

CASCO TOWNSHIP BOARD OF TRUSTEES  
MINUTES, REGULAR MEETING  
MONDAY, DECEMBER 18, 2023 @ 7:00PM

Approved 1/22/2024

**Call to Order:** Overhiser called meeting to order @ 7:00pm and led in the Pledge of Allegiance.

**Present:** Overhiser, Brenner, Clevenger, Fleming, Ross Stein, South Haven Charter Township Supervisor, Jim Quinn, SHAES, & two other interested citizens.

**Absent:** Macyauski, was ill.

**PUBLIC COMMENT:** None

**Reports:**

- Police:
- SHAES:

Jim Quinn present reported that in 2024 they are purchasing 3 new trucks replacing some older ones that need to be retired. Ron Ridley will be retiring after 28 years with SHAES. Two new hires will be starting soon. Last month SHAES had 200 calls, 29 calls in Casco, 13 fires, 16 ambulances. As of right now their total calls for 2023 are 2,476.

- Clerk:

Cheri presented the minutes of the Regular Meeting, November 20, 2023. Dan Made a motion to approve the November 20, 2023, minutes. Supported by Kenny. No discussion or corrections. All Votes in favor. Motion Carried.

Cheri made a motion to amend the following budget items.

General Fund

101-595-801.011	Other Activities-Airport	\$11,927.14
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Parks & Recreation

208-751-802.003	Park Development	\$76,162.50
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Senior Services

290-673-752.002	Supplies & Equipment	\$278.38
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Dan supported. No Further discussion or corrections. All Votes in Favor. Motion Carried.

We are hosting election inspector/receiving board February 14, 2024

12pm to 3:00pm	Basic Election Inspector training
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3:00pm to 4:30pm	Receiving Board training
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- Treasurer:

Balances of all funds as of 11/30/2023 are as follows:

General Fund	101	\$1,186,075.11
Road Fund	204	\$981,292.47
Fire Fund	206	\$353,276.36
Police Fund	207	\$226,914.33
Parks & Recreation	208	\$67,052.19
Cemetery Fund	209	\$97,416.50
Senior Services	290	\$183,939.18
Lakeview Sewer Fund	863	\$7,387.50
Pacific Sewer Fund	865	\$11,174.07

Pacific Water Fund	866	\$35,842.29
Orchard Sewer Fund	867	\$20,811.89
102 <sup>nd</sup> Avenue Fund	868	\$84,609.90
Beach Drive Fund	869	\$55,118.74
Lakeview Paving Fund	870	\$59,714.29

Kenny made a motion to approve the following charges & EFT's in the amount of \$209,530.87 as of November 30, 2023.

EFT	74	\$538.29
EFT	75	\$4,970.96
EFT	76	\$902.80
EFT	77	\$129.52
EFT	78	\$538.29
EFT	79	<u>\$29.11</u>
Sub Total		\$7,108.97
Check #s 28714 – 28773		<u>\$202,421.90</u>
Total Expenses		\$209,530.87

Supported by Dan. No discussion or corrections. All Votes in Favor. Motion Carried.

- Parks & Recreation: No report, Paul was in the hospital in Ann Arbor.
- Senior Services:

Mary gave a report of activities of November.

- Planning Commission:

Dan reported that at the November meeting there was a discussion on Solar Farms, and they received a request for a shared driveway, the committee will be discussing this issue some more.

- SHAWSA:

Allan gave a report on the November meeting. The old standpipe which is over hundred yrs. old, needs to be replaced in Casco, they will possibly need to borrow some money for the project. Allan stated that there is a rumor going around that the Standpipe needs to be replaced because of all the short-term rentals. That is not the case, the pipe is old.

#### **OLD BUSINESS:**

- FILLING VACANT POSITIONS:

Joe Dubas is retiring as Sexton as of 12/31/2023 and Karen O'Shea is retiring from the township as of 1/31/2024. Allan explained that we advertised for these positions, and we received 5 applicants for the Sexton position. Allan explained that he formed a committee to go over the applicants and they were Ross Stein, Cheri Brenner, and Eric Davis.

Ross Stein explained that after the 5 applicants were interviewed Craig Overhiser was selected for sexton and Brian Ridley was selected as the cemetery grounds keeper. Ross stated that the committee recommends Craig Overhiser, as sexton, and Brian Ridley, as cemetery grounds keeper to the Board. Earl Lash, resident of Casco, is interested in the transfer station attendee position. Kenny made a motion to hire Craig Overhiser, as sexton, Brian Ridley, as cemetery grounds keeper, & Earl Lash as Transfer Station attendee. Supported by Dan. No further discussion. All Votes in favor. Motion Carried. The sexton's salary will be \$22,500.00 for the year, the grounds keeper will be paid \$22.50 per hour and the Transfer Station attendee will be paid \$22.50 per hour.

Roll Call Vote: Allan, yes, Kenny, yes, Dan, yes, Cheri, yes.

Yays: 4

Nays: 0 with one missing

- CONSIDERATION OF THE CONTINUATION OF THE ANNUAL MEETING.

Cheri made a motion to discontinue the annual meeting. Supported by Dan.

Roll Call Vote: Dan, yes, Kenny, yes, Allan, yes, Cheri, yes.

Yays: 4

Nays: 0 with one absent

- 123.NET FRANCHISE

This is the ability for the internet company to finish the county internet and we authorize them to do work in Casco Township. Kenny made motion to authorize 123.NET to work in Casco Township. Supported by Dan. No further discussion. All votes in favor. Motion Carried.

**NEW BUSINESS**

- 2024 ANNUAL MEETING CALENDAR

The following 2024 Board of Trustees Annual Calendar is as follows:

January	16 <sup>th</sup>	Tuesday	@7:00pm	Regular Meeting
February	19 <sup>th</sup>	Monday	@7:00pm	Regular Meeting
March	16 <sup>th</sup>	Monday	@7:00pm	Regular Meeting
April	15 <sup>th</sup>	Monday	@7:00pm	Regular Meeting
May	20 <sup>th</sup>	Monday	@7:00pm	Regular Meeting
June	17 <sup>th</sup>	Monday	@7;00PM	Regular Meeting
July	15 <sup>th</sup>	Monday	@7:00pm	Regular Meeting
August	19 <sup>th</sup>	Monday	@7:00pm	Regular Meeting
September	16 <sup>th</sup>	Monday	@7:00pm	Regular Meeting
October	21 <sup>st</sup>	Monday	@7:00pm	Regular Meeting
November	18 <sup>th</sup>	Monday	@7:00pm	Regular Meeting
December	16 <sup>th</sup>	Monday	@7:0pm	Regular Meeting

Kenny made a motion to approve the 2024 Annual Meeting schedule. Supported by Dan. All Votes in Favor. Motion Carried.

- MASICOTTI ENCROACHMENT AGREEMENT

Masicotti sent the encroachment agreement to his attorney and the township hasn't received those new papers yet.

- BOUNDARY LINE ADJUSTMENT

Adjust the boundary lines to create parcels 1 & 2 from the east 1/2 of Lot 212, Lot 213, Lot 214, west 1/2 lot 215 Al Pertelle beach and then east 1/2 of lot 215, Lot 216,, Lot 217, Al Pertelle Beach. See attached description.

Kenny made a motion to approve the boundary line adjustment as presented at Beachview Dr.. Supported by Dan.

Roll Call Vote: Cheri, Dan, Allan, Kenny, All Yes.

Yays: 4

Nays: 0 with one missing

- SOUTH HAVEN PUBLIC SCHOOLS 2024 SUMMER TAX RESOLUTION:

Kenny made motion to approve collecting the 2024 summer tax for South Haven Public Schools for the same rate. Supported by Dan. No further discussion. All votes in favor. Motion Carried.

- MY DEAL

The My Deal subscription is to be renewed; Allan explained that the only thing we used this for is the purchasing of a police car, we are no longer doing that. Allan recommended that we don't renew this subscription at \$180.00. The board agreed not to renew.

- PARKS

A culvert was found in the driveway so we need a change order to have Jensen's repair this, for the cost not to exceed \$4,500. Kenny made a motion to do a change order to have Jensen's do this repair, not to exceed \$4,500.00. No other discussion. Roll Call Vote: Dan, Cheri, Allan, Kenny, all yes.

Yays: 4

Nays: 0 with one member missing

Kenny made motion to adjourn. Supported by Dan.

Meeting adjourned at 7:58pm.

Minutes Respectively Submitted by  
Cheryl Brenner, Clerk