



# VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall

1835 Highway F

Tuesday, September 11, 2018, 5:00 PM

## AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES:
  - a. Regular Meeting: August 14, 2018
  - b. Executive Session: August 14, 2018
  - c. Executive Session: August 24, 2018
- 6) PUBLIC COMMENTS  
(Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS:
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
  - a. Financial Report
    - i. Bills of The Month
  - b. Administrator's Report
  - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
  - a. Update on Hold Items
  - b. **BILL NO. 259 - AN ORDINANCE EXTENDING THE BOUNDARIES OF THE VILLAGE OF INNSBROOK, WARREN COUNTY, MISSOURI, BY VOLUNTARY ANNEXATION TO INCLUDE ONE PARCEL OF PROPERTY BELONGING TO INNSBROOK CORPORATION (PARCEL NO. 11190000001001000), GENERALLY LOCATED IN THE AREA OF SOUTH STRACKS CHURCH ROAD AND MATTOX LANE. (ORD. 256) *Second Reading***
  - c. **BILL NO. 260 - AN ORDINANCE PROVIDING FOR A CHANGE IN ZONING CLASSIFICATION OF 35.84 ACRES OF LAND FROM AFM-AGRICULTURAL FOREST MANAGEMENT DISTRICT TO PRD-PLANNED RESIDENTIAL DEVELOPMENT DISTRICT AND AUTHORIZING A CHANGE IN THE ZONING MAP FOR THE VILLAGE OF INNSBROOK, MISSOURI (ORD. 257) *Second Reading***
  - d. **BILL NO. 261 - AN ORDINANCE APPROVING INNSBROOK ESTATES PLAT 99 FOR THE DEVELOPMENT OF TWENTY TWO (22) SINGLE FAMILY RESIDENTIAL SITES. (ORD. 258) *Second Reading***
- 12) NEW BUSINESS:
  - a. **RESOLUTION NO. 2018-1 - A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI, SUPPORTING MISSOURI PROPOSITION D.**
- 13) EXECUTIVE SESSION - REAL ESTATE
- 14) ADJOURNMENT

### **Unfinished Business/ Hold Items**

- BHS/Zykan Landfill Area
  - Animal Shelter
  - Dry Hydrants
  - Internet Speeds
  - Village Cemetery
- (Next quarterly report Dec. 2018)

## MINUTES

The September 11, 2018 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Ted Sator, Tom Stevener and Jeff Thomsen were present. Trustee Jerry Rust was absent. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Carol Zuckner (15735 Walkers Way); Nancy Pound (L473) and Keith Thompson, Innsbrook Corporation.



#### APPROVAL OF AGENDA

Motioned by Trustee Stevener, seconded by Trustee Sator, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote.

#### APPROVAL OF MINUTES

Trustee Stevener stated a change to the minutes of the Tuesday, August 14, 2018 Regular Meeting. Under Board of Trustee Comments, add "MoDOT" in the sentence "The committee will be voting on priority of [*MoDOT*] projects within the region." Motioned by Trustee Dunn, seconded by Trustee Stevener to approve the August 14, 2018, regular meeting minutes with corrections made as well as the August 14, 2018 and August 24, 2018 executive session minutes. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote.

#### PUBLIC COMMENTS

Carol Zuckner asked for an update on the complaint property located at 15568 Walkers Way. She has spoken to Representative Bryan Spencer about the property as well. Chairman Thomsen ensured to Carol Zuckner that the Village Attorney is working on this, but the Warren County Court has causing issues getting orders entered into court.

It was brought to the attention of the Board of Trustees, a Public Notice for a hearing of the Warren County Planning and Zoning Commission on a Conditional Use Permit for Outdoor Shooting Range/Club located at 18259 Quarry Road, which is located to the West of the Village of Innsbrook. Information will be provided on the Village website.

COMMUNICATIONS/PETITIONS/PRESENTATIONS - None at this time.

#### BOARD OF TRUSTEES COMMENTS

Trustee Stevener attended the Transportation Advisory Committee (TAC) meeting with Bernie Cosby. Trustee Stevener also received a call from Richard McFall regarding the need for safety measures at the intersection of Stracks Church Road and Highway 70 to improve visibility.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS - None at this time.

#### DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Stevener, seconded by Trustee Dunn to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote.
- b. Administrator's Report - Carla Ayala presented her report to the Trustees. Carla will be attending the Missouri Municipal League (MML) conference on September 17-19, 2018, Village Hall will be closed those dates. Boonslick Regional Planning Commission will hold its General Membership meeting on September 24, 2018 at 12pm. Bear Aware event has been scheduled for Saturday, September 29, 2018 at 10am.
- c. Planning and Zoning Commission - A meeting was not held on September 5, 2018.

#### UNFINISHED BUSINESS:

- a. BHS/Zykan Landfill Area - Carla attended the Warren County Tax Certificate Sale on August 27, 2018. No bids were made on the 127+ acre BHS/Zykan Landfill property. The total due for the property is \$71,886.99.
- b. Animal Shelter - Trustee Sator stated that the Woofstock event held at Diekroeger Park in Wright City on August 25, 2018 had an excellent turn out.
- c. **BILL NO. 259 - AN ORDINANCE EXTENDING THE BOUNDARIES OF THE VILLAGE OF INNSBROOK, WARREN COUNTY, MISSOURI, BY VOLUNTARY ANNEXATION TO INCLUDE ONE PARCEL OF PROPERTY BELONGING TO INNSBROOK CORPORATION (PARCEL NO. 11190000001001000), GENERALLY LOCATED IN THE AREA OF SOUTH STRACKS CHURCH ROAD AND MATTOX LANE. (ORD. 256)** Motioned by Trustee Dunn, seconded by Trustee Stevener to hold the second reading of Bill No. 259 by title only. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote. Chairman Thomsen read Bill No. 259 once by title only. Trustee Sator questioned the benefit of the Village to take on more property, when there are current issues not being addressed by Innsbrook Corporation, not sure expansion at this time is beneficial. Requested by Chairman Thomsen to enact Bill No. 259 as Ordinance No. 256. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - Absent, Trustee Sator - "No", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 3 "Aye", 1 "No" vote, Bill No. 259 is enacted as Ordinance No. 256 of the Village of Innsbrook, Missouri.
- d. **BILL NO. 260 - AN ORDINANCE PROVIDING FOR A CHANGE IN ZONING CLASSIFICATION OF 35.84 ACRES OF LAND FROM AFM-AGRICULTURAL FOREST MANAGEMENT DISTRICT TO PRD-PLANNED RESIDENTIAL DEVELOPMENT DISTRICT AND AUTHORIZING A CHANGE IN THE ZONING MAP FOR THE VILLAGE OF INNSBROOK, MISSOURI (ORD. 257)** Motioned by Trustee Stevener, seconded by Trustee Sator



to hold the second reading of Bill No. 260 by title only. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote. Chairman Thomsen read Bill No. 260 once by title only. No discussion was had. Requested by Chairman Thomsen to enact Bill No. 260 as Ordinance No. 257. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - Absent, Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 4 "Aye", 0 "No" vote, Bill No. 260 is enacted as Ordinance No. 257 of the Village of Innsbrook, Missouri.

- e. **BILL NO. 261 - AN ORDINANCE APPROVING INNSBROOK ESTATES PLAT 99 FOR THE DEVELOPMENT OF TWENTY TWO (22) SINGLE FAMILY RESIDENTIAL SITES. (ORD. 258)** Motioned by Trustee Stevener, seconded by Trustee Dunn to hold the second reading of Bill No. 261 by title only. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote. Chairman Thomsen read Bill No. 261 once by title only. No discussion was had. Requested by Chairman Thomsen to enact Bill No. 261 as Ordinance No. 258. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - Absent, Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 4 "Aye", 0 "No" vote, Bill No. 261 is enacted as Ordinance No. 258 of the Village of Innsbrook, Missouri.

NEW BUSINESS:

- a. **RESOLUTION NO. 2018-1 - A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI, SUPPORTING MISSOURI PROPOSITION D.** Motioned by Trustee Sator, seconded by Trustee Dunn to read Resolution No. 2018-1 by title only. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote. Chairman Thomsen read Resolution No. 2018-1 by title only. A small discussion was held. Regardless of the recommendations from the Missouri Municipal League and the Village Attorney, it was questioned if the Village should support the Resolution. Requested by Chairman Thomsen, by roll call vote, Trustee Dunn - "No", Trustee Rust - Absent, Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 3 "Aye", 1 "No" vote, Resolution No. 2018-1 is enacted as a Resolution of the Village of Innsbrook, Missouri.

VOTE TO ADJOURN INTO EXECUTIVE

Motioned by Trustee Stevener, seconded by Trustee Sator, to adjourn the regular meeting and enter executive session. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - Absent, Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". Motion passed and approved with a 4-0 vote. Meeting adjourned into executive session at 6:38pm.

EXECUTIVE SESSION - REAL ESTATE

VOTE TO ADJOURN

Motioned by Trustee Stevener, seconded by Trustee Dunn, to adjourn the regular meeting. All Trustee's present voted "Aye". Motion passed with a 4-0 vote. Meeting adjourned at 6:54 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, September 11, 2018.

Date Minutes Approved: 8/9/2018



Patricia Dunn,  
Village Board Clerk  
(seal)

Carla Ayala, Village Administrator/Clerk

  
Attest: Carla Ayala,  
Village Administrator/Clerk

