

**Coventry Planning Commission**  
**Meeting Minutes**  
September 5, 2018

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**Board Members Present:**

Chair: Moe Jacobs  
Skip Gosselin  
Carol Simmons  
Phil Marquette

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1. ***Moe Jacobs called meeting to order at 6:05 p.m.***

2. ***Approve the minutes of the August 1, 2018 meeting:***

- After review of minutes, Phil made note of error regarding date of next meeting. Error corrected.
- Phil made the motion to approve the minutes of the August 1, 2018 meeting after error was corrected and presented to the board.
- Skip seconded the motion to approve the August 1, 2018 minutes.
- Board members unanimously approved and signed the minutes from July 18, 2018 as written.

3. ***Allow for public comment:***

- N/A

4. ***Old Business:***

- Change was not made at last revision to add Al's Snowmobile to page 6, paragraph 2, line 2 of the town plan draft – change was then made.
- Phil shared printing quote from UPS Store, Memphremagog Press and Repro Graphics. Quotes were discussed by members. Members requesting clarification on a couple of the quotes. Phil will follow up with printers and bring information to next meeting.

5. ***New Business:***

- Chair Moe Jacobs notes upcoming events that Planning Commission members should attend.
  1. Oversight Committee – September 11, 2018 at 10:00
  2. Landfill Open House on Saturday, September 15, 2018 – 10 am until 2pm
  3. Select Board Public Hearing – September 26, 2018 at 6:00 p.m.

6. ***Other Business:***

**\*\*Anticipated executive session in accordance with 1 V.S.A 313 (3)**

- Moe Jacobs made the motion to enter into executive session to discuss a personnel issue. In accordance with 1 V.S.A 313 (3) premature general public knowledge would clearly place the state, municipality, other public body, or person involved at a substantial disadvantage.

- Seconded by Skip Gosselin.
- Moe Jacobs called the meeting into executive session at 7:12 p.m.
- The Board exited executive session at 7:23 p.m.
- No decisions made by the Board.

**7. Motion to adjourn:**


- Phil Marquette made the motion to adjourn at 7:25 p.m. Skip Gosselin seconded the motion and the meeting was adjourned.

**The next Planning Commission meeting will be held on Wednesday, October 3, 2018 at 6:00 pm.**



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**Maurice Jacobs / Chairman**



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**Robert (Skip) Gosselin**



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**Phil Marquette**

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**Israel Sanville**



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**Carol Simmons**