

**MINUTES OF BOARD OF TRUSTEES MEETING
MARCH 26, 2018
VILLAGE OF CLAYCOMO, MISSOURI**

Trustee McClure moved to amend the agenda, seconded by Trustee Hook. All yea. Motion carried.

The recessed Budget Meeting of March 21, 2018, was called to order at 7:04 pm, by Chairman Barker.

Trustee McClure moved to adjourn the Budget Meeting of March 21, 2018, seconded by Trustee Sulzberger. All yea. Motion carried.

The Regular Meeting of March 26, 2018 was called to order. Those Present: Trustees Daryl G. Hook, Roxanna McClure, Norma Sulzberger, Greg Thompson, and Chairman Marina Barker, Police Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman.

Chairman Barker asked everyone to stand for the Pledge of Allegiance. She asked for a moment of silence for FBI Special Agent Melissa S. Morrow. Clerk Chapman read excerpts from the proclamation received from Governor Greitens office about her years of service.

The Public Hearing of March 26, 2018 was called to order at 7:07PM by Chairman Barker.

Those Present: Trustees Daryl G Hook, Roxanna McClure, Norma Sulzberger, Greg Thompson and Chairman Barker, Police Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman.

Bill 2984 was introduced. Chairman Barker read the totals for the budget and noted that the overall revenue and expenditures should leave a surplus of \$66,103 in the 2018-2019 budget year. Upon request, no one spoke during public comment. It was stated that final copies would be available after the meeting.

Trustee McClure moved to adjourn the Public Hearing of March 26, 2018, seconded by Trustee Sulzberger. All yea. Motion carried. The Public Hearing concluded at 7:09PM.

Trustee McClure moved to approve the Town Hall Meeting Minutes of March 12, 2018, as written, seconded by Trustee Hook. All yea. Motion carried.

Trustee McClure moved to approve the Regular Meeting Minutes of March 12, 2018, as written, seconded by Trustee Sulzberger. All yea. Motion carried.

Trustee McClure moved to approve the Budget Meeting Minutes of March 14, 2018, as corrected, seconded by Trustee Hook. All yea. Motion carried.

Trustee McClure moved to approve the Budget Meeting Minutes of March 21, 2018, as corrected, seconded by Trustee Sulzberger. All yea. Motion carried.

Trustee Thompson moved to approve the Payment of Bills for the period of March 10, 2018 thru March 22, 2018, seconded by Trustee Sulzberger. Trustee McClure abstained from check number 32791, to Trustee McClure. The amount was full refund due to the building needing cleaning before rental. All yea. Motion carried.

OLD BUSINESS:

Police Chief Coonce notified the City of Randolph that the Village would be purchasing the two used Dodge Chargers. The invoices were needed to complete the purchase. He informed the Board that a new video doorbell had been installed at the police entrance door. It has helped when an officer is out on call to know if someone needs assistance at City Hall. All the officers have installed the app on their phones.

Fire Chief Miles stated the recent training equipment requested had been ordered. Assistant Chief Curless was applying for certification to teach the training. This was all due to the funding from the Wal-Mart Grant. Chief Miles informed the Board that he had contacted Midwest Roofing to evaluate the latest roof issues at the fire department. Once they have the information they will follow the Village attorney's recommendations in working with MadSky as the current contractor.

Village Clerk Chapman stated she had contacted the auditor's and acknowledged that they will start work shortly after the closing of the budget year, which she was working on, and make the state audit timeline. Clerk Chapman stated they were working to close the current budget year and its expenditures.

Trustee Sulzberger thanked Prentice and Bush Tree Service for the work they had done in the park and creek area. The park looks beautiful. She also thanked Trustee McClure and the Road District for all the work they did as well. The Board agreed. Trustee McClure stated she wanted to contact the conservation department to see if the Village could obtain native trees to plant. In addition, there is a park work day to clean up the park on Earth Day, April 22nd. Trustee Thompson recommended that we get Heat Wave for seed for the area that was recently cleaned up. It was the consensus of the Board to obtain at least ten bags of 50lb Heat Wave from this year's budget.

Trustee McClure shared that she recently visited Northgate Mobile Home Park and found that there were 32 open lots of the approximate 130 lots total. She stated it would be important to discuss in the future the overall appearance. Chief Coonce stated they had been writing nuisance violations.

McClure also asked if Chief Miles had received money from Midway Ford for the recent damage and repairs to the pumper. He had not yet and would follow up.

McClure updated everyone that the homeless person from the back of 422 Dickenson Lane had been picked up and arrested.

She updated the Board that in order to remove the portion of the trees over the fence line on the community building could be a couple of hundred dollars. This needed to be discussed with the Bayte's. In addition, a red bud on Poe Street at Mildred Keeney is about a 45-degree angle and needs to be removed. It was considered to look at further work that needs to be done and get a bid to group it together to help with cost.

NEW BUSINESS:

Marj Findley, Resident, had observed five cats in her yard. She asked what could be done about the cats. It was stated that the ordinances do not pertain to cats. The shelters do not take cats but it was recommended that residents could check into a catch, neuter and release program. Resident Debbie Crossley shared a business by the name of NAWs out of Gladstone.

Police Chief Coonce informed the Board that an officer hit a yellow pole behind Ole West on March 15th. The Claycomo Plaza put a slipcover on it previously but did not remove it. Ole West decided to have it removed. The officer was in the 2017 Explorer and was not at fault. The board asked that a letter be sent to the plaza owner regarding the damage and cost the pole had caused.

Fire Chief Miles shared that the Fire Association believes they had the largest turn out ever for the Pancake Breakfast. The Mid-Continent Library participated and shared books and games. It was successful.

Miles informed the Board that the Claycomo Fire Department assisted on the twenty-car derailment in the City of Randolph Saturday night, March 25, 2018. Most of the railroad cars were filled with sand and the scene was contained.

Chief Miles also shared that he had the exhaust system reviewed at the fire station. It appears that it had not been working since it was built. The company evaluating it believed that the relay may be fried but all the other parts may be functional. It is still being evaluated and he will come back with more information and numbers at a later date.

Village Clerk Chapman shared with the Board two training opportunities for administrative duties. One was by Missouri Municipal League on April 28th in El Dorado Springs for one day. She asked that she and Deputy Clerk Wright attend at \$35.00 each. In addition, she shared a one-day course being offered by a local attorney who provides training for MML. She asked that each of the clerks could attend different days and that she may join them. The dates proposed were April 20th with Deputy Clerk Wright and May 11th with Deputy Clerk Stewart. The cost is \$20.00 each for the one-day training. Trustee Thompson moved to approve the training from the current budget training line item 601280 of \$130.00, seconded by Trustee McClure. All yea. Motion carried.

Temporary Sign Permit Application, for one flag pole sign along 69 Hwy, by Manager, Susan Walker, for H & R Block, at 407 NE 69 Hwy, at the Claycomo Plaza, for the dates of March 27, 2018 to April 25, 2018. Trustee McClure moved to approve the sign permit, subject to the Building Inspector's approval, seconded by Trustee Sulzberger. All yea. Motion carried.

Temporary Sign Permit Application, for a temporary flag sign along 69 Hwy, from owner, Kendra Lynn of Claycomo Children's Academy, Inc., 461 E US 69 Highway, at the Claycomo Plaza, for the dates of March 27, 2018 to April 25, 2018. Trustee McClure moved to approve the sign permit, subject to the Building Inspector's approval, seconded by Trustee Hook. All yea. Motion carried.

Permanent Sign Permit Applications, for a 50"x 237" Sign on East Elevation, for a 50"x 237" Sign on South Elevation, for a 72" LED Swirl Logo sign on West Elevation, for a Pickup Window Ground Sign, from Infinity Sign Systems, on behalf of NPC – Pizza Hut, 400 NE US 69 Highway. Trustee Thompson moved to approve the permanent sign permits, subject to the Building Inspector's approval, seconded by Trustee McClure. All yea. Motion carried.

Building Permit for Commercial Addition at BC Hardscapes, LLC, 134 NE US 69 Hwy. Trustee Thompson moved to approve the building permit, subject to the Building Inspector's approval and 50% late penalty due to the project being started without a permit, seconded by Trustee Hook. All yea. Motion carried.

BC Hardscapes provided a permit for a fence line and property update for 422 N Dickenson, which they recently purchased. It was discussed that the property was listed with the county as residential and that they should contact the Zoning Board to have it listed correctly. Doug of BC Hardscapes stated that he was informed and have documents stating the property was commercial. It was stated that the property along 69 Hwy for the first 200 feet is commercial per the ordinances but the property had a residence on it previously. Zoning members in attendance acknowledged that previously other businesses, such as Walgreen's, were granted additional access beyond 200 feet. The owners of BC Hardscapes were thanked for providing additional information about the future investment they planned for the property and stated the Village would be glad to help check on the classification and to work with the zoning board.

Speed Letter from Police Chief Coonce to hire Officer Anthony Holiman as a part-time patrolman at the rate of \$13.75 an hour, with the standard six-month probation. Trustee Thompson moved to hire Officer Holiman, seconded by McClure. All yea. Motion carried.

Speed Letter from Fire Chief Miles for a Motion to approve the following items from the Equipment Replacement Budget Line 602190: 1. Annual Air Pack Flow Testing and Servicing by Conrad for \$1,177.09. 2. FLIR K2 Thermal Imaging Camera replacement for \$1,684. 3. Hydrant Flow Test Kit (\$817.95) and Cap Gauge (\$125.95) for fire hydrant testing. Total cost of \$3,804.99. The Board agreed to not repair the FLIR K2

Thermal Imaging Camera, and asked Chief Miles to do further research on the replacement. Trustee Thompson moved to approve the Annual Air Pack Flow Testing and Servicing by Conrad and the purchase of the Hydrant Flow Test Kit and Cap Gauge for fire hydrant testing, not to exceed \$2,200 from the Equipment Replacement Budget Line 602190, seconded by Trustee McClure. All yea. Motion carried.

Telecommunications Company Request for consensus to update the T-Mobile (Crown Castle, USA) at Claycomo Plaza Center, 461 E US 69 Hwy, Claycomo. Trustee Thompson moved that T-Mobile (Crown Castle, USA) be allowed to update the tower, per the Building Inspector's approval, seconded by Trustee McClure. All yea. Motion carried.

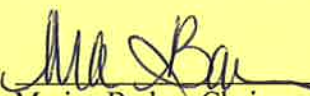
Bill No. 2983 an Ordinance No. 2982; AN ORDINANCE AMENDING THE FISCAL 2017-2018 OPERATING BUDGET, AS APPROVED, FOR THE VILLAGE OF CLAYCOMO, MISSOURI, IN CONFORMANCE WITH SECTION 67.040 was read. Second reading by title only. Trustee Thompson moved that Bill No. 2983 become Ordinance 2982, seconded by Trustee Sulzberger. Roll Call: Trustees: Hook, yea; McClure, yea; Sulzberger, yea; Thompson, yea; and Chairman Barker, yea. All yea. Motion carried.

Bill No. 2984 an Ordinance No. 2983; AN ORDINANCE APPROVING AND ADOPTING THE BUDGET FOR THE GENERAL FUND FOR THE FISCAL YEAR 2018-2019, FOR THE VILLAGE OF CLAYCOMO, MISSOURI, was read. Second reading by title only. Trustee Thompson moved that Bill No. 2984 become Ordinance 2983, seconded by Trustee McClure. Roll Call: Trustees: Hook, yea; McClure, yea; Sulzberger, yea; Thompson, yea; and Chairman Barker, yea. All yea. Motion carried.

There being no further business with the Board, Trustee Thompson moved to recess the meeting, subject to the call of the Chairman, seconded by Trustee McClure. All yea. Motion carried. Recessed 9:13pm.



Sheri Chapman
Village Clerk



Marina Barker, Chairman of the Board
Board of Trustees