



## Panther Creek Bowhunters

### Constitution and By-Laws

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**CONSTITUTION**  
**(Re-printed April 2009)**

**PANTHER CREEK BOWHUNTERS, INCORPORATED**

**ARTICLE I**  
**NAME**

The name of this organization shall be Panther Creek Bowhunters, Incorporated.

**ARTICLE II**  
**PURPOSE AND MISSION STATEMENT**

The purpose of this organization shall be:

- (1) To foster, expand and perpetuate the practice of all phases of archery, and the spirit of good fellowship among all archers; to encourage the use of the bow in hunting of all legal game, and to cooperate with all conservation organizations in the conservation of game.
- (2) To support all state and national archery organizations.

We believe:

- (1) All our members shall be treated equally and respectfully.
- (2) Our meetings shall be conducted in such a manner as to encourage the highest standards of conduct with no personal attacks or derogatory comments.
- (3) We will not allow personal differences to interfere with the best interests of official club activities or the cooperation and friendship of our members.

**ARTICLE III**  
**MEMBERSHIP**

- (1) Active membership shall be granted to anyone who has attained his/her eighteenth birthday, upon application and payment of regular fees and dues and upon approval of the membership.
- (2) Junior membership shall be granted to anyone under eighteen years of age upon application and the payment of dues of one-half (1/2) of that for a single working membership, and upon approval of the membership.
- (3) The grievance committee may suspend or expel any member for conduct detrimental to the interests of the organization.
- (3a) Any member caught hunting on Panther Creek property will be permanently expelled from the Club.
- (4) Life Membership will be granted to any member who has completed 20 years of continuous membership.

**ARTICLE IV**  
**EXECUTIVE BOARD**

- (1) The Executive Board shall consist of a President, Vice-President, Secretary, Treasurer, Field Captain, Conservation Officer, and Immediate Past President.
- (2) The Executive Board shall control and manage the activities, policies, and property of the organization, and shall audit the treasurer's books yearly.
- (3) At any meeting of the Board, three members of the Board shall constitute a quorum.
- (4) All vacancies on the Board of any office shall be filled by appointment of the Executive Board, and approved by membership vote.
- (5) The Executive Board shall meet at least once a month.

**ARTICLE V  
OFFICERS AND THEIR DUTIES**

- (1) The officers of this organization shall consist of a President, Vice-President, Secretary, Treasurer, Field Captain, and Conservation Officer.
- (2) The President shall preside over all meetings, appoint all non-standing committees, and shall in general have the power to perform all duties incident to that office.
- (3) The Vice-President shall perform the duties of the President if he is unable to act, and shall serve as chairman of the Activities Committee.
- (4) The Secretary shall keep all records of the organization, serve notice of all meetings, conduct all correspondence, present a written report at the monthly meeting, serve as chairman of the Publicity Committee, and in general have the power to perform all duties incident to that office.
- (5) The Treasurer shall receive all moneys of the organization, shall keep accurate records of the receipts and disbursement and make an annual written report to the Executive Board, and in general have the power to perform all duties incident to that office.
- (6) The Field Captain shall settle all disputes and conduct his duties as authorized by NFAA rules and shall serve as chairman of the Grounds Committee.
- (7) The Conservation Officer shall keep records of the small and large game points for the year, also shall keep the club informed of game laws, hunting information, and conservation practices.

**ARTICLE VI  
ELECTION AND TERMS OF OFFICE**

- (1) The Nomination of Officers shall be at the regular SEPTEMBER meeting.
- (2) The Election of Officers shall be held at the regular OCTOBER meeting.
- (2a) Prior to the voting procedure, the Vice-president will certify those eligible to vote per the by-laws, by reading the name only of all members eligible to cast votes.
- (3) The newly elected Officers shall assume office at the OCTOBER Executive Board meeting, which shall be attended by the outgoing Officers.
- (4) The term of office shall be for one year or until their successors are elected and qualified, any may serve a maximum of two terms in succession.

**ARTICLE VII  
COMMITTEES**

Standing committees shall be: Activities, Grounds and Publicity. The President shall appoint three or more members to serve on special committees.

**ARTICLE VIII  
TOURNAMENTS**

- (1) Annually a Club Free Style and Barebow Aggregate Champion will be determined by the rules set in the By-laws.

**ARTICLE IX  
AMENDMENTS**

This Constitution may be amended by a two-thirds (2/3) vote of the membership present at the monthly meeting following publication of the change postmarked 21 days previously.

**BY-LAWS**  
**(Revised April 2009)**

**ARTICLE I**  
**MEETINGS**

- (1) Regular meetings will be held on the third Monday of the month (unless otherwise specified). If the third Monday falls on a holiday, the meeting will be held on the day following the holiday.
- (2) Robert's Rules shall be a guide to govern the proceedings of all meetings.
- (3) The regular order of business of all meetings shall be as follows:
  1. Call to order.
  2. Roll call of officers.
  3. Reading of the Panther Creek Mission Statement.
  4. Reading of the minutes of the last meeting.
  5. Treasurer's report.
  6. Report of officers and committees.
  7. Unfinished business.
  8. New business.
  9. Adjournment.

**ARTICLE II**  
**MEMBERSHIP**

- (1) The secretary shall read the application at the regular meeting, at which time the applicant will be given a Constitution and receive instructions as to the responsibilities of an active member. Any member of the club is privileged to investigate the application and bring objections before the Executive Board at their next meeting.
- (2) If there is an objection the affirmative vote of two-thirds (2/3) of the members present at the next regular club meeting is required for acceptance. If there are no objections, the applicant will be accepted at the Board meeting.

**ARTICLE III**  
**ACTIVE MEMBERSHIP**

- (1) There shall be five (5) types of active memberships:
  - a) Single Working Membership – Requires payment of annual dues, attended at least 1 meeting per quarter in the last membership year, and has fulfilled 12 hours of work during the membership year.
  - b) Family Working Membership – Requires payment of annual dues, each adult member has attended at least 1 meeting per quarter in the last membership year, and together they have fulfilled 18 hours of work during the membership year. Six hours must be worked by each adult member, with the remaining six hours to be worked by either one or both.
  - c) Single Non-working Membership – Requires payment of annual dues, attended at least 1 meeting per quarter in the last membership year.
  - d) Family Non-working Membership – Requires payment of annual dues, each adult member has attended at least 1 meeting per quarter in the last membership year.
  - e) Life Member – Requires completion of twenty (20) years of continuous membership and has attended at least 1 meeting per quarter in the last membership year.
- (2) Junior membership and Associate memberships are not considered active memberships.

- (3) Definition of Hours worked:
  - a) Work on all standing and special committees.
  - b) Work on all club sanctioned activities.
  - c) Other work as assigned by a club officer. This can be further defined as maintenance of club grounds, work details, working at club invitationals, special projects as determined by range captain, vice-president, or vote of club membership.
- (4) Disability of a club member: If a member becomes unable because of illness or injury to complete his/her required work hours:
  - a) The Vice-president may assign work within the members capability or
  - b) Any other member may volunteer to complete the work hours for the disabled member or
  - c) Club membership may vote to waive the remaining work hours.

Any of the above will entitle the disabled member to maintain active member status and eligibility to vote. It is the member's responsibility to notify the executive board immediately of a request for this status.

- (5) The Vice-President will have the duty of keeping track of all hours worked. Each committee chair will report individual member's hours worked to the Vice-president and the Secretary will report meeting attendance to the Vice-president. Prior to the August meeting each year, the Vice-president shall tally the hours in preparation for the October election of officers. He/she will contact any member who is short of hours so that they may have the opportunity to complete their quota to be eligible to vote.

#### **ARTICLE IV DUES AND FEES**

- (A) Dues and fees:
  - (1) Dues and fees for each single working membership shall be \$50 dollars. This sum covers one adult member for full use of the club facilities. Any member of the immediate family or household may attend social activities.
  - (2) Dues and fees for each family working membership shall be \$75 dollars. This sum covers 2 adult family members and all members of their immediate household under age 18 living at home as dependents for full use of the club facilities.
  - (3) Dues and fees for each single non-working membership shall be \$150 dollars. This sum covers one adult member for full use of the club facilities. Any member of the immediate family or household may attend social activities.
  - (4) Dues and fees for each family non-working membership is \$200 dollars. This sum covers 2 adult family members and all members of their immediate household under age 18 living at home as dependents for full use of the club facilities.
  - (5) Life membership will have no dues or fees. He/she will have full use of the club facilities.
  - (6) Dues and fees for each Junior membership shall be ½ the single working membership fee. This sum covers the member for full use of the club facilities when accompanied by a parent or adult club member.
  - (7) Dues and fees for each Associate membership (for anyone who lives 35 miles or more from the Club) shall be \$45 dollars. He/she will have full use of the club facilities.
- (B) All memberships are renewable upon payment of dues and fees as stated in section C of this Article.
- (C) All dues and fees shall be payable on MARCH first of each year, and must be paid within thirty (30) days. If they are not, the person MUST re-submit application for membership.
- (D) No labor or material of any kind shall be accepted in lieu of payment of dues or fees.

- (E) Those members who work over their required work hours will be compensated by a reduction in their next year's dues as follows:

10-19 hours over the required: 20% reduction

20-29 hours over the required: 30% reduction

30 or more hours over the required: 40% reduction

The member is required to keep good records on the work hours log, and officers cannot use their hours spent in the performance of their official duties towards recompense.

## **ARTICLE V COMMITTEES**

- (1) The Activities Committee shall be a standing committee consisting of three to serve a term of one (1) year. It will be their duty to arrange all shoots. All championship, invitational and twenty pin shoots shall be conducted in accordance with the NFAA rules. In any novelty shoots, the committee is responsible for making the rules, by which the shoot is to be conducted. The chairman shall be the Vice-president.
- (1a) Tournament Chairman. There will be two committees for scheduled tournaments. All club members will be appointed to one of the two committees. The only exception from these committees will be the club Secretary and Treasurer. There will be one chairman and one co-chairman for each committee. The co-chairman will automatically be on the Activities Committee.
- (2) The Grounds Committee shall consist of three (3) members. The Chairman shall be the Field Captain, and must appoint his committee within thirty days of his election. This committee will stand for a period of one (1) year. The Grounds Committee will be responsible for the scheduling and supervision of work details for the maintenance of all buildings and grounds.
- (3) The Publicity Committee shall consist of three (3) members. The Chairman shall be the Secretary, who must appoint his committee within 30 days of election. Their duties will be to contact the newspaper, radio, and TV with any activities in connection with the club, and shall handle all publicity.
- (4) The Grievance Committee shall consist of all member of the Executive Board. Any grievance shall be brought to the attention of any member of the Grievance Committee and the Board present shall then act on said complaint if requested. The member or members registering the complaint will be asked to appear in person at the meeting of the Board. The defendant, if such is the case, will also be given the privilege of making a statement on his or her behalf. If the defendant is found at fault, he is liable for suspension or probation as designated by a majority vote of the entire Executive Board. Expulsion from the Club would require a unanimous vote of the entire Executive Board.
- (5) Only active members may serve on committees. Members may not serve on more than three (3) committees.

## **ARTICLE VI CLUB AGGREGATE**

- (1) There will be four club aggregate champions.
1. Men Free Style
  2. Men Barebow
  3. Women Free Style
  4. Women Barebow

The championship shall be determined by the highest cumulative scores shot during the competition. The competition shall be a 14 Field/14 Hunter, 30 3D, and a 900 round.

- (1a) Shooter must shoot all events to participate.

**ARTICLE VII  
EXPENDITURES**

Each officer may spend up to twenty (20) dollars each month in the performance of their office. All expenses over this amount must have approval of the majority of members present at the meeting, or must have approval of all members of the Executive Board.

**ARTICLE VIII  
ELIGIBILITY FOR OFFICE**

To be eligible for office, one must be an active member as defined by Article III (when possible), must be eighteen (18) years of age, must have been a club member for at least one full membership year and must have served on a committee or been an officer during the year immediately preceding the election. If an officer becomes a defendant in a grievance, that officer shall be suspended from office until the grievance is settled by the Grievance Committee.

**ARTICLE IX  
ELIGIBILITY TO VOTE**

- (1) Eligibility to vote: To be eligible to vote, one must be an active member as defined in Article III.
  - a) Working and non-working adult members must have attended at least one (1) regular meeting per quarter of the membership year.
  - b) Life member must have attended at least one (1) regular meeting per quarter of the membership year.
- (2) Eligibility to vote at the Election of Officers:
  - a) In addition to the above, working single and working family members must have worked all of the required work hours for the membership year.

**ARTICLE X  
AMENDMENTS**

The By-laws may be amended by a majority vote of the membership present at the monthly meeting following publication of the amendment postmarked twenty-one (21) days previously.

**ARTICLE XI  
EXPRESSIONS OF SYMPATHY**

Upon the death of a Club member, spouse, or child, the Club Secretary will send a plant or make a donation in honor of the decedent in an amount not to exceed \$50.00. In the event of the death of another family member, the Club Secretary will send a sympathy card on behalf of the Club members. Upon notification of a death in any member's family, the Club Secretary will immediately notify all other club members so they may send their own expression of sympathy as desired.