

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20 _____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

June 8, 2016

Chairman William Spellman called the June 8, 2016 regular meeting of the Ellsworth Trustees to order at 7:12 p.m. A roll call was taken to establish a quorum: Trustee Robert Toman - present, Vice Chairman Fred Houston – present, Chairman William Spellman – present. Also present were Fiscal Officer James DeCenso, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney, Fire Chief Robert Sternburg, and Assistant Fire Chief Tom Powell. Guests in the audience included Fred Schrock and Jim Tripp from the Ellsworth Zoning Commission. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the May 8, 2016 regular Trustee meetings. No one in attendance requested that they be read. Trustee Houston made a motion to accept the minutes. Trustee Toman seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso reported that the May receipts were \$68,412.18. The month's expenditures were \$65,991.81. The book cash balance as of May 31, 2016 was \$789,545.59. Mr. DeCenso advised the Board that the 1st half 2015 tax year real estate taxes have been completed and that the township collection vs. budget was approx. 92.2% which is comparable to prior year. He also advised the Board that the Ohio State Auditor's process for the Bi-annual audit of the Township has begun. The state has decided that they will allow private CPA firms to bid certain counties/townships in an attempt to reduce costs. The awarded bid for Ellsworth Township is \$4,000.00 from Perry Associates, A.C. If the Township qualifies for a lesser scope of an audit, the price could be lower. Mr. DeCenso then requested an additional \$663.07 from the fire fund to cover the emergency repairs to the department's air compressor. The Board had previously approved \$1,000.00 at the last meeting for these repairs. He also asked for the \$4,000.00 to be encumbered for the upcoming audit fees. Trustee Toman made a motion to approve the additional \$663.07 for the fire dept and the \$4,000.00 for the audit. Trustee Houston seconded the motion. The roll call vote was all in favor. Mr. DeCenso then responded to a request from the last meeting to review possible lease rates for a new EMS monitor. He indicated that the rates quoted for the Township would be the neighborhood of 6%.

MAINTENANCE REPORT: Mr. Matt Stroney advised the Board that he has once again explored ideas for the cemetery water pump. He advised that repair costs associated with the pump could exceed a few thousand. A temporary repair would be \$600 with no guaranties. The mausoleum roof was repaired for \$1,405.00, which is lower than the original quote and approval of \$2,810.00. Fiscal Officer DeCenso thanked Matt for his diligence to review the amount of time required for the repair and negotiating the cost after the repairs were completed. He also reported that the continuous difficulty with Allied Lock Company to complete their work had prompted him to contact the Medco factory to request a change in dealers. They indicated that they would cover any costs to change to another authorized dealer and would require a letter from the Township to request a change. The Board suggested that a letter be sent to Allied to give them a final notice for repairs, before changing dealers. Mr. Stroney also reported that the new recycle bins are now in place and that more unloading should be more efficient for the Township. Trustee Houston made a motion to approve up to \$180.00 for a rain barrel at the cemetery. Trustee Toman seconded the motion. The roll call vote was all in favor. There was then discussion regarding the placement of new Township informational signs. The Board had previously approved in September 2014, \$2,500.00 for sign(s). Trustee Toman motioned that an additional \$3,000.00 be approved, to be combined with the earlier approval to purchase and erect with in-house labor, digital signs in front of both the Town Hall and the Admin/Fire Building. Trustee Houston seconded the motion. The roll call vote was all in favor.

ZONING REPORT: Mr. Wayne Sarna gave his Zoning report. Since the last meeting, he has written three building permits. He also followed up on a complaint for an abandoned truck bed. He had contacted the owner and that the owner indicated that he would remedy the issue. Also, an abandoned automobile on N. Palmyra Rd. was reported. The sheriff's dept was notified and the owner removed the vehicle the next day. Also followed up on a prior complaint about equipment left on land located on Leffingwell Rd where timber was previously harvested. The complaint is still pending. Mr. Sarna reported that he did receive a preliminary site plan for a Dollar General store to be located on Canfield Akron Rd. The plan was submitted to the Zoning Commission for their review at their next meeting on June 14, 2016. Chairman Spellman then discussed the earlier discussions relevant to the Zoning Board(s) personnel changes. Trustee Houston made a motion to make effective July 1, 2016 to appoint Jim Tripp to the Zoning Board of Appeals; to appoint Jim Mayberry to fulfill the remaining term of Mr. Tripp on the Zoning Commission; and to appoint Dr. Matteucci as the alternate on the Zoning Commission, replacing Mr. Mayberry. Trustee Toman seconded the motion. The roll call vote was all in favor.

Chairman Spellman then reviewed with the audience, that public hearings were held regarding the Zoning Resolution and Zoning Map as presented last month to the Trustees from the Zoning Commission. He reported that good feedback was received at the meetings. Trustee Houston made a motion to adopt the Ellsworth Zoning Commission's proposed zoning resolution and Zoning Map, Case #A-2016-01 with modifications. It is noted in the motion that the Mahoning County

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Planning Commission had approved the Proposed Zoning Resolution. Trustee Toman seconded the motion. The roll call vote was all in favor. By virtue of ORC 519.12, the Zoning Resolution will become effective 30 days from date of passage, i.e. July 8, 2016.

Chairman Spellman then advised the Board that the Township's legal counsel has requested a vote to ratify a proposed agreement regarding a lawsuit in process. Trustee Toman then made a motion to ratify the agreement as proposed by the Township's legal counsel. Trustee Houston seconded the motion. The roll call vote was all in favor.

FIRE DEPARTMENT: Chief Sternburg gave the Fire Department report. The chief reported two structure fires, one brush fire, one hazardous waste call, one service call, one severe weather call, 11 EMS calls with three transports. The chief requested replacement of seven portable radios at \$305.00 each, 12 pager batteries at \$18.00 ea, and one digital camera at \$159.00. He also reported that after the Memorial Day parade, the ladder truck was run left of center by an oncoming vehicle and hit a mailbox. The estimate to repair is \$250.00. The chief also discussed the merits to install an emergency radio in the Township's maintenance truck for communication in an emergency. It was determined that a portable radio would be more efficient than a vehicle based unit. Trustee Houston made a motion to approve \$400.00 from the general fund for a portable unit and charger to be used by the maintenance department. Trustee Toman seconded the motion. The roll call vote was all in favor. Trustee Houston then made a motion to approve \$2,810.00 from Fire funds for the radios, batteries, camera and up to \$300.00 for truck repairs. Trustee Toman seconded the motion. The roll call vote was all in favor.

EMS DEPARTMENT EMS Director Brian O'Neil had submitted a written report that the AED's were being installed, one at the Town Hall and one at the Admin/Fire Hall. Chief Sternburg submitted EMS invoices for Oxygen for \$72.60 and IV solution sets for \$174.78. Fiscal Officer DeCenso also indicated that he had received an invoice from Lane Life Transport for \$200.00 for a medic to accompany an emergency transport. Trustee Houston then made a motion to approve \$447.38 from EMS funds to pay for the three invoices. Trustee Toman seconded the motion. The roll call vote was all in favor.

COMMITTEE REPORTS:

Trustee Toman reported that about 85 residents attended the Knox Energy meeting on May 24th. There was a good exchange of information and Knox energy indicated that they could begin work this summer with sufficient interest. He also reported follow up with residents on West Hill regarding the status of the abandoned property recently sold at auction. The property transfer is still in process. The crime watch contains 631 members.

Trustee Houston reviewed the bid process for the parking lot paving project. The bids will be opened on June 15, 2016 at 7:00 PM during a special meeting.

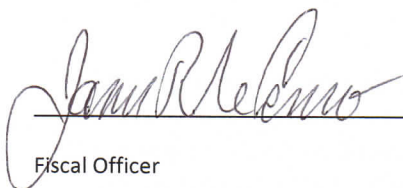
Chairman Spellman reviewed the natural gas line process in the Township. Since the Town Hall is located in the area identified as Phase One, the Township has received the invitation to join the Knox Co-Op and to pay the hook up fee. The Board discussed the ability of the Township to obtain a refund of any hook up fee should the project fail to obtain the commitment of the necessary number of property holders. Since that seems unclear in the paperwork received, the Board agreed to only join the Co-Op at this time. Trustee Toman made a motion to pay \$25.00 to Utility Pipeline LLC for Township membership in the Co-Op. Trustee Houston seconded the motion. The roll call vote was all in favor.

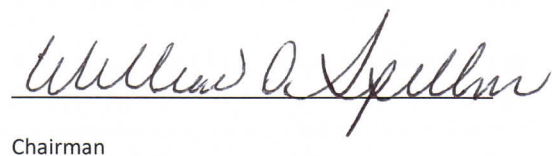
Chairman Spellman thanked the Township residents, the Ellsworth VFW, and the Ellsworth Fire Dept for another successful Memorial Day service and parade. He then reminded the audience that a special meeting will be held on June 15th to open and review bids for the parking lot repaving project.

The Board then thanked the Zoning Commission for their many hours of effort to review and prepare the Zoning Resolution.

Chairman Spellman announced that the next regular meeting would be held Wednesday July 13, 2016 at 7:00 p.m.

At 8:52 p.m. Trustee Toman made a motion to adjourn the meeting. Trustee Houston seconded the motion. The vote was all in favor.


Fiscal Officer


Chairman

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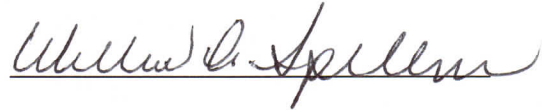
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Regular Trustee Meeting June 8, 2016 Continued



Trustee



Trustee

