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### Request for Special City Council Meeting

Westmoreland, Kansas

Dated: November 10, 2016

To: Mark A. Goodenow  
Mayor of Westmoreland

We, the undersigned, Council members of the City of Westmoreland, Kansas, hereby respectfully request you to call a Special Meeting of the Council for the object(s) and purpose(s) of:

Conducting employee evaluations with Robert Krohn, Aaron Keller and Vicki Zentner.

This meeting will take place at 6pm on December 15, 2016  
at the Community Center.

Signed: [Signature] Council member  
Mark Jack

[Signature] Council member  
Jim Moore

[Signature] Council member  
Waide Purvis

[Signature] Council member  
Jeff Rosell

[Signature] Council member  
Jim Smith

Westmoreland City Council  
Special Meeting Minutes  
December 15, 2016

The Westmoreland City Council held a special meeting in executive session for the purpose of conducting staff evaluations on December 15, 2016 at the Westmoreland Community Center.

Governing Body members present: Mayor, Mark Goodenow;  
Councilmembers: Jim Smith, Jeff Rosell, Mark Jack, Waide Purvis and Jim Moore.

Councilmember Smith moved to enter into executive session at 6:00 PM for three (3) hours to conduct staff evaluations to protect their privacy with the city clerk (Vicki Zentner), city maintenance personnel (Aaron Keller) and city maintenance supervisor (Bob Krohn) at their scheduled times. Councilmember Moore seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Councilmember Jack moved to exit the executive session. Councilmember Smith seconded the motion. The motion passed five (5) ayes to zero (0) nays.

*Action taken:* Councilmember Rosell moved to pay the city clerk 40 hours of personal time with the balance of un-used hours going to the clerk's ESL (Extended Sick Leave) account on a one-time basis due to issues stemming from mis-calculation of available hours tracking effective immediately and a \$0.50 an hour raise which would become effective January 1, 2017. Councilmember Jack seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Councilmember Jack moved to pay the maintenance supervisor 40 hours of personal time with the balance of un-used hours going to the supervisor's ESL account on a one-time basis due to issues stemming from mis-calculation of available hours tracking effective immediately and a \$0.50 an hour raise which would become effective January 1, 2017. Councilmember Purvis seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Councilmember Purvis moved to give the maintenance personnel a \$0.50 an hour raise which would become effective January 1, 2017 and a Christmas bonus

of \$150.00 effective immediately. Councilmember Jack seconded the motion. The motion passed five (5) ayes to zero (0) nays.

There being no further business slated for the special meeting, Councilmember Purvis moved to adjourn the special meeting. Councilmember Jack seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Mayor Goodenow declared the special meeting adjourned at 7:35 PM.

Approved by the Governing Body on January 12, 2017.

Signed: Mark A. Goodenow  
Mark A. Goodenow, Mayor



Vicki B. Zentner  
Vicki B. Zentner, City Clerk