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**DEDICATED TO THE YOUTH OF AMHERST**

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## **REQUEST FOR DONATION**

The Jolly Boys of Williamsville, Inc. is a non-profit 501©3 service organization comprised of active community-minded people. The Jolly Boys emphasize youth and recreation in their selection of funding opportunities. The Jolly Boys are committed to serving our community through volunteerism and fundraising.

All requests for funding from the Jolly Boys must be presented in writing. The Jolly Boys meet the first Tuesday of every month. Requests for funding must be made a minimum of 5 days before a meeting.

### **The following information is required:**

1. Name of organization or group requesting the donation.
2. Tax ID number of the organization, and proof of IRS tax exemption.
3. Contact person for organization, including address, phone number & e-mail.
4. Purpose for the request.
5. Amount requested. If the request is to pay a specific bill(s), submit a copy of the bill(s).
6. If funding request is greater than \$2500, the organization's annual report must be submitted and a presentation may be required.
7. Are the persons who will benefit from this request from the Amherst area?
8. How many people will benefit from this request?
9. Has the Organization that is making the request supported or assisted The Jolly Boys during any of its events?  
Are they willing to assist the Jolly Boys?
10. If the request is approved, how should the check be made out and where should it be sent?

**\* Note, the check will not be payable to an individual.**

**For more information on all of our events, or to **DONATE** visit us on the web at [jollyboys.org](http://jollyboys.org)  
e-mail: [info@jollyboys.org](mailto:info@jollyboys.org) or write: 5651 Main Street, Ste 8-304 • Williamsville • NY, 14221**