

**Massac County Housing Authority**  
**P O Box 528 ~ Metropolis IL 62960**  
**Telephone: (618) 524-8411 ~ Fax: (618) 524-4478**

November 26, 2018

To: Massac County Housing Board of Commissioners  
Subject: Annual meeting

Our 2018 Annual Meeting will be held **Saturday, December 15, 2018 at 6:00 p.m.**  
at 310 Ferry Street in Metropolis. The agenda is:

1. Call meeting to order
2. Election of Officers
3. Appointment of Secretary/Treasurer
4. Appointment of Hearing Officer
5. Adopt schedule of meetings for 2019 (motion needed)
6. By-Laws Review
7. Director's Report (year-end report)
8. Board Chair Comments
9. Public Comments
10. Training held by Eric Hanson
11. Adjourn

Please call the office at 524-8411 if you are unable to attend this meeting or if you have any questions. As always, I greatly appreciate your service to the Massac County Housing Authority and to our community.

Sincerely,

  
Paul McKnight  
Executive Director

Enclosures