



# CITY OF YOUNGSTOWN, OH COURT HEARING REQUEST FORM

Under ORC 4511 and Local Ordinance 307, the registered owner has the right to contest a civil violation in court. The registered owner must submit this within 30 days of the issue date on the citation

**Mail/E-Mail This Form:**

**City of Youngstown**  
Administrative Hearing Department  
3903 Volunteer Dr., #400  
Chattanooga, TN 37416  
hearings@violationpayment.net

**\*You will be notified by United States Postal Service of your hearing date.\***

Person Requesting Hearing: *Required*

Notice #: (Top Right Hand Corner of Violation) *Required*

Address: *Required*

Email: *Will respond by USPS.*

State, Zip Code: *Required*

Phone #: *Required*

Post Mark Date (On Envelope): *Required*

Date Received: *Required*

**\*If the name from this form does not match the vehicle registration info, THIS FORM WILL BE DENIED.\*  
Company vehicles are the only exception. You may not request a hearing on someone else's behalf.**

If you have questions regarding the hearing, or the hearing procedure please call **1.855.252.0086** or send an email to [hearings@violationpayment.net](mailto:hearings@violationpayment.net)

*For Departmental Use Only (Do Not Write Below the Line Above)*

Date Received: \_\_\_\_\_

Received by: \_\_\_\_\_

Hearing Date Scheduled: \_\_\_\_\_

Date Notice Sent to Above Named Party: \_\_\_\_\_