

**WALKERTOWN HISTORICAL MARKER COMMITTEE
MONDAY – MARCH 16, 2026
4:00 P.M. – WALKERTOWN COMMUNITY BUILDING**

Present: Committee members Caroline Jones, Tim Anderson, Vernon Brown, and Molly Leight.
Also attending: Michelle McCullough, Mayor Doc Davis and Town Manager Scott Snow.

Meeting Notes

Call to Order and Approval of Agenda and Minutes

- A quorum was confirmed and the meeting was called to order.
 - The agenda and February 16, 2026 minutes were approved as presented.
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Marker Policy and Program Approach

- The committee reviewed the draft marker policy and evaluation form.
 - Discussion included use of an application process versus committee selection.
 - Consensus supported launching the program with an initial project, while preparing an application process for future markers.
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Initial Marker Selection

- The Crews property was identified as the preferred first project due to its historical significance and available documentation.
 - A motion was made, seconded, and unanimously approved to proceed with the Crews property as the recommended inaugural marker.
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Design Standards

- The committee reviewed recommended marker styles (Georgia, North Carolina, South Dakota, Revised Ohio).
 - Key considerations included readability, consistency, size, and use of the town logo and colors.
 - Members will review options further before finalizing a standard design.
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Marker Content

- Discussion emphasized concise and accurate text due to space limitations.
- Shorter content was preferred, with additional details potentially provided through other resources.
- Draft text for the Crews marker will be developed for review.

Site Location

- Potential placement options for the Crews marker were discussed, including right-of-way and private property.
- Visibility, safety, and space constraints were key considerations.
- Town staff will evaluate feasible locations, including the Main Street/Sullivantown Road area.

Budget and Timeline

- The committee reaffirmed the goal of one marker per year.
- Estimated cost per marker ranges from approximately \$2,700 to \$3,500.
- The goal is to design and order the first marker by the end of the fiscal year.

Next Steps

- Review and select marker design standard.
- Develop and refine marker text for the Crews property.
- Coordinate mockups and specifications with vendor.
- Evaluate installation location and begin program outreach planning.

Adjournment

Submitted by:

Scott Snow, Town Manager