

Regular Meeting Minutes

Tuesday October 21st, 2025

The regularly scheduled meeting of Public Water Supply District #6 was held on Tuesday, October 21, 2025, in the district office conference room, located at 6000 Kingsway Drive, House Springs, MO 63051. The meeting was called to order at 6:00 pm.

Roll call showed President Gary Goede, Vice President James Lehnhoff, Director Angela Berga, Director Tom Lammert, and Director Paul Carr were present.

Others present included District Manager Kevin Ritz and Cochran Project Manager TJ Garbs

Approval of Agenda: Vice President James Lehnhoff motioned to approve, and Director Paul Carr seconded a motion to approve the agenda as presented. Motion passed unanimously.

Approval of Minutes: Tuesday, September 16th, 2025. Vice President James Lehnhoff motioned to approve, and Director Paul Carr seconded the motion. Motion passed unanimously.

Citizens to be heard: None

Update on Capital Improvement Projects:

Highway W Watermain Extension Project, No. 24-9945, discussion and future bid offers are scheduled for late fall. Cochran is hoping to have new proposals within the next week or two.

Proposed Schedule:

- 30% Design Complete
- 60% Design Complete
- 100% Design Complete
- Bid Opening October 9
- Notice to proceed December 2025
- Project completion Spring 2026

New Office & Shop Building:

- Design is completed
- Field work for the topographic survey has been completed.
- Architectural/MEP/Structural:
 - Conceptual floor plan/ general layout has been approved
 - MEP and structural design began the week of March 10 and is ongoing.
 - More detailed architectural items to start being looked at and begin making decisions.
 - A few minor plan changes have been made and approved by owner.
 - Cost estimate was provided to the Water District the week of April 11th.
 - All finish samples have been left with the Water District for review.
 - Plans were discussed in detail, and any changes are now being worked by Cochran.
 - Architectural/MEP/Structural plans are completed and are waiting on Civil to complete plans to send out to bid.

Manager's Report

Regulatory Compliance

- Disinfection residuals averaged 1.0 mg/L. Free residual
- 8 Monthly routine Bacteriological (Bac-t) Clean

Repairs

Repairs September 15th/October 16th 2025

Date	ID	Location / Project	Task Type	Notes
9/15/2025	3981	Valley Rd off Vogt Rd	New Tap	New tap on 6" SDR-21; ran waterline in road inside 1" black iron pipe; set meter 10' off customer side of road
9/16/2025	—	McBride Taps	New Tap	Lot 66
9/17/2025	5648	Mark Trail	T Head	Bad T Head dug up; crimped 3-part new yoke
9/19/2025	—	McBride Taps	—	Lot 58
9/25/2025	6079	Parkedge	MLR	20' split on 4" SDR-21; installed new 20' section with saddle and two knock-ons
9/29/2025	—	Andy's Produce	MLR	2" was leaking under road, turned off at the corp, and abandoned the line
9/30/2025	416	Maple Hollow	T Head	Bad T Head dug up; crimped 3-part new yoke
9/30/2025	206	Redbud Trl	T Head	Bad T Head dug up; crimped 3-part new yoke
10/1/2025	6080	Parkedge	Vacuum-Excavated Meter Pit	Pit was full of dirt
10/1/2025	—	Burgan Grove Rd	—	Cleared a path for Midwest Drilling to perform test holes for rock depth
10/1/2025	144	Shady Hollow	T Head	Bad T Head dug up; crimped 3-part new yoke
10/4/2025	6011	South Lakeside	MLR	Small split in 2" main; two knock-ons on 5' of pipe
10/7/2025	—	Highway 30	—	Found and measured size of casing under Highway 30
10/8/2025	1	McBride Taps	—	Lot 121
10/9/2025	2	McBride Taps	—	Lots 129 & 62
10/10/2025	1	McBride Taps	—	Lot 61
10/15/2025	4444	Gravois	—	Replaced pit and installed a yoke riser for the new sidewalks
10/15/2025	4446	Gravois	—	Installed yoke riser and meter pit risers for the new sidewalks
10/16/2025	1	McBride Taps	—	Lot 196

Safety Luncheon

Just a reminder: please mark your calendars. The district's Safety Luncheon is scheduled for **December 4 at 11:00 a.m.** at Peggs in High Ridge. I'll include it on the November agenda.

Debt Service

Both of the district's debt service payments were initiated on October 1, 2025. I have attached the payment schedules for your reference.

New Office

The sewer and the water line have been installed beneath Old Gravois Road, ready for future connection once office construction begins.

Approval of Bills by Ordinance #2763

Vice President James Lehnhoff motioned to approve Ordinance 2763 in the amount of **\$189,409.09**, and Director Angela Berga seconded the motion to approve. Motion passed unanimously.

Approval of Treasurer's Report: Vice President James Lehnhoff motioned to approve the treasurer's report. Director Paul Carr seconded the motion to approve. Motion passed unanimously.

Old Business:

1. Original Highway 30 Crossing (Discussion)
*The board approved CE contracting to complete this project

2. New Office & Shop (Discussion)

New Business:

1. 2026 Budget Draft/Resolution 145 (Discussion)
*The manager is making updates, and this will be represented in the November meeting.

Closed Session: None

Motion to Adjourn: As no other business appeared, Vice President James Lehnhoff motioned to adjourn. Seconded by Angela Berga. Motion passed. Meeting adjourned at 6:40 p.m.

Board President

Board Secretary