

## Apartment Review Check List

Item #	Item Name / Description	Comments / Notes
1.	Rent - - What is the current monthly rent? - What is the rental contract length? - What is the initial safety deposit?	Note the rent due date.
2.	Location - - Safe area of town? - Close to major roadway/highway? - Close to work / college?	
3.	Parking - Where is it available?	
4.	Utilities included - (circle included) - Electric? - Natural Gas? - Water? - Trash Pickup? - Cable / Internet ?	Reminder, you may owe initial deposit fee to the utilities to get them turned on.  Heating - Furnace - electric or gas? Air conditioning - central or window units?
5.	Storage - - Is there a locked storage room for the apartment?	
6.	Rooms - - How many bedrooms? - How many bathrooms? - What is the total square footage?	
7.	Laundry - - Are there a washer / dryer provided? - If not, is there an onsite laundry room?	
8.	Appliances - - Is the Stove/Oven provided? - Is the Refrigerator provided? - Is the Microwave provided?	

9.	Rental management / landlord - - Where is the management office and what are the hours? - What is the contact information?	
10.	Pets - - Are pets allowed? How many / what restrictions? - What is the pet deposit?	
11.	Amenities - - Is there a clubhouse? - Is there a pool? - Is there an exercise room? - is there a park/green space nearby? - Is there a security system?	
12.	Additional things to check:  - What is the age /condition of the building?  - What is the condition of the flooring /carpets?  - Do you see any signs of bug infestation? You may need to move the stove / refrigerator to check.  - Note any existing damage to the walls, windows, carpet (spots), fixtures and make sure the landlord has a copy so they cannot blame them on you when you move out.  - Read the terms of the lease carefully and ask about anything you do not understand. Make sure you understand what you are responsible for.	***** Be careful always to pay all of your outstanding bills to the landlord when you move out. This will help keep them from sending your bill to a collection agency which will negatively affect your credit history.