

**Notice of Board Meeting**  
**Regular Meeting**  
**Stilwell Utility Department**  
**925 West Hickory, Stilwell, Oklahoma**  
**Tuesday, February 14, 2023**  
**5:00 P.M.**

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**I. Call Meeting to Order**

The agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

**II. Consent Agenda**

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: January 10, 2023
- c. Approval of Payment of Purchase Order Invoices-\$891,795.99
- d. Financial Reports

**III. Regular Agenda**

1. Update, and discussion regarding Water Treatment Plant, Second Flow Equalization Basin, and Raw Water Intake at city lake projects.
2. Discussion, consideration, and possible action to approve or not approve invoice #5 submitted by Holloway, Updike, and Bellen in an amount not to exceed \$76,650.00 for water treatment plant engineering pursuant to MOA with Cherokee Nation, a copy of the invoice is attached. This payment will be reimbursed by Cherokee Nation and/or its affiliates.
3. Discussion, consideration, and possible action to approve or not approve ODOT Utility Relocation Project Update from Infrastructure Solutions Group, LLC.
4. Discussion, consideration, and possible action to approve or not approve work order from Infrastructure Solutions Group for Water Distribution System in amount not to exceed \$23,000.00, a copy of which is attached.
5. Discussion, consideration, and possible action to approve or not approve work order from Infrastructure Solutions Group for Wastewater Collection System Improvements in amount not to exceed \$41,400.00, a copy of which is attached.
6. Discussion and possible action to approve or not approve MOA with Cherokee Nation which includes the Infrastructure Solutions Group engineering design and permitting fees for the Cherry Tree line connection, a copy of which is attached.
7. Discussion and possible action to accept or not accept updated engagement letter from Mike Green CPA in connection with the audit for fiscal year ending June 30, 2022, a copy of which is attached.

8. Discussion and possible action to approve or not approve the purchase of a 3/4-ton or 1-ton four-wheel drive truck in an amount not to exceed \$60,000.00
  9. Review, discussion and approval or non-approval, of the request by the City of Stilwell, OK, for assistance in establishing electrical/connection to the new city hall building.
  10. Discussion, consideration, and possible action to approve or not approve IT board room upgrade.
  11. Discussion, consideration, and possible action to approve or not approve board room remodel.
  12. Update on proposed contract between Stilwell Area Development Authority (SADA) and Cherry Tree Rural Water District regarding wastewater treatment services.
  13. Discussion, consideration, and possible action to approve or not approve changes to the City Owned Vehicles and/or Equipment policy, a copy of which is attached.
  14. Status report by Larry Eagleton.
  15. Audit Committee Report.
  16. Policy Committee Report.
  17. Budget Committee Report.
- IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**
- V. Adjournment**

Posted: 2:00 P.M. February 10, 2023  
925 West Hickory-Utility Office  
503 West Division-City Office  
SUD Board Secretary, Vice-Secretary or Chief Executive Officer

Bill Garrett



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