

BOARD OF DIRECTORS' MEETING

5215 Oakton Street, Skokie, IL 60077 (847-324-3174)  
Tuesday July 21, 2015 Time 9:30 a.m.

LIMRICC MINUTES

**Call to Order, Roll Call**

Susan Dickens called the meeting to order at 9:39 a.m. The roll was called and the following Board members were present to establish a quorum:

Lenora Berendt, Kevin Davis, Susan Dickens, Jennie Mills and Stacy Wittmann

Others present: April Krzeczkowski, Executive Director

**Introduction of Visitors / Public Comments**

Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

Kathie Henn from Klein, Thorpe and Jenkins, Ltd., Maryann Mileto and Deneen Castellon from Assurance Agency, Ltd. were recognized.

**Consent Agenda**

Mills moved, seconded by Berendt that it be:

RESOLVED, THAT THE LIMRICC BOARD OF DIRECTORS  
APPROVE THE CONSENT AGENDA AS PRESENTED

- a. Approval of Agenda
- b. Acceptance of the May 19, 2015 LIMRICC Board Meeting Minutes (Exhibit A.1 – A.2)
- c. Acceptance of the May 19, 2015 LIMRICC Executive Session Board Meeting Minutes
- d. Approval of the payment of bills for May 20, 2015 through July 21, 2015 LIMRICC Business Services in the amount of \$22,627.97 (Exhibit B.1)
- e. Approval of the payment of bills for May 20, 2015 through July 21, 2015 Joint Self-Insurance Pool (JSIP) in the amount of \$2,061.54 (Exhibit B.1)
- f. Approval of the payment of bills for May 20, 2015 through July 21, 2015 Purchase of Health Insurance Program (PHIP) in the amount of \$1,178,941.75 (Exhibit B.1)
- g. Approval of the payment of bills for May 20, 2015 through July 21, 2015 Unemployment Compensation Group Account (UCGA) in the amount of \$43,856.68 (Exhibit B.2)
- h. Approval of Balance Sheet and Detail of Expenditures for May 2015 (Exhibit C.1 - C.2)
- i. Approval of Balance Sheet and Detail of Expenditures for June 2015 Before Audit (Exhibit D.1 - D.2)

Roll was called with the following results: 5 yes, 0 no. Motion carried.

**Action Item #1**

Discuss and Approve the Wrap Welfare Benefits Plan Resolutions (Exhibit E.1)  
Davis moved, seconded by Wittmann that it be:

RESOLVED, THAT THE LIMRICC BOARD OF DIRECTORS APPROVE RESOLUTIONS AS LISTED

Roll was called with the following results: 5 yes, 0 no. Motion carried.

**Discussion Item #1**

Assurance Agency provides an update on required PHIP changes as of 01/01/16

The PHIP pool continues to run well as of 03/2015, however RX expense remains high. PHIP will need to go self-insured as of 01/01/2016 due to the Affordable Care Act.

**Discussion Item #2**

Assurance Agency discusses the ACA reporting requirements for PHIP members

Assurance reported that per their discussion with Seyfarth Shaw, LLP the vendor BCBS is responsible for providing form 1095B (dependent data) and only large employers (over 50 FTE) will need to complete the required ACA reporting (1094C & 1095C) for 2015 due in January of 2016.

Maryann Miletto and Deneen Castellon left the meeting at 11:20 a.m.

**Discussion Item #3**

LIMRICC's attorney discusses the Term Sheet Provisions for Self-Insured Health Insurance Plan (Exhibit F.1-F.2) The Board discussed that the new Intergovernmental Agreement (IGA) will be sent out to all PHIP members by the end of September and members will need to return the approved IGA to LIMRICC by 12/01/2015.

The Board discussed the below changes to the IGA:

- The Board will approve all monthly premiums, LIMRICC administration fees and plan changes for each renewal year as recommended by LIMRICC's legal counsel
- Late payment fees will be charged to members
- Mandatory attendance will be required for both the Spring and Fall PHIP membership meetings (electronic attendance will be an option)
- Beginning in 2017 a fee will be charged for those who do not attend the Spring and Fall PHIP membership meetings
- All members will be required to hold annual open enrollment meetings with mandatory attendance for all full-time employees
- Members will provide LIMRICC a copy of their employee benefit policy (insurance section only)

**Executive Session – JSIP Updates and Personnel**

For the purposes of discussing "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting." 5ILCS 120/2(c)(11).

For the purposes of discussing "The performance of specific employees of the public body." 5ILCS 120/2(c)(11).

Executive session was not needed.

Kathie Henn reported that all JSIP cases should be resolved by the end of August. The remaining JSIP funds will be distributed to members before the end of the fiscal year (06/30/2016).

Jennie Mills left at 11:28 a.m., Kathie Henn left at 11:35 a.m. and Stacy Wittmann left at 12:00 p.m.

**Action #2**

Berendt moved, seconded by Davis that it be:

RESOLVED THAT THE LIMRICC BOARD OF DIRECTORS APPROVE A .3% SALARY INCREASE EFFECTIVE 07/01/2015 FOR THE EXECUTIVE DIRECTOR, APRIL KRZECZKOWSKI

Roll was called with the following results: 3 yes, 0 no, 2 absent. Motion carried.

**Information Item #1**

Executive Director's Report (Exhibit G.1)

Krzeczkowski reported the following:

PHIP - HSA training was conducted at both the Brookfield and Helen Plum library. LIMRICC requested that all PHIP members provide their FEIN for ACA reporting. The Wrap Document and Summary Plan Document will be sent out to PHIP members.

UCGA - Second quarter reports are due by August 15. An email to UCGA members was sent out reminding members that they should be actively using CaseBuilder to report employee separations and respond to information requests regarding unemployment claims. CaseBuilder training information was also provided. UCGA dividends will be issued this year. All UCGA members that have been a member for at least 10 years and have a positive balance will receive a dividend.

Other - The LIMR!CC audit was conducted on July 9th. Krzeczowski attended the IGFOA training on Investment Management.

#### **New Business**

There was no new business

#### **Next Board Meeting and Location**


The next LIMR!CC Board meeting will be Tuesday, August 25, 2015 at the Skokie Public Library at 9:30 a.m.

(Please note that this is the fourth Tuesday of the month instead of the normally scheduled third Tuesday.)

#### **Adjournment**

Berendt moved, seconded by Davis to adjourn the meeting at 12:07 p.m.

Minutes prepared by April Krzeczowski

  
Kevin Davis