

GENERAL REPORT
January 24, 2017

1. Approval of the transient guest tax application received from the Knights of Columbus for their G-Town Smokin' showdown was tabled at the last meeting. Mike & Helen Norman will attend the meeting to answer any questions the commission has.
2. I met with the County Commissioners and Road Supervisor Lester Welsh on Tuesday, January 17th. We discussed the list of streets that Farrel and I had prepared. The Commissioners explained there are many county roads to repair and their ability to help the city will depend on what they need to get done themselves during this budget year. We agreed that the county will provide labor and equipment and the city will pay for the materials and expense to do the leveling course. They told me they would go over the list and let me know which ones, if any, they can help us with. Hopefully they will find the ability to partner with us on these projects and will give top priority to the first two on our list. I'll keep you informed.
3. Approval of the operation and maintenance assurance statement is another annual request. This comes from the Kansas Department of Wildlife & Tourism and is required because of the grant monies received over the years from this agency for North and South Park improvements. By signing the statement, the city agrees to continue maintaining the facilities that were installed with state monies.
4. Pat Schettler and Roger Brummel would like to be reappointed to another two (2) year term on the Airport Advisory Board. Dave Lybarger has resigned his position on this board because he has a conflict on the regular meeting night and we couldn't come up with an alternative day that would allow him to stay on this board.

Cecilia Lamb has resigned from the Tourism Advisory Board and there is still a vacancy on the Foundation Board and Economic Development.
5. Square Fair Day, which is sponsored by the Garnett BPW, will be held on May 13, 2017 on the downtown square. They are requesting permission to close Oak Street between Fourth Avenue and the alley to the south on this day from 8:00 a.m. to 4:00 p.m. This is another annual request. Early approval of this request allows them time to plan where their vendors will be located.
6. The terms of three (3) people on the Parks & Recreation Advisory Board will expire soon. Janon Gordon would like to continue serving so your consideration is asked to reappoint her to another three (3) year term. The other two (2) members want some time to think about this and will let Phil know.

7. City Attorney Solander has prepared Ordinance No. 4171 which declares all elections for Garnett to be non-partisan. There is a commission memo from Terry that explains the need for this Ordinance.

8. Resolution 1/24/17-1 is a repeat of the one approved by the governing body on January 10th. As I was preparing the minutes and reviewing the paperwork approved by the commission at the last meeting, I noticed that Resolution 1/12/17-1 required two (2) signatures on bank deposits and withdrawals rather than three (3). Mayor Blackie and Commissioner Gwin will remember that this was discussed at length in January of 2016 and the commission, at that time, felt three (3) signatures provided better security than two (2) and that is how the 2016 Resolution was written and approved. Therefore I felt it best to stay with the three (3) signatures and request that you approve Resolution 1/24/17-1.

9. I contacted Shafer, Kline and Warren about the north lake spillway repairs. They will update their files and provide a report for staff and the city commission within the next few weeks.

10. Terry and I continue our review of the proposed personnel policies including but not limited to exempt employees and compensatory time. Our plan is to have recommendations for the commission to consider within the next two (2) weeks. We would like to meet in special session to discuss this matter. Does each commissioner have a copy of the proposed policies?

11. Information received from the skate boarders has been submitted to American Ramp. They plan to have a drawing for the group to consider sometime next week.

12. Over the last year or so, random surveys have been done asking the public what improvements they would suggest particularly to our parks. One was done for the pending PRIDE committee and another was done by the Foundation Board. Responses received from both surveys indicated the need for additional playground equipment in the parks.

The Foundation Board and the Parks & Recreation Advisory Board have discussed this and plans are now being prepared to install a new playground on the south side of the recreation center. Phil and I met with an equipment representative and we want to design an area that will not include your standard playground equipment; rather we plan to go with rope structures, handicap accessible equipment and outdoor musical instruments. In other words, an area that is very unique and appealing and can be added to from year-to-year. We will prepare a master plan for your review; apply for grants and request donations then decide how much we can do this year. I'll have

catalogs at the meeting so you can see what the advisory boards and staff are thinking about.

13. Commissioner Cole asked me to talk to Fire Chief Pat Tate about any equipment needs this department might have. He discussed this matter with the firemen and have provided me a list of what needs to be purchased. This includes additional radios; SCBA tanks, gloves, helmet lights and a cover for his pick-up truck. These purchases are within the budgeted amount for fire equipment and I have authorized Pat to proceed. The firemen inventoried their equipment prior to making their list.

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