc Credits 5	\$8,936.49
• Ending Balance (02/28/2014)	\$360.04

## **Correspondence:**

- No Correspondence

## **Resolution 2014-01(to set new rate changes for ambulance rates):**

- Resolution 2014-01 was discussed and Commissioner Bjornstad made a motion to accept Resolution 2014-01 and Commissioner Graham seconded the motion.

## **Old Business:**

- Puget Sound Energy (PSE) Knox Box System
  - District Chief DeBruin indicated they have no news from PSE
- Old Air Bottles as Scrap or Trade-in Value
  - District Chief DeBruin said they have nothing on the bottle deal firmed up as of yet
- E91-02
  - District Chief DeBruin spoke about the work being done on E91-02 and indicated it is closer to being finished
- EMT Class
  - Training Lieutenant Moe noted the EMT class is going very well and details of the class were discussed
  - Training Lieutenant Moe indicated the students will have their practical final on the 29<sup>th</sup>
  - District Chief DeBruin is impressed how well the students are doing
- Commissioner District Email
  - Commissioner Graham indicated he will be working on transitioning to his new district email
- Saturday Training Burn house
  - District Chief DeBruin said the burn house is done and all went well
  - District Chief DeBruin indicated we have another burn project; this time a barn is being donated by Chief Van Middendorp
  - Battalion Chief Cain Jr. indicated he talked with a guy who may have a house for the department to use for a practice burn and advised he stop by the station and discuss it with District Chief DeBruin
- Electronic Recording (EMS Reporting)
  - District Chief DeBruin indicated for now they will just keep watch on this and continue exploring our options on what program to use going forward

- Replacement of Vehicles
  - District Chief DeBruin and Training Lieutenant Moe have done some research and are considering a replacement for Training Lieutenant Moe's vehicle
  - District Chief DeBruin and Training Lieutenant Moe are looking at a Ford V-8 F-150 crew cab (4x4) with canopy
  - Discussion continued about options and price and what would be done with the current vehicle Training Lieutenant Moe is now driving
  - Commissioner Graham would like to review the specs on the vehicle
  - District Chief DeBruin indicated his vehicle is fine for the time being

### **New Business:**

- Raises for Volunteers, District Chief, Battalion Chiefs & Training
  - Commissioner Bjornstad proposed and was looking for feedback on the subject of giving our current volunteers a raise as well as a salary increase for the District Chief DeBruin and the Battalion Chiefs as well as for training
  - Commissioner Graham would like to review his proposal and discuss at the next Commissioners' meeting
- Land Loan
  - District Chief DeBruin spoke about property for sale next to the property the district is already purchasing in Sumas
  - District Chief DeBruin indicated since we need to do something with the land loan we already have in Sumas, which was set up on a five year note and we are already three years into it, this might be a great opportunity to purchase the new property and combine both into one loan at a lower rate
  - Commissioner Graham would like District Chief DeBruin to look into this further and get a few real estate appraisals
  - Commissioner Bjornstad would like to go with District Chief DeBruin to review the house up for sale
  - Discussion continued on the pros and cons of purchasing the additional property in Sumas which is currently for sale

*Note: Training Lieutenant Moe displayed photos of the property for sale in Sumas on the overhead screen*

## **Fire Station Reports:**

- Station 1, Sumas Battalion Chief Jay Van Middendorp
  - Battalion Chief Van Middendorp noted all is going well at Sumas
  - We had to put a new battery in on A-91 and back brakes were done awhile back
  
- Station 2, Kendall Battalion Chief Frank Cain Jr.
  - Battalion Chief Cain Jr. said all is well here at Kendall
  - Battalion Chief Cain Jr. discussed the tire chain issues they experienced during the recent snow falls
  - Battalion Chief Cain Jr. indicated training is going well but so many are showing up late for training
  - Commissioner Graham asked about the vibration on the BR-92
    - Battalion Chief Cain Jr. said they have not noticed it lately
  
- Station 3, Welcome Battalion Chief Denise Christensen
  - Battalion Chief Christensen indicated all is going well at Welcome
  - Battalion Chief Christensen noted they experienced a flat tire on the new tender
    - Training Division Lieutenant Moe explained that the new tender has LED indicators as caps on their valve stem which light up when the tire drops 10PSI. A volunteer had noticed the light was on

## **District Chief Jerry DeBruin:**

- District Chief DeBruin ask Battalion Chief Cain Jr. if they have extra instructors for the upcoming CPR classes
  - Battalion Chief Cain Jr. indicated they have no extra instructors
- District Chief DeBruin spoke about the Annual Dinner on March 29<sup>th</sup> which starts at 5:30 PM, dinner at 6:00PM
- District Chief DeBruin noted his vehicle is being worked on
- District Chief DeBruin also mentioned District Admin Olson will be attending a finance class coming up in April

## **Training Division Lieutenant David Moe**

- Training Division Lieutenant Moe said he attended a training class for EVIP and discussed what he learned in class
- To be in compliance everyone will have to be trained to keep their EVIP certification
  - District Chief DeBruin would like to have a combined class for EVIP here at Kendall in the near future
- Training Division Lieutenant Moe indicated not much else was new with him

Meeting adjourned at 7:10 PM. The next meeting will be at Kendall Station on April 8, 2014

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COMMISSIONER-CHAIR---Larry Moore

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COMMISSIONER---RobRoy Graham

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COMMISSIONER---Leonard Bjornstad

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DISTRICT ADMIN---Jo Olson