

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY JULY 02, 2020 6:00 P.M.**

Mayor Lutz called the Regular Meeting to order at 6:00 p.m. Commissioners Kitzmiller, Hirsch, Butler were present. McCoy was absent. Also present was the City Administrator.

Mayor Lutz led the Pledge of Allegiance.

**Motion** by Butler, second by Hirsch to approve the agenda for July 02, 2020. Motion carried

**Motion** by Butler, second by McCoy to approve the June 18, 2020 Minutes as presented. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by Kitzmiller, second by Hirsch to approve the claims and hand checks in the amount of \$119,739.74 from June 19, 2020 through July 01, 2020 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Monthly Contract	\$45.00
Allen, Don	Cell Phone Stipend July and credit card reimbursement	\$249.55
Ambrose, Jonathan	Cell Phone Stipend July	\$50.00
American Legal Publishing	Internet Hosting of Ordinances	\$475.00
Anderson, Dan	Cell Phone Stipend July	\$50.00
Anthony Trautner	WWDEP Expenses	\$50.00
Black Hills Energy	Utility Expenses	\$9,793.72
Butler, Dave	Cell Phone Stipend July	\$50.00
C Haveman Business Services	June Billing	\$7,275.00
Colton, Juso	Cell Phone Stipend July	\$50.00
Dakota Pump, Inc.	Sun Valley Lift Station	\$35,276.85
Delta Dental	Employee Dental Insurance	\$498.60
Donald Degroot	WWDEP Return	\$50.00
First Interstate Bank	Municipal Building Payment	\$5,767.50
Ford Motor Credit Company, LLC	2020 Ford Interceptor	\$1,505.84
Glenn Bahley	WWDEP Deposit return	\$50.00
Greenapsis	Professional Janitorial	\$420.00
Hach Company	Bnch Svc	\$762.00
Harmon, Lonnie	Cell Phone Stipend July	\$50.00
Health Pool of SD	Employee Medical Insurance	\$8,531.74
Hermanson Egge Engineering	Residential Inspections	\$2,185.00
Hirsch, Clyde	Cell Phone Stipend July	\$50.00
Jason Sheehan	WWDEP Refund	\$100.00
Keith Paterson	WWDEP Refund	\$50.00

Kieffer Sanitation	Solid Waste Contract	\$15,922.78
Kieffer Sanitation	Solid Waste Contract	\$15,990.44
Kitzmiller, Michael	Cell Phone Stipend July	\$50.00
Lutz, Bryce	Cell Phone Stipend July	\$50.00
Lynn Djoseland	WWDEP Refund	\$100.00
Mastercard	Monthly Usage	\$4,618.42
Nathaniel Renes	WWDEP Refund	\$50.00
Palmer, Brandy	Cell Phone Stipend July	\$50.00
Rapid City Journal	Minutes	\$345.01
Sam's Club	Membership Fee	\$218.33
SDRS-Supplemental	Supplemental Retirement	\$420.00
Servall Uniform & Linen Supply	Monthly Fees	\$130.51
Stephanie McCoy	Cell Phone Stipend July	\$50.00
Stephen Deguise	WWDEP Return	\$50.00
Steven Drewiske	WWDEP Return	\$102.03
Tanner Fenenga	Cell Phone Stipend July	\$50.00
Taylor, Justin	Cell Phone Stipend July	\$50.00
Tom Hook	WWDEP Return	\$50.00
Trey Grubl	WWDEP Return	\$100.00
Twilight First Aid Safety	First Aid Restock	\$363.20
Tyler Technologies, Inc	Single user add on	\$469.00
Vast	Fax, phone, internet	\$741.54
Verizon Wireless	LE voice and mobile	\$200.05
Wells Fargo Financial Services	Bobcat payment	\$1,079.30
SDRS-Retirement	Retirement	\$4,853.33

#### **AUDIT UPDATE**

Brief discussion and update was had on the current audit.

#### **UTILITY BILLING ADJUSTMENTS**

Motion by Butler, second by Hirsch to approve utility billing adjustments in the amount \$530.10 or the period June 1, 2020 – June 30, 2020

#### **CITIZENS INPUT**

None

#### **ITEMS FROM CITY ATTORNEY**

Motion by Kitzmiller second by Butler to enter into Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues at 6:04 p.m.

**Motion** by Butler second by Hirsch to exit Executive Session at 6:32 p.m.

#### **ADJOURNMENT**

**Motion** for adjournment at 6:33 p.m. by Kitzmiller, second Butler. Motion carried.

(SEAL)

ATTEST:

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Lonnie Harmon  
Interim Finance Officer

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Bryce Lutz  
Mayor