



Meeting Minutes January 6, 2025 7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday January 6, 2025, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:00P.M. and established a quorum. All Commissioners were present.
2. Citizen Public Forum. No citizens chose to speak.
3. Approval of the minutes from December 2, 2024; December 3, 2024; and December 19, 2024, Board Meetings. Commissioner Rasmussen motioned to approve the Meeting Minutes from the Board Meetings. Commissioner Huber seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Mr. Gabe Perez, Perez Project Consulting, discussed the status of the Ranchland View property. Mr. Perez is continuing to work with MTR Engineering on the replat of the property which started on August 7, 2024. The replat must be complete and recorded within two years from the start which includes having the sanitary sewer and water lines at the property. The replat has been submitted to the Texas Department of Transportation (TxDOT) showing the desired entry and egress drives for emergency vehicles. Mr. Perez is continuing to work with Collier Engineering to focus on the sewer line extension and keeping the effort moving forward. The sewer and water line easement documents have been sent to the San Antonio Water System (SAWS) for approval. TxDOT and Bexar County have approved the easements.
5. The proof for the Station 132 plaque was reviewed by the Board. Mr. Perez will continue to move forward with ordering the plaque for installation at the station.
6. Commissioner Rasmussen and Mr. Charles Laljer, Administrator, discussed the status of selecting additional legal counsel for the District. Commissioner Rasmussen has provided a list of screening questions for attorneys and Mr. Laljer will forward it to the Board for review and discussion at the next Board meeting.
7. Chief Ramon presented the Chief's report to include:
 - December 2024 run report with major responses for the month.
 - The rented pumper truck has been returned to Siddon-Martin.
 - The current vehicle status. Ladder 134 is a Siddons-Martin for repairs.

- A final quote for the SCBA replacement has been obtained and the procurement is moving forward as budgeted and approved.
 - The status of the Insurance Services Office (ISO) inspection was provided with the final report out in the near future.
 - Automated Vehicle Location (AVL) dispatching within Bexar County is moving forward with a phased rollout. The impact on the District is being assessed.
 - Medical Transport started on January 1, 2025, and is progressing well with only a couple of minor hiccups.
8. Financial discussions and appropriate action:
 - a. Mr. Laljer reviewed the ESD 4 financial report for January 2025.
 - b. Mr. Laljer reviewed the bills paid by the ESD 4 through January 4, 2025, future bills through the end of January 2025, and anticipated payroll. Action by the Board on approving payments by ESD 4. Commissioner Surratt motioned to approve the ESD 4 bills. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of.
 9. Determine date, time, and possible agenda items for the next meeting. The next scheduled Board meeting will be Thursday, January 9, 2025, to discuss the new Administration Building.
 10. Adjourn. With no further business before the Board, Commissioner Lopez-Maddox made a motion to adjourn. Commissioner Huber seconded the motion. Motion carried by a 5/0 vote in favor of. The meeting was adjourned at 7:55 P.M.