

**Summit Lake Paiute Tribe
Special Council Meeting
Friday, July 2, 2021
Primary Administrative Office, Sparks, Nevada**

CALL TO ORDER: Chairwoman Randi Lone Eagle called the Special Council Meeting of Friday, July 2, 2021 to order at 6:00 pm.

ROLL CALL: Secretary/Treasurer Eugene Mace, Sr. called the roll: Chairwoman Randi Lone Eagle, present; Vice-Chairwoman Nedra Crane, present; Secretary/Treasurer Eugene Mace, Sr., present; Council Member Philip Frank and Council Member Steven Crane, present.

STAFF: Linda Quinn, Finance Director, Wyatt Plumlee, Natural Resources Coordinator

The meeting is a training on the American Relief Act.

There will be a review of the regulations, program availability, and the needs summary. Between the last meeting and this, a payout was made to the members. They should have received their letters. The Council will go over what the Act can and cannot do with Ms. Quinn' guidance.

Also, Wyatt Plumlee of the Natural Resources Department would like a moment to discuss something previously approved and a new resolution.

MOTION: Vice-Chairwoman Nedra Crane made a motion to make an addition to the agenda to allow Natural Resources to present a Resolution. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Agenda change made at 6:02 pm.

Mr. Plumlee entered the meeting. The Chairwoman introduced him to the Council members. There was an explanation of the Resolution process.

Mr. Plumlee presented the Resolution for a new contract. There was a request for bids and they only received one. Both Mr. Plumlee and Mr. Waddell agreed that it was a good option to go ahead with the LiDar Project and they had worked with the vender previously. He gave a summary of what the project was for.

MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-41-2021 Approval of Contract with Quantum Spatial, Inc. d/b/a NV5 Geospatial for Services to Collect, Process, and Deliver NIR LIDAR imagery data at the Summit Lake Paiute Reservation with a waiving of the reading. Council Member Philip Frank seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-41-2021 enacted at 6:10 pm.

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Mr. Plumlee and James Waddell will be attending the July Regular Council Meeting via Zoom. Mr. Plumlee will be glad to attend the interviews for the Natural Resources Manager.

Mr. Plumlee left the meeting at 6:16 pm.

Council Reports

Chairwoman Randi Lone Eagle said a lot of things have come out including ITCN and Naval Air Base Fallon whose meetings are coming up. Ms. Crane mentioned that the deadline for the broadband resolution in support of ITCN for all 27 tribes is July 15, 2021. Ms. Lone Eagle would like more specific information. She will assign someone to look into it and create a Resolution.

Ms. Quinn has been assigned to work with the US Department of the Treasury and the Coronavirus State and Local Fiscal Recovery Funds (Coronavirus Relief Fund). The Treasury has determined that 65% of the funds will be based on enrollment and that 35% of the funds will be allocated based on employment. For the employment allocation a minimum payment will be made to eligible Tribal governments that confirm or amend their 2019 employment numbers.

Ms. Quinn passed out the Coronavirus State and Local Fiscal Recovery Funds document to be reviewed.

Ms. Quinn attend a webinar on Compliance Reports. It is a bit more detailed but nothing that cannot be handled or comply with.

She also presented a sheet with summaries of the current American Rescue Plan Act of 2021 grants including:

- HIP-Housing Improvement Funds
- HAF-Homeowners Assistance Funds
- American Relief Funds Coronavirus
- American Relief Act Funds-BIA CTGP
- COVID-19 Housing Assistance Program C19HAP
- Highway Infrastructure Program

There was a discussion about a letter about the ARP Native Language Funding requiring 25 measurable criteria. Ms. Quinn will need to talk to some people to assist with ideas for this.

The focus of this training/discussion will be the two American Relief Funds Coronavirus Fund 157 and American Relief Act Funds-BIA CTGP Fund 1402. First thing is to go

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over what SLPT can do with the money. Then to do the survey for the members. She needs ideas for questions asking for what needs they have. Ms. Lone Eagle said to ask the members what they can help with within the guidelines of the funding. The questions should be open-ended. There was a discussion. One question could be what improvements would they want on the Reservation.

There is three and a half years to spend it. It has a December 31, 2024 deadline.

If there is a question about if a project is eligible for funding, just ask and they will confirm whether it is eligible or not.

Ms. Quinn went over the Coronavirus State and Local Fiscal Recovery Funds document starting with Frequently Asked Questions. Discussion of the eligible uses of the funds and what is and is not eligible. Ms. Quinn and the Council reviewed all 35 pages. She also let them know which things did not apply to SLPT.

They discussed which things they were interested in and it was suggested that they split up and research them and bring the information back. There is a lot of possibilities and a lot to think about.

Ms. New Moon asked if Ms. Quinn would ask Council for an additional storage (rack of shelves) and explained how it would fit in the space and still be accessible. The Chairwoman approved.

Ms. Crane asked for a break. It was the consensus of the Council to take a 15-minute break at 7:08 pm. Council returned from break at 7:15 pm.

There was discussion on various things the Tribe could do for SLPT members as a whole and individually.

One question for the survey could be whether or not the membership would like a broadband tower on the reservation.

There was a discussion of possible improvements on the Reservation.

Mr. Crane left the meeting at 7:35 pm.

There was a discussion of reporting and recording keeping for the Treasury funds. There is an initial report then quarterly reports.

You must apply for the funds which SLPT has already done.

Ms. Quinn will complete a draft survey with questions for Council review.

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Chairwoman Randi Lone Eagle is the authorized representative with the U.S. Treasury.

If anyone has any questions for the survey, let Ms. Quinn know. She feels there needs to be at least six questions on the survey.

She also gave the Council the Compliance and Reporting Guidance document to review on their own.

Ms. Quinn shared something from the IRS, it is a question about if Federally recognized tribes are considered organizations to which charitable contributions are tax deductible. The answer is yes, they can be treated as charitable organizations because they are to be treated as a "State" and contributions made as designated under Section 170, are tax deductible. IRS considers Federally recognized tribes as non-profit organizations and does not tax them. On the other hand, since SLPT does not operate on their own land, the State does tax them since they operate in the State.

This is a lot of information. There is a lot to think about. Ms. Crane said they need to set priorities and get information. Mr. Frank thought about asking about views on climate change.

Survey Question Ideas:

What improvements would you like to see on the Reservation?

What projects would help you?

What is Natural Resources Department doing on the Reservation?

What are your needs at this moment?

What needs do you see in the future?

How you like to see the COVID Relief Act help the Tribe?

Are you affected by Climate Change?

The website on the COVID Relief ACT should be on the survey so they can see what is eligible and what the restriction are. There will be a cover letter with the survey.

There will be N R Director interviews on Saturday, July 10, 2021 and Ms. Lone Eagle would like James Waddell and Rachel Redding to attend. There should also be a discussion of the workings of the NR department and the grants and funding.

There will be another COVID meeting to go over the survey and opening letter later in the month on July 21st.

The audit is still being worked on. They are still looking for information. Ms. Quinn did give them the information.

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She is still working on the Native language grant proposal to apply for HHS funds.

Next meetings:

Special Council Meeting Wednesday, July 21, 2021 at 6:00 for COVID.


Regular Council Meeting July 17, 2021 at Administrative Office in Sparks, Nevada at 8:00 am.

MOTION: Vice-Chairwoman Nedra Crane moved to adjourn. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 3 FOR. 0 AGAINST, 0 ABSTAINED. Meeting adjourned 8:31 pm

CERTIFICATION

I, Eugene Mace, Sr., Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the July 2, 2021 Special Council Meeting were approved by the Council during a duly held meeting July 17, 2021 at which there was a quorum present, and the Council voted: 4 - **FOR**, 0 - **AGAINST**, 0 - **ABSTAINING**, Chairwoman Randi Lone Eagle did not vote because there was not a tie vote.

7/28/2021
Date


Eugene Mace, Sr.
Secretary/Treasurer
Summit Lake Tribal Council

Compensatory time off (hereinafter referred to as “comp time”) is the approved paid absence from work in lieu of monetary payment for irregular or occasional overtime work.

Comp time is to be an occasional occurrence, ~~not a regular weekly occurrence delegated as approved by a departmental Director~~. Summit Lake Paiute Tribe will limit the amount of comp time or flex time an employee is requesting. If a pattern of excess comp time is being requested on a regular basis, the ~~Program Director, Tribal Chairperson, or the Tribal Council~~ will evaluate the employee’s employment status/employment description and will provide recommendations or make status changes to improve the overall department effectiveness.

- ~~• Streamlining and continuously improving the job and tasks~~
- ~~• Assigning work goals to another employee — Delegation of work~~
- ~~• Hiring an additional employee~~

FLSA-Exempt Employees who are unable to take earned ~~compensatory~~ time off within 26 pay cycles after the pay cycle during which it was earned will lose all rights to expired ~~compensatory~~ time off. Additionally, FLSA- Exempt Employees who separates from employment with the Tribe before ~~compensatory~~ time off expires shall be paid for the unused ~~compensatory~~ time off at the hourly rate in effect for the pay cycle during which the ~~compensatory~~ time off was earned.

FLSA-Non-Exempt Employees who are unable to take earned compensatory time off within 26 pay cycles after the pay cycle during which it was earned or who separates employment with the Tribe before the earned ~~compensatory~~ time off expires shall be paid for the unused compensatory time off at the overtime hourly rate in effect for the period during which the ~~compensatory~~ time off was earned.

When an employee is using leave, accumulated ~~Compensatory~~ Time is to be used before Annual Leave can be used.

6.4.4.5. ~~Sec. 2. Requests for Advances and Loans Pay~~

~~Summit Lake Paiute Tribe does not give advance pay or loans to Employees. SLPT is a small tribe without the ability to accommodate such requests. Requests for advance payment of salary, shall be made in writing through the Bookkeeper or Finance Director and may only be approved by the Tribal Chairperson or his or her delegate for an amount not to exceed compensation for verified hours worked to date.~~

4.6. Health Insurance Benefit

A Health Insurance Allowance, not to exceed 10% of the employee’s base wage, is a fringe benefit provided to Regular Full-Time employees, as defined by section 2.6 of this Handbook.

To receive health insurance allowance, the employee must submit, to their direct supervisor or Department Director, a bill from the health insurance company and a receipt as proof of payment to their health insurance carrier. The supervisor or Department Director shall submit those documents to the Finance Department to be processed on the employee’s behalf.

The health insurance allowance may be paid as a supplement to Payroll. If an employee’s health insurance coverage should lapse, the employee will not receive health care allowance for

Commented [RY28]: Deleted because it should be noted that the nature of field work performed by NRD staff is very different than the nature of work performed by administrative staff because it is influenced by a variety of random and nonrandom variables such as but not limited to seasonality of natural resources/species, weather events, timelines, availability of employees with required special skills/training, etc. Therefore, a temporal definition of comp time limitations cannot be fairly applied to all Tribal employees and should therefore be delegated by departmental directors.

Commented [RY29]: It is not advisable for the Tribe to allow advance pay for employees. A different process could be set up for Council stipend advances.

the period during which they have no health insurance coverage.

6.5. Employee Benefits.

~~In lieu of Medical, Dental, and other benefits that the Summit Lake Paiute Tribe is unable to extend to their tribal employees, the tribe offers Regular, Full-Time employee's a monthly bonus up to 10% of their annual salary.~~

Commented [RY30]: It is standard for part time employees to not be eligible for benefits. Is the Tribe in agreement with this?

My name is Wyatt and I am the new tribal Natural Resource Program Coordinator. I am trying to find out more information on a pending agreement to combine a few of our roads and transportation grants and contract. From what I understand, there was a new program agreement signed in June. Our Natural Resources Director left the tribe last month and I wasn't left any info regarding this program agreement.

If you have information that could fill gaps or help point me in the right direction, I would greatly appreciate it.

Thank you,



Wyatt Plumlee
Natural Resource Program Coordinator
Summit Lake Paiute Tribe
2255 Green Vista Dr. #402
Sparks, NV 89431
Office: 775.827.9670
Mobile: 775.385.1940
<https://www.summitlaketribe.org/nrd.html>
"The coyotes howl, but the caravan keeps moving" – Michael Bostick

linda.quinn@summitlaketribe.org

From: linda.quinn@summitlaketribe.org
Sent: Monday, July 12, 2021 1:35 PM
To: wyatt.plumlee@summitlaketribe.org
Subject: RE: [EXTERNAL] Summit Lake Paiute Tribe Transportation Project Funding

Good job! I did not get a copy of the Grant funding! I have it now, THANKS!

From: Smith, David <David.Smith@bia.gov>
Sent: Monday, July 12, 2021 1:31 PM
To: wyatt.plumlee@summitlaketribe.org <wyatt.plumlee@summitlaketribe.org>
Cc: linda.quinn@summitlaketribe.org <linda.quinn@summitlaketribe.org>
Subject: Re: [EXTERNAL] Summit Lake Paiute Tribe Transportation Project Funding

Hi Wyatt,

I have attached the Tribal Transportation Program Agreement (#A21AV00755) and Referenced Funding Agreement (RFA) that was signed this FY for your information and records. I will forward you an email with an attached RFA Amendment that I recently sent to Linda Quinn.

After you have looked over the documents, if you want to discuss let me know and we can schedule a call or virtual meeting on a TEAMS platform.

Dave
David R. Smith, P.E.
Regional Roads Engineer
Western Region
phone: 602-379-6782 ext. 1346
cell: 602-390-1472
email: david.smith@bia.gov

From: wyatt.plumlee@summitlaketribe.org <wyatt.plumlee@summitlaketribe.org>
Sent: Monday, July 12, 2021 11:38 AM
To: Smith, David <David.Smith@bia.gov>
Subject: [EXTERNAL] Summit Lake Paiute Tribe Transportation Project Funding

This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.

Good Afternoon,