

Minutes
Town of Clifton
Town Council – Work Session
April 28, 2016
11:20 A.M.

Members Present

Felix Callicotte, Mayor
Luis Montoya, Vice Mayor
Barbara Ahmann, Council member
Ray Lorenzo, Council member
Roy Tyler, Council member
B. Waddell Reyes, Council member
Ray West, Council member

*Absent

A quorum was present.

Call to Order: The meeting was called to order by Mayor Felix Callicotte followed by the Pledge of Allegiance.

General discussion of FY 2017 proposed budget: Town Manager, Ian McGaughey referred the council to budget packet draft #3. This version of the budget includes updated state shared revenue projections; property tax calculations from the Property Tax Oversight Commission and health insurance renewal rates which factor in an 18.5% increase. He explained that he has gone through each budget and primarily has had to cut back on all the requests proposed by each department in order to attempt to balance this budget without utilizing any funds from the town's fund balance. Additionally, he is recommending the following changes affecting personnel: eliminate one of the police department's officer's positions since it will become vacant at the end of this fiscal year; reduce the part-time office clerk in administration to 10 hours per week and eliminate the part-time maintenance position requested by the parks department.

Mr. McGaughey reported that the RV Park and the Sewer Department are enterprise funds and should generate enough revenue to pay for themselves. He recalled that at a previous meeting the Council was presented with options to consider rate increases for services and will appoint an advisory committee to review all rates and fees.

He also informed the Council of his recent meeting with FMI where he requested additional financial support to cover the increasing cost of additional officers which are necessary to provide police coverage which resulted with their housing expansion a few years ago.

The Town Manager also requested direction on how to address the Chase Creek Rentals. Sell or lease.

The Town Manager proposed that the council might consider utilizing the fund balance to cover the cost of those items which each department head included in their initial proposal, giving them an opportunity to justify their request. These proposed purchases include a 20 year old generator at the sewer lift station, storage sheds to protect the trash pump hoses and a police vehicle.

It was the consensus of the council to appropriate \$100,000.00 (contingency fund) in the Mayor and Council's budget. Purchase of items to be considered at a later date.

Adjournment: Motion to adjourn was made by Council member Ray West, second to the motion was made by Councilmember B. Waddell Reyes. Motion carried.

Meeting adjourned at approximately 12:30 p.m.