

**MINUTES OF THE
SPECIAL MEETING OF THE
I.C.R. SANITARY DISTRICT
June 29, 2011**

Approved: 8/25/11

Date: Wednesday, June 29, 2011
Time: 1:00 p.m.
Place: 15075 N Talking Rock Ranch Road, Prescott, Arizona 86305

I.C.R. Sanitary District Board of Directors

Bob Hilb, Chair
Brian Ray, Director
Scott Robbins, Director

Guests

Clint Poteet, Talking Rock
Gene Leasure, Homeowner
John Freeman, Homeowner
Eileen McGowan, Homeowner
Dick Tracey, Homeowner
Charlie Turney, Homeowner
Jimmy Stoner, Homeowner
Chris Stoner, Homeowner
Marless Taylor, Homeowner
Charles O'Brien, Homeowner
Harvey Roberts, Homeowner
Kimble McClymonds

1. **Call Special Board Meeting to Order.** The meeting was called to order at 1:01 p.m. by Mr. Hilb. A quorum was present for the purpose of conducting business.
2. **Introduction of Attendees.** Present were the directors and guests listed above.
3. **Approval of Agenda.** Mr. Ray moved that the proposed agenda be approved. Mr. Robbins seconded. Motion passed unanimously.
4. **Disclosure of Conflicts.** All members stated they had no conflicts of interest.

Action Items.

5. **Schedule of future board meetings.** There was a continuation of discussion at the June 23rd meeting of a request by the Accountants to move the meeting from the first Friday of the month since financial reports could not be ready in the first week. Mr. Hilb moved that the regularly scheduled meeting of the board be the 2nd Wednesday of the month at 1 p.m. Mr. Ray seconded. Motion passed unanimously.
6. **Status of missing public records and possible action.** Mr. Ray made a report on his progress on an inventory of records stored at the Plant, Wallace & Associates, and Civil Tech. Mr. Ray listed the records he was not able to find. He asked if anyone knew how long election records needed to be kept since the November election records could not be found. No one responded. Mr. Hilb stated that we would have to find out. There was a discussion about whether hard copies were required for

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all records. There was also a discussion on whether the previous board had to turn over executive session minutes to the new board. Marless Taylor stated that they did not. Mr. Ray said the County Attorney said they had be hard copy and turned over to the new board. Mr. Hilb said it should be up to the county attorney. Marless Taylor agreed. There was further discussion on what had been turned over to the current board. Mr. Hilb asked Mr. Ray if he still had the action from the previous meeting and would continue to work with the county attorney. Mr. Ray agreed. No further action was taken.

7. **Executive Session.** Mr. Hilb moved to go into Executive session in accordance with the provisions of A.R.S. 38-431-03 (1) to discuss and evaluate proposals for the position of district clerk. The discussions and minutes of the executive session shall be kept confidential. Gene Leasure asked if minutes from previous meetings would be approved. Mr. Hilb stated they would be approved at the next regular meeting. Charles O'Brien asked how changes to draft minutes would be made. Mr. Hilb stated that would be done during the approval process at the next meeting. Jimmy Stoner asked what counsel would be present at the executive session. Mr. Hilb said none since the board would only be discussing personnel matters. Jimmy Stoner asked if the board had an RFQ for the position. Mr. Hilb said no, it was not required. Charles O'Brien asked if the board was entering an agreement. Mr. Hilb stated the board would use a service or hire the person as a contractor. There was a discussion about future meetings, their format, the upcoming budget, the number of district consuls, potential board employees and consultants. Mr. Hilb called for a vote on his motion to go into executive session. Motion passed unanimously.

The meeting was recessed at approximately 1:30 p.m. to go into Executive Session.

The regular meeting reconvened at approximately 2:00 p.m.

8. Mr. Hilb stated the Mr. Robbins would like to reopen the future meeting agenda item. There was a discussion on moving the date to Tuesday. It was agreed that the regular meeting schedule would be the 3rd Tuesday of the month at 9:00 a.m.
9. Mr. Robbins made a motion that the board hire Isabel Yribe as the District Clerk. Mr. Hilb seconded. Motion passed unanimously.

There was a discussion on contacting the board and the future website and its cost.

Adjourn Meeting. Mr. Ray moved to adjourn the meeting. Mr. Robbins seconded. Motion passed unanimously.

Meeting adjourned at approximately 2 p.m.