

## TOWN OF CLIFTON EMPLOYMENT OPPORTUNITIES

### TRADES MAINTENANCE TECHNICIAN

Salary: \$12.50-\$15.50 Hour  
Location: Clifton, AZ  
Closing Date: Continuous Until Filled

Job Type: Full Time-Non-Exempt  
Department: Parks and Recreation

#### **SUMMARY**

Performs routine trades or craftsman duties above the helper or apprentice levels, maintaining and repairing facilities, parks facilities including grounds and park amenities. Also, participates in construction or renovation activities. Work requires manual labor and the use of hand and powered tools, equipment and/or vehicles and frequently involves repetitive individual tasks in a variety of work settings.

**DUTIES AND RESPONSIBILITIES** (Work assignments may vary depending on the department's needs and will be communicated to the applicant or incumbent by the supervisor.)

Constructs, erects, installs and repairs assorted wooden items and structures;

Applies paints, varnish, stains, and other finishes to interior and exterior surfaces, trimmings and fixtures;

Installs, adjusts, rebuilds, repairs, replaces and maintains a variety of locks in Town facilities; Makes minor repairs and adjustments to plumbing, and water systems and fixtures, doors and windows;

Performs operator-level inspections, servicing and maintenance of assigned tools, equipment and vehicles;

Prepares areas undergoing repair, painting, maintenance, construction or other related activity, including collection and disposal of trash;

Operates powered maintenance equipment;

Maintains manual or computerized service and usage logs and other records on vehicles, equipment, supported systems, supplies and related materials;

Stores, handles, applies and disposes of hazardous materials required to complete work or generated by work assignments;

Cuts, trims, seeds, fertilizes and applies herbicides and pesticides to turf grasses, soils, trees and ornamental shrubs;

Maintains security and accountability for all tools, equipment and materials required in performance of duties;

Maintains and uses safety and personal protective equipment;

Inspects and inventories storage containers, bulk and parts stocks and records, either manually or in computerized systems, the contents, quantities, levels or disposition;

Explains rules, regulations or procedures to the public and other Town employees for use of Town facilities, vehicles and equipment;

Monitors and adjusts equipment or supported systems for proper functioning and reports deficiencies to supervisors;

Leads other employees, inmates or detainees in performing routine clean up and maintenance duties.

## **KNOWLEDGE AND SKILLS:**

Knowledge of:

- operation and maintenance of basic hand and power tools, equipment and materials encountered in area of specialization of assigned work area;
- typical hazards of the assigned work-areas or encountered in the area of specialization, and safety procedures or equipment required;
- basic industry practices of the area of specialization, trade, craft or skill.

Skill in:

- performing routine trades or craftsman level duties in the area of assignment;
- following written and oral instructions;
- making basic mathematical calculations at level required for assigned duties;
- maintaining written and (if applicable) computer-based documentation of activities;
- communicating effectively.

## **MINIMUM QUALIFICATIONS: EITHER:**

Six Months of experience performing landscape level duties and/or helper level duties in the specific skill, craft, vocation, trade or operational area of employment.

(Relevant training or education may substitute for up to one year of the aforementioned experience.)

## **OTHER REQUIREMENTS:**

Licenses and Certificates: Some positions may require Arizona certification as an herbicide/pesticide applicator at the time of appointment or prior to completion of an initial/promotional probation period. Failure to obtain and maintain the required licenses and certifications may be grounds for termination.

Special Notice Items: Due to supervising inmates and detainees, position will require satisfactory completion of a personal background investigation by law enforcement agencies.

Physical/Sensory Requirements: Position may require any or all of the following: lifting and carrying up to seventy-five pounds or more; safely operating assigned vehicles and other powered equipment; working in extremes of heat, humidity, dust, or cold; wearing required safety clothing and equipment; working with or in the presence of obnoxious odors; working with noxious or potentially hazardous chemicals, compounds or products; ascending and descending ladders and stairs to reach and work upon elevated or below-grade work platforms and job sites; differentiating between colors.

**JOB INFORMATION LINE (928)865-4146 An Equal Opportunity Employer:** In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973 (Section 504), the Town of Clifton does not discriminate on the basis of disability in the admission or access to, treatment, or employment in its programs, activities, or services.