

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

20 _____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

April 10, 2019

Chairman William Spellman called the April 10, 2019 regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Trustee Robert Toman - present, Vice Chairman Fred Houston - present, Chairman William Spellman – present. Also present were Fiscal Officer James DeCenso, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney and Fire Chief Ted Smith. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the last regular meeting held March 13, 2019. No one in attendance requested that the minutes be read. Trustee Toman made a motion to accept the meeting minutes. Trustee Houston seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso reported that March's receipts were \$81,144.08 and expenditures were \$32,383.94. Receipts in March included \$69,000.00 of advances on the 2019 1st Half property taxes. Extraordinary expenses included \$3,227.34 to Canfield for three months of emergency dispatch services and \$3,300.00 to Warren Fire for the thermal cameras. For the three-month period ending 3/31/2019, receipts were \$124,575.87 and expenditures were \$121,518.25. Mr. DeCenso's report included a fund balance increase of \$48,760.14 in March and an increase of \$3,057.62 through 3/31/19. The fund balance as of 3/31/19 was \$612,176.37 minus the encumbrances as of March 31 of \$176,812.56 for a net balance of \$435,363.81. The current unencumbered balance; less the SIB ODOT Loan balance of \$115,939.94 was \$319,423.87. He estimated that another \$40,000.00 in property taxes should be collected during April. Mr. DeCenso reported that there are still a few firefighters who need to update their direct deposit information. He then presented an invoice from PERSO, in the amount of \$4,680.41 to the Board for review. PERSO is the legal arm of OTARMA, who represented the Township in the Harder-Radosh lawsuit, in which the Township was named. The Board discussed and instructed the Fiscal Officer to obtain an itemized statement and a summary of the judgment before payment would be approved. Mr. DeCenso then presented a proposed three-year Agreement from the Mahoning County Sheriff for use of a Resource School Officer and summer coverage. The Township is responsible for 25% of the total cost at \$8,387.50 annually for 2019-2021. Trustee Toman made a motion to accept the proposed Agreement. Trustee Houston seconded the motion. The roll call vote was all in favor. Mr. DeCenso then distributed to the Board an analysis of Township Fund balances from 1/1/2015 thru 12/31/2018. He highlighted that the Road and associated funds has increased significantly. Also that the One-Mill Fire Apparatus fund has grown from \$3,196 to \$66,850. On the downside, the General fund has decreased from \$499,666 to \$147,308. The total fund balance has decreased from \$883,495 to \$609,119.

Chairman Spellman then introduced Dan Stout, from the Knights of Columbus Council #11369. Mr. Stout described the Breakfast program that the local council is sponsoring on Sunday May 5th from 8am to 1pm, at the Township Fire Hall to benefit the Ellsworth Fire/EMS Departments. The Board and the Fire Chief thanked Mr. Stout and his associates for their generosity.

MAINTENANCE REPORT: Mr. Matt Stroney reported that he had received a cemetery cement pad quote of \$4,100.00 from Ellis Construction. The quote includes Mr. Stroney's assistance in the installation. He also reported that he had picked up the new mower, approved last month and that the old mower and a weed whacker are ready to take to auction. He advised the Board that he would need 30 US Flags and 5 Ohio Flags for the Township displays, before Memorial Day. The annual fire extinguisher inspections have been completed and he thanked Western Reserve Landscape for fertilizing the baseball fields. Trustee Houston then discussed an update on the installation of the Columbarium and associated fees for selling a niche and open/closing fees. He reported that the unit will be available for installation in May, however the vendor will hold it until the Township is ready. At that time Trustee Houston made a motion to approve up to \$5,000.00 for the materials and installation of the Cemetery Cement Pad utilizing Ellis Construction. Trustee Toman seconded the motion. The roll call vote was all in favor. The Board then discussed the need of new flags. Trustee Toman made a motion to approve up to \$800.00 for the purchase of 30 US Flags and 5 Ohio Flags from the VFW and any needed related equipment. Trustee Houston seconded the motion. The roll call vote was all in favor. The Board discussed the situation with the Town hall and determined that Mr. Stroney could begin spraying herbicide and getting the vents opened. Any ordinary expenses incurred could be covered through the maintenance budget. The Board also discussed the need to obtain a clean title from Western Reserve Baseball Association for the Polaris Hammerhead before the Township could acquire a transferred title and pay the Association. The Board also discussed any needs to seal the parking lot and the cemetery roads.

ZONING REPORT: Wayne Sarna reported that he had three permits issued since the last meeting. One was for the Canfield Swap Meet signage; another for a roof over an existing patio and a permit for a single family dwelling on Knauf Rd. He reported that he is working with the Mahoning County Health Dept and the Mahoning County Auditor to foreclose on the back taxes due on 6336 Elk Road and have the mobile home removed. Mr. Sarna reported that the previous owner of the property at 10875 Akron-Canfield Rd. has requested a refund of their zoning change request fee since the request was never acted upon. Trustee Houston made a motion to refund the payer of the zoning change request on the 10875 Akron Canfield

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Regular Trustee Meeting April 10, 2019 Continued

Rd property. Trustee Toman seconded the motion. The roll call vote was all in favor. Mr. Sarna then reported on a repair request on property owned by the Keffler Bridge Company on Akron Canfield Rd. He reported back to the Mahoning County Planning Commission with no objections. The Board discussed some illegal burning that is taking place at 4700 Bailey Rd. The Fire Chief will continue to investigate.

FIRE DEPARTMENT: Fire Chief Ted Smith reported that there were 14 calls in March, including 8 EMS calls with six transports done by the Township and two by Lane. He reported that truck maintenance was completed. He did not have any maintenance performed on the old pumper or ambulance. The Board and the Chief discussed any need to keep the old pumper. It is possible to arrange with another department to supply a pumper as reserve should the Township decide to sell the old pumper. The ladder tests were completed and all ladders passed. The department attended a walk through with Jackson Township and Lordstown Fire Departments at the TTM facility in North Jackson. He reported that John Zemko passed his National Registry Emergency Medical Technician and is the Township's newest EMT. Chief Smith also reported that the BWC grant application for the power cot has been completed and that he has begun working on a new supply grant, also from the BWC. The Chief reported that a department training agreement has been written to be executed between any firefighter and the Township, when the Township pays for EMT or advanced medical training. This would require the firefighter to provide services to the Township for a specific time period and would require repayment of training expenses should the firefighter not provide the required time back to the Township. The Chief then requested from the Board, permission to sign the Cooperative Agreement for Wild Life Fire Suppression with the ODNR Division of Forestry. The Board continued discussion with Chief Smith to sell the E-47. Trustee Toman made a motion to move forward by identifying the process to sell Engine 47 and to allow advertising for the sale. Trustee Houston seconded the motion. The roll call vote was all in favor. Chief Smith then reported that the ISO rating for the Township will remain at 5, however we are very close to a 4 rating. He will continue to work towards a lower rating. The Board needed to approve the maintenance invoice from D&T PM and Truck Repair LLC in the amount of \$1,422.80. Trustee Houston made a motion to approve the \$1,422.80 invoice from D&T PM and Truck Repair LLC. Trustee Toman seconded the motion. The roll call vote was all in favor. Trustee Toman then made a motion to approve the Training Agreement protocol and to approve the Agreement with the ODNR. Trustee Houston seconded the motion. The roll call vote was all in favor.

The Board then discussed hiring Chief Smith through Callos to assist with grass cutting around the Fire hall area. This keeps him readily available to answer an emergency call. Trustee Toman made a motion to hire Chief Smith through Callos as an as-needed experienced worker at \$11.60 plus Callos fees. Trustee Houston seconded the motion. The roll call vote was all in favor.

COMMITTEE REPORTS:

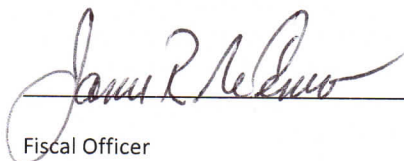
Trustee Toman advised that he attended the Zoning Commission program last evening. Ms. Lewis from the Green Team made a presentation about current recycling efforts. He also attended a meeting with Aaron Young, from Mill Creek Park, about the ongoing negotiations with Buckeye Horse Farm to renew their Agreement with the MetroParks. The MetroParks' 47-acre equestrian facility resides in the Township.

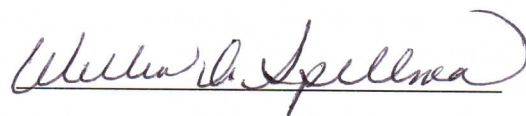
Trustee Spellman reminded the Board and the audience of the Boy Scouts annual Fish Dinner to be held at the High School on April 20th. The township has assisted by lending the Fire Hall's folding tables to the event.

Trustee Houston reminded the audience of the Easter Egg Hunt to be held April 20th at the School Complex.

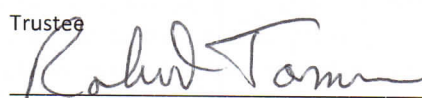
The next meeting will be held Wednesday May 8, 2019 at the Fire Hall.

At 9:25, Trustee Toman made a motion to adjourn. Trustee Houston seconded the motion. The roll call vote was all in favor.


Fiscal Officer


Chairman


Trustee


Trustee