

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, MAY 5th, 2022 6:00 P.M.**

AGENDA

- 1) ROLL CALL**
Kitzmilller, Nasser, Butler, Hirsch, Torno.
- 2) PLEDGE OF ALLEGIANCE**
- 3) INVOCATION**
- 4) CALL FOR CHANGES**
Approval of the Agenda of the Regular Meeting of the Summerset City Commission for May 5th, 2022 as presented or amended.
- 5) CONSENT CALENDAR**

APPROVAL OF THE MINUTES

- 5A)** Approval of the minutes of the Regular Meeting held on April 21st, 2022 as presented or amended.

APPROVAL OF THE CLAIMS

- 5B)** Approval of claims and hand checks in the amount of \$79,306.99 from April 21st, 2022 through May 4, 2022 as presented or amended.
- 5C)** Check cut out of cycle on 4/22/2022 for \$21.20 to the SD Department of Revenue for Motor Vehicle in Police Department.

APPROVAL OF PAYROLL – APRIL 2022 – SDCL 6-1-10

- 5D)** Dept. 4000 - \$13,164.53 Wastewater/Public Works
Dept. 4110 - \$2,333.32 Commission
Dept. 4120 - \$1,083.33 Mayor
Dept. 4140 - \$12,838.82 Finance
Dept. 4210 - \$28,314.94 Police
Dept. 4652 - \$375.00 Planning & Zoning

- 6) UTILITY BILLING ADJUSTMENTS**
Approval of utility billing adjustments of \$121.03 for the period April 1st thru April 30th, 2022.
- 7) COMMISSION REPORTS**

8) APPOINTMENT OF COMMISSIONERS

8A) Open Discussion.

8B) To be done by majority vote for the following:

- Public Safety
- Public Works
- Utilities, and
- Finance and Revenue

9) ELECTION OF THE PRESIDENT OF THE SUMMERSET CITY COMMISSION

9A) Open Discussion.

9B) Nominations for President.

10) ELECTION OF THE VICE-PRESIDENT OF THE SUMMERSET CITY COMMISSION

10A) Open Discussion.

10B) Nominations for Vice-President.

11) APPOINTMENT OF CITY OFFICIALS:

11A) Open Discussion

11B) City Attorney
City Engineering Firm
City Finance Officer

12) AUTHORIZE BANK DEPOSITORY

Approval of BankWest with the following authorized signers as the authorized bank depository: Mayor, President of Commission, City Administrator, Finance Commissioner, and City Finance Officer.

13) DESIGNATION OF OFFICIAL PUBLICATION

Approval of designation Rapid City Journal as Official Publication.

14) KAILEY SNYDER, BLACK HILLS COUNCIL OF LOCAL GOVERNMENTS, FEMA HAZARD MITIGATION GRANT APPLICATION (Generator)

14A) Open Discussion.

14B) Resolution Appointment of Applicant Agent 2022-06.

14C) Designation of Applicant Agent

14D) City of Summerset Commitment Letter

14E) Acceptance of GenPro Quote.

- 15) SET FIRST READING OF ORDINANCE 2022-06 AN ORDINANCE AMENDING ORDINANCE TITLE V, CHAPTER 153, SUBSECTION 153.214 FEES.**
Set first reading for May 19th, 2022 @ 6:00 p.m.
- 16) SET FIRST READING OF TSO 2022-05**
Lot 2 of Lenlu Estates, Located in the SW1/4 & SW1/4SE1/4 of Section 24, Township 3 North, Range 6 East, Black Hills Meridian, City of Summerset, Meade County, SD.
- 17) RESOLUTION 2022-07**
Plat of Lots 1 thru 3 of Block 6 of Summerset USA. Formerly a portion of Lot B of the E1/2NW1/4 and a portion of Lot A of the NE1/4 and a portion of Tract 3 of the S1/2 and a portion of the Vacated R.O.W. of Independence Loop. All located in Section 25, Township 3 North, Range 6 East, Black Hills Meridian, Meade County, City of Summerset, South Dakota.
- 18) MALT BEVERAGE LICENSE RENEWALS 2022-2023**
- 18A)** Retail On-Off Sale Malt Beverage License #RB-2318 with Sunday Service and ten video lottery machines, MG Oil Company, dba Happy Jacks - Summerset, 8076 Stagestop Road, Lot SC4 and SC5 Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.
 - 18B)** Retail On-Off Sale Malt Beverage License #RB-18919 with Sunday Service and ten video lottery machines, MG Oil Company, dba Happy Jacks – Summerset 2, 8074 Stagestop Road, LotSC4 and SC5, Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.
 - 18C)** Retail On-Off Sales Malt Beverage & SD Farm Wine License #RB-25545 with Sunday Service and eight video lottery machines, The Pit Stop LLC, 8034 Stagestop Road, OC.60.02R, Lot 2R. 23-3-6
- 19) RESOLUTION 2022-09-MALT BEVERAGE LICENSE RESOLUTION**
Approval of Resolution 2022-09-Malt Beverage Licenses for the City of Summerset.
- 20) SET PUBLIC HEARING FOR NEW ALCOHOLIC BEVERAGE LICENSE APPLICATIONS**
Set hearing for May 19th, 2022 for the following:
- Skye Potter (Run Wild) - Retail (on-off sale) Malt Beverage & SD Farm Wine
7089 Infinity Drive, Summerset, SD 57718, at Lot 7 of Infinity Business Park, City of Summerset, located in Section 8, Township 2 North, Range 7 East of the Black Hills Meridian, Meade County SD
- Tia Van Pelt (You’unique Brew) - Retail (on-off sale) Malt Beverage & SD Farm Wine
8092 Stage Stop Road, Summerset, SD 57718, at Lot 4R of Stage Stop Subdivision, City of Summerset, located in Section 23, Township 3 North, Range 6 East of the Black Hills Meridian, Meade County SD
- 21) NEW HIRE- WASTEWATER OPERATOR**
Owen Davis - \$18.00 per/hr.
- 22) CITIZENS INPUT**
- 23) UPCOMING EVENTS:**
Arbor Day Celebration has been rescheduled to Friday, May 6th at 1:00 p.m. at the Stagebarn Middle School. City Offices will be closed Monday, May 30th for Memorial Day.

24) ITEMS FROM CITY ATTORNEY

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

25) ADJOURNMENT

Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.

All meetings are streamed on Facebook Live.

City of Summerset is inviting you to a scheduled Zoom meeting.

Topic: City of Summerset's Zoom Meeting

Time: May 5, 2022 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87197429027?pwd=dVlmMWszd3h0VHN3aU82NkVBYjBKQT09>

Meeting ID: 871 9742 9027

Passcode: 827894

One tap mobile

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*+16699009128,,87197429027#,,,,*827894# US (San Jose)*

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+1 669 900 9128 US (San Jose)

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+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 871 9742 9027

Passcode: 827894

Find your local number: <https://us02web.zoom.us/j/87197429027>