

BOARD OF TRUSTEES

NOVEMBER 6, 2023

Members Present: Terry Brungardt, Ken Schmidt, Daniel Tatro, Shawn Davis

Members Absent: Michael Snyder

Staff Present: Nicole Lawless – Deputy Clerk; Bruce Wallace – Director of Operations;
Margaret Stratton - Treasurer

Others Present: Charles Daughety, Mike Crowley, Steve Snow, Kaci Snow

1. Meeting called to order and roll call. Mayor Tatro called the Special Meeting of the Board of Trustees to order. Deputy Clerk Lawless called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Thursday, November 2, 2023 @ 3:00 p.m.
2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. Steve Snow addressed the board regarding a permit for running the waterline under HWY 270. Mike Crowley addressed the board regarding the Marque on Main Street, Annexation and Water and Sewer Supply, and the Pine Tree planted by the Chieftain Building. No Action
3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Special Meeting held October 9, 2023, with action as necessary. Trustee Davis made a motion to approve the minutes for the Special Meeting held October 9, 2023, Seconded by Trustee Schmidt. Roll Call: Trustee Davis, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Abstian; Mayor Tatro declared the motion carried 3-1.
4. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of October 2023, with action as necessary. Trustee Tatro made a motion to approve the claims, checks and warrants for the month of October 2023 with the following changes: Increase amount of General Fund Claim #100523-S, for ONG, to \$176.08, Increase the amount of Fire Department Claim #110623-G, for ONG, to \$88.95 and Remove Fire Department Claim #570927, for \$1662.56 from Conrad Fire Department, Seconded by Trustee Schmidt. Roll Call: Trustee Davis, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
5. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department Secretary, with action as necessary. No Action
6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. No Action
7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Director of Public Works, with action as necessary. No Action
8. Consideration of approval, rejection, amendment and/or postponement of appointment of and confirmation of 5 members for the Board of Adjustments, with action as necessary. No Action.

9. **Consideration of approval, rejection, amendment and/or postponement of the 2024 Calendar Year Meeting Dates, with action as necessary. Trustee Davis made a motion to approve the 2024 Calendar Year Meeting Dates: January 8th, February 8th, March 7th, April 8th, May 6th, June 10th, July 8th, August 8th, September 9th, October 7th, November 7th, & December 9th, Seconded by Trustee Brungardt; Roll Call: Trustee Davis, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**
10. **Consideration of approval, rejection, amendment and/or postponement of the Annual Stipend for the Calumet Volunteer Fire Department, with action as necessary. Trustee Davis made a motion to approve the \$10,000 Annual Stipend for the Calumet Volunteer Fire Department, Seconded by Trustee Schmidt; Roll Call: Trustee Davis, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**
11. **Consideration of approval, rejection, amendment and/or postponement of a Christmas Bonus for the employees of the Town of Calumet, with action as necessary. Trustee Schmidt made a motion to approve a \$800.00 Christmas Bonus for each Town employee, seconded by Trustee Tatro; Roll Call: Trustee Davis, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye;**
12. **Consideration of approval, rejection, amendment and/or postponement of entering executive session for the purpose of the following:**
 - A. **Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried officer or employee pursuant to 25 O.S. 307 B(1).**

- Nicole Lawless	- Bruce Wallace
- Bailey Ross	- Robert Baysinger
- Royetta White	- Jerry Goodwin
- Margaret Stratton	- Aubrey Massey
- Johnny Sanchez	- Terry Hubbard
- Adam Tarver	- Sierra Thurman

Trustee Schmidt made a motion to enter executive session, seconded by Trustee Tatro. Roll Call: Trustee Davis, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye, Trustee Tatro, Aye; Chairman Tatro declared the motion carried 4-0.

Chairman Tatro acknowledged exiting executive session.

13. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:

A. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried officer or employee pursuant to 25 O.S. 307 B(1).

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| - Nicole Lawless | - Bruce Wallace |
| - Bailey Ross | - Robert Baysinger |
| - Royetta White | - Jerry Goodwin |
| - Margaret Stratton | - Aubrey Massey |
| - Johnny Sanchez | - Terry Hubbard |
| - Adam Tarver | - Sierra Thurman |

Trustee Tatro made a motion to increase Sierra Thurman's pay rate by \$1.00, effective October 1, 2023, Seconded by Trustee Brungardt. Roll Call: Trustee Davis, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Chairman Tatro declared the motion carried 4-0.

14. Remarks and inquiries of the governing body members. No Action

15. Consider new business of an emergency nature that had not been contemplated at the time of agenda preparation, with action as necessary. No Action

16. Adjourned.



Daniel Tatro, Mayor



Attest: Nicole Lawless, Town Clerk